

BOARD OF DIRECTORS MEETING AGENDA

Monday, June 28, 2010

6:00 P.M.

- A. Opening Business
- Call to Order
 - President's Charge/Moment of Silence
 - Pledge of Allegiance
 - Roll Call
 - Board Members: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. Watson
 - Also Present
- B. Recognition of Visitors and Public Comments
- C. Approval of Minutes from Past Meetings - The board is requested to approve the minutes of the Board Meeting May 24, 2010, and Planning Meeting June 14, 2010.
- [Minutes](#) 5-24-10
 - [Minutes](#) 6-14-10
- D. Committee Reports
- York School of Technology – Watson, Chair; Edwards (Alternate)
- Recreation – Lingg, Representative; A. Smith (Alternate)
- PN Advisory – Funk, Representative; D. Smith (Alternate)
- Meet & Discuss Professional, Classified & Administrative – D. Smith, Chair; Bortner, Funk, Lingg (Alternate)
- Joint Wage Tax –Edwards, Representative; O'Connor (Alternate)
- Lincoln Intermediate Unit Insurance Trust – Wentz, Representative; Elaine Kennedy
- Legislative Liaison with Pennsylvania School Board Association – O'Connor, Representative; Engle (Alternate)
- Key Communicator's Network – All
- Policy Committee –Engle, Chair; Funk, O'Connor, Lingg, Watson (Alternate)
- E. Superintendent's Report
- Reflections from year one
 - 2010-11 budget
 - State assessment/raw scores
 - YCAL Grants
 - Legislators round-table discussion
 - Federal Programs Review ([enclosure](#))
 - Focus Areas/2010-11
- F. Standing motions regarding Facilities
- 1) New Business:

- a) Information Item - Meeting with Penn Township
- b) Construction meeting report update
- c) Other Business

G. Standing motions regarding personnel

- 1) Leaves of Absence- The Board is requested to approve the following request for leave of absence.

Bryan Beichler, FMLA leave of absence beginning approximately August 20, 2010, not to exceed the allowable 12 weeks of FMLA leave. Mr. Beichler will be using paid time prior to beginning leave without pay.

- 2) Supplemental/Substitute Rate Schedule for 2010-2011 - The Board is requested to approve the 2010-2011 Supplemental/Substitute Rate Schedule ([enclosure](#)).
- 3) Non-Bargaining Unit Classified Position Rate Increase- The Board is requested to approve increases for the 2010-2011 school year for the following Non-Bargaining Unit Classified Position ([enclosure](#)).

Secretary to the Personnel Administrator and Business Manager
Payroll Clerk
Confidential Secretary/Accounting Clerk to Business Manager
Secretary to the Superintendent and Assistant Superintendent
Adult Patrols

- 4) New Business:

- a) Resignation- The Board is requested to approve the following resignation:

LPN Employee

Margaret Merrick, full-time LPN instructor, effective June 16, 2010.

Professional Employee

Heather Warner-Little, 6th grade teacher at the Middle School, effective June 21, 2010. Mrs. Little is requesting to remain on the substitute list for the 2010-2011 school year ([enclosure](#)).

- b) Co-Curricular Increase for the 2010-2011 School Year- The Board is requested to approve no change to the ranges for the 2010-2011 school year with a 3% increase for those below midpoint and a 1.5% increase for co-curriculars at or above midpoint (same enclosure as item C).
- c) Coaching Increase for the 2010-2011 School Year- The Board is requested to approve no change to the ranges for the 2010-2011 school year with a 3% increase for those below midpoint and a 1.5% increase for coaching at or above midpoint ([enclosure](#)).
- d) Memorandum of Understanding- The Board is requested to approve the Memorandum of Understanding between Hanover Public School District and Hanover Public Education Support Personnel/PSEA/NEA for mowing services effective for the 2010-2011 school year ([enclosure](#)).

- e) Approval to Advertise- The Board is requested to approve to advertise for the following position.

Elementary teaching position (1)

- f) Request for Leave of Absence- The Board is requested to approve the following leave of absence:

Carrie Iezzi, 6th grade teacher, request for extension of FMLA and Uncompensated Leave for Childrearing through the end of the 2010-2011 school year ([enclosure](#)).

- g) Employment - The Board is requested to approve the following employees:

Professional Employee:

Alexis Folmer, elementary teacher at the middle school, effective August 20, 2010 ([enclosure](#)).

BOARD ACTION:

- h) Other Business

H. Standing motions regarding Instruction

- 1) Board Policies – The Board is requested to approve the final adoption to:
- 227 Controlled Substances/Paraphernalia ([enclosure](#))
 - 234 Married/Pregnant and Parenting Students ([enclosure](#))
 - 606 Tax Collection ([enclosure](#))
 - 615 Payroll Deductions ([enclosure](#))
 - 622 Fixed Assets ([enclosure](#))
 - 312 Evaluation of Superintendent ([enclosure](#))
 - 313 Evaluation of Administrative Employees ([enclosure](#))

BOARD ACTION:

I. Standing motions regarding Finance

- 1) Miscellaneous Sports - The Board is requested to approve the authorization of a two-year exhibition season for a girls' soccer team beginning with the 2010-2011 school year, after which establishing it's permanency will be evaluated by the administration.

BOARD ACTION:

- 2) Cafeteria Budget - The Board is requested to approve the 2010-2011 Cafeteria Budget ([enclosure](#)).

