

BOARD OF DIRECTORS MEETING AGENDA

Monday, February 27, 2012

6:00 P.M.

- A. Opening Business
- Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Board Members: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson
 - Student Board Members: Kyle Sheely, Marta Gomez, Zachary Sheaffer
 - Also Present

B. Recognition of Visitors and Public Comments

Recognition of Gymnastics Team/Presentation of State Trophy-Dr. Moyer
Recognition of Joseph Schiller - Mr. Scott Roland
Recognition of Mr. John Gerken/Mrs. Barb Krebs - Dr. Moyer

Smith Elliott Kearns and Company, Certified Public Accountants
(Craig Witmer and Teena Curnow)
presentation of audited financial statements June 30, 2011

- C. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes of January 23, 2012, and February 13, 2012.
- Minutes 1-23-12 ([enclosure](#))
 - Minutes 2-13-12 ([enclosure](#))

BOARD ACTION:

D. Committee Reports

York School of Technology – Roland, Representative

- [Video](#)
- [Schedule](#)
- [Estimate](#)

Recreation – Lingg, Representative

PN Advisory – Funk, Representative

Meet & Discuss Professional, Classified & Administrative – Funk, Chair;
O'Connor, Watson

Joint Wage Tax – Edwards, Representative; O'Connor (Alternate)

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Funk

Key Communicator's Network – All

Policy Committee – Watson, Chair; Engle, Funk, Lingg

Stadium Promotion Committee - Funk

Educational Instruction Committee - O'Connor, Chair; Funk, Watson

Student Board Members - Sheely, Gomez, Sheaffer

E. Superintendent's Report

- Basic Spanish lesson opportunity (Wed.-Hanover St.-Mary Bankert)
- Linsey Bowersox - Student Representative/Hanover Borough
- Borough Council/Refund of Permit Fees (Barb & John)
- Gymnastics Team - State Champs
- Wrestling - Sectionals - 7 qualifying for districts
- Boy's/Girl's District Basketball Results
- Sheppard & Myers (Rhinos) - Penn Township Relationship -Local paper
- Police Mentoring/Training Program (West Manheim)

F. Director of Secondary Education Report - Dr. Smith

G. Standing motions regarding Personnel

1) New Business

- a) Resignations - The Board is requested to approve the following resignations:

Professional Employee:

Kelly Ulsh, elementary teacher, effective March 30, 2012.

Classified Employee:

Michael DeGroft, cafeteria food truck driver, effective March 2, 2012.

Substitute Teachers and Substitute Support - Request to remove substitute names per the attached listing of those who are no longer active on the substitute listings ([enclosure](#)).

BOARD ACTION:

- b) Retirement - The Board is requested to approve the following retirement:

Classified Employee:

Michael Stump, Head Custodian, effective August 13, 2012. Mr. Stump's last actual work day will be July 13, 2012, and then will be using paid leave through August 13, 2012. Mr. Stump will be retiring with 33.8 years of service to the district.

BOARD ACTION:

- c) Employment - The Board is requested to approve the following employment items:

Classified Employee:

Christina Green, personal assistant, effective February 28, 2012. Rate of compensation will be \$10.08 per hour.

Supplemental Employee:

Michael Ketterman, Head Football Coach, effective for the 2012-2013 school year. Rate of compensation will be \$5001.00 ([enclosure](#)).

Substitute Employees:

Shane Miller, extended substitute science teacher, effective approximately April 22, 2012, through the end of the 2011-2012 school year. Rate of compensation will be \$228.66 per day. Mr. Miller will be substituting during the leave of Mrs. Lisa Smith ([enclosure](#)).

Bradley Arnold, administrative substitute, on an as needed per diem basis. Rate of compensation will be \$300.00 per day.

Theresa Henry, extended substitute guidance counselor, effective approximately March 26, 2012, through the end of the 2011-2012 school year. Rate of compensation will be \$228.66 per day. Mrs. Henry will be substituting during the leave of Mrs. Kerry Boyd ([enclosure](#)).

Nancy Sensenig, day-to-day substitute cafeteria worker, effective date to be determined. Rate of compensation will be \$9.87 per hour ([enclosure](#)).

Laura Staub, extension of long-term substitute elementary position through the end of the school year. Ms. Staub is currently filling the leave of Mrs. Ulsh and will continue as the long-term substitute through the end of the 2011-2012 school year. Compensation will remain the same.

Classified Employee:

Heather Spangler, part-time cafeteria worker, effective date to be determined. Rate of compensation will be \$9.87 per hour ([enclosure](#)).