BOARD ACTION:

- 3) Student Accident Insurance Approval - The Board is requested to approve the Sports Insurance and optional student accident program

underwritten by ACE American Insurance Company, administered by American Management Advisors, Langhorne, Pennsylvania, and serviced by Christian-Baker Company, Camp Hill, Pennsylvania and the optional student accident insurance

All Sports (grades 7-12):

Plan AA, \$1,000,000 medical maximum

Total premium \$6,695 (\$6,500 prior year) includes additional rider for students school to work programs

Optional Student Accident Insurance (offered to parents to purchase)

Plan A Primary Benefits

\$1,000,000 medical maximum

Total premium \$88.00 24 hour coverage (no increase)

School time coverage \$22.00 (no increase)

Dental (to be purchased with above plans) \$8.50 (no increase)

BOARD ACTION:

- 4) Donation - Hanover Hospital fitness equipment - The Board is requested to approve the following donation of fitness equipment from Hanover Hospital: Monarch Arm Ergometer, Cybex Back Extension Machine, Cybex Galileo Abdominal Machine, and Cybex Galileo Overhead Press.

BOARD ACTION:

- 5) Non Resident Tuition Approval for 2010-2011 - The Board is requested to approve the Non Resident Tuition Rates for the 2010-2011 school year
Elementary \$10,073.69 or \$55.96 per day (\$10,134.39 prior year)
Secondary \$11,097.51 or \$61.65 per day (\$11,159.79 prior year)

BOARD ACTION:

- 6) New Business

- a) Monthly Reports - The Board is requested to approve the following reports for the month of May (enclosures).

- [Tax Collector Report](#)
- [Treasurer's Report](#)
- [Investment Report](#)
- [Revenue Budget Summary](#)
- [Cafeteria Report](#)
- [Student Activities Report-MS](#)
- [Student Activities Report -HS](#)

BOARD ACTION:

- b) Check Register - The Board is requested to approve the following check register: General Fund including athletic, middle school and high school activity accounts totaling \$2,196,690.65, Construction totaling \$8,432.70, and Cafeteria totaling \$13,361.20. Grand total \$2,218,484.55. ([register 10](#))([register 12](#)) ([register 13](#)) ([register 29](#)) ([register 30](#)) ([register 32](#)) ([register 33](#)) ([register 50](#)) ([register 80](#)) ([register 81](#))

BOARD ACTION:

- c) 2010-2011 Final General Fund Budget Adoption - The Board is requested to approve the final adoption of the 2010-2011 General Fund Budget with total expenditures of \$26,898,033 adjusted downward by \$8,000, as presented at the May 24, 2010, board meeting. Final budget adoption in the amount listed above requires an increase of the real estate tax levy from 18.69 to 19.07 (2%) The Board is requested to approve the millage increase. In addition the Board is requested to approve the per capita tax (Act 679) for \$5.00, the per capita tax (Act 511) for \$5.00 and the occupational tax at \$10.00. In addition, the earned income tax at .5% and real estate transfer tax at .5% ([enclosure](#))

BOARD ACTION:

- d) Transfers - The Board is requested to approve transfers of Lincoln Benefit Insurance Trust of \$125,000, Capital Reserve Transfer of \$641,443, and designation of \$300,000 for future retirement cost increases.

BOARD ACTION:

- e) Homestead/Farmstead - The Board is requested to approve the receipt and disbursement of \$574,096 from the state as part of the Act 1 tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$8,752, this equates to approximately \$167 in tax reduction.

BOARD ACTION:

- f) Installment Payment of Taxes - The Board is requested to approve the installment payment dates of taxes as first installment due September 15, second installment due October 15 and third installment due November 15. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date.

BOARD ACTION:

- g) Asbestos Abatement Bid Approval - Washington and Hanover Street Elementary - The Board is requested to approve the Washington Elementary bid from First Capital Insulation in the amount of \$28,500 (base bid) with an Add Alternate #1 of \$16,400 and an add alternate #2 of \$2,500 and unit prices as listed on enclosure, and Hanover Street Elementary bid from First Capital Insulation in the amount of \$16,800 (base bid) and unit prices as listed on enclosure ([enclosure](#) Washington) ([enclosure Hanover](#) Street).

BOARD ACTION:

- h) Athletic Supplies and Equipment Bid Approval - The Board is requested to approve the following athletic supplies and equipment bids for 2010-2011 ([enclosure](#)):

ARC Sports	\$ 259.00
Bethlehem Sporting Goods	\$ 4,428.53
Canon Sports Inc.	\$ 128.52
Gilman Gear	\$ 2,350.00
H & L Team Sales Inc.	\$ 3,601.87
Longstreth	\$ 508.50
M-F Athletic Co, Inc.	\$ 590.00
Ridell All America	\$ 239.95
Schutt Reconditioning	\$ 94.46
Supply Group Inc.	\$ 1,059.98
Sportsman's	\$11,689.44
Triple Crown Sports	\$ 2,965.80
Total	\$27,916.05

BOARD ACTION:

- i) YCAL Grants - The Board is requested to approve the following grants through York County Alliance for Learning ([enclosure](#)):

Jane Brown	\$1,000
Jennifer Gebhart	\$1,000
Rebecca Glatfelter	\$1,000
David Harnish	\$1,000
Megan Stitt	\$1,000

BOARD ACTION:

- j) INFORMATIONAL ITEM - Federal Health Care Reform Update

J. Other Business

K. Next meeting date:

The next board meeting will be held on Monday, July 26, 2010, at 6:00 P.M.

L. Adjournment