BOARD ACTION:

- d) Leaves of Absence - The Board is requested to approve the following requests for leave of absence:

Jill Bensen, FMLA leave of absence effective February 16, 2012 through approximately March 1, 2012. Ms. Bensen will be using paid leave prior to using leave without pay.

Andrew Samuelsen, FMLA leave of absence effective, February 23, 2012 through March 7, 2012. Mr. Samuelsen will be using paid leave during his absence.

BOARD ACTION:

H. Standing Motions regarding Policy

- 1) Policy - The Board is requested final approval for the following policies:

- [602](#) Budget Planning
- [217](#) Senior High School Curriculum and Graduation Requirements
- [143](#) Standards for Persistently Dangerous Schools
- [144](#) Standards for Victims of Violent Crimes
- [302](#) Employment of Superintendent/Assistant Superintendent
- [303](#) Employment of Administrators
- [316](#) Nontenured Employees
- [404](#) Employment of Professional Employees
- [405](#) Employment of Substitute Teachers
- [406](#) Employment of Summer School Teachers
- [504](#) Employment of Classified Employees
- [505](#) Employment of Substitute Employees
- [916](#) School Volunteers

BOARD ACTION:

- 2) Policy - The Board is requested final approval for the deletion of the following policies:

- [105.1](#) Chapter I Programs
- [113.1](#) (1991 version) Allocation of Classroom Space to Low Incidence Special Education Students
- [120](#) Human Development Program
- [603](#) Budget Preparation

BOARD ACTION:

- 3) Policy - The Board is requested tentative approval for the following policies:

- [101](#) Philosophy of Education/Mission Statement
- [102](#) Academic Standards
- [116](#) Tutorial Instruction
- [117](#) Homebound Instruction
- [118](#) Independent Study
- [119](#) Current Events
- [122](#) Extracurricular Activities
- [124](#) Summer School
- [130](#) Homework
- [817](#) Energy Management/Energy Conservation

BOARD ACTION:

4) Regulation - The Board is requested approval for the following regulation:

- [213-R2](#) Student Progress

BOARD ACTION:

I. Standing Motions regarding Instruction

1) District Calendar - The Board is requested to approve the 2012-2013 District Calendar ([enclosure](#)).

BOARD ACTION:

J. Standing Motions regarding Finance

1) York County School of Technology 2012-2013 Budget - The Board is requested to approve the York School of Technology Proposed 2012-2013 Budget with total amount of \$24,478,249 or a 2.84% increase (\$23,801,762 for 2011-2012) with the District's costs for 2012-2013 estimated to be \$222,353, a decrease of .54% (\$223,572 adjusted in 2011-2012) based upon 21 students including regular education, special education and transportation. (enclosure previously distributed)

BOARD ACTION:

2) LIU #12 General Operating Budget 2012-2013 - The Board is requested to approve the LIU #12 General Operating Budget for 2012-2013 in the amount of \$9,689,545 (0.6% increase from prior year) with all district contributions of \$758,543 (1.7% increase from prior year) and Hanover Public School District contribution of \$18,280.50 (\$18,342.00 for 2011-2012). (enclosure previously distributed)

BOARD ACTION:

- 3) Debt Action - The Board is requested to approve a pre-payment of the budgeted June 1, 2012, principal payment of \$755,000 for the Series of 2011 Note and to establish a debt service fund for pre-payment of an additional principal amount of the Series of 2011 Note through the use of a transfer from the General Fund. These payments are authorized to occur on or before March 1, 2012.
BOARD ACTION:

- 4) Check Registers -The Board is requested to approve the following check register: General Fund including athletic, middle school and high school activity accounts totaling \$3,123,662.40, Construction totaling \$7,103.42, Capital Reserve totaling \$39,309.32 and Cafeteria totaling \$32,312.30. Grand total \$3,202,387.44 (enclosures via email).
BOARD ACTION:

- 5) Monthly Reports - The Board is requested to approve the following January monthly reports:
[Investment Report](#)
[Board Summary Report](#)
[Student Activities Report MS](#)
[Student Activities Report HS](#)
Cafeteria Report ([HS](#), [MS](#), [C](#), [Han St](#), [W](#))

BOARD ACTION:

- 6) Independent Audit Report Year Ending June 30, 2011 - The Board is requested to approve the 2010-2011 independent audit report. (enclosures under budget and finance meeting)

BOARD ACTION:

- 7) Agreement for End of Course Testing - The Board is requested to approve the Agreement for End Of Course Testing between the Hanover Public School District and Krupinski Driving School, LLC. The agreement will allow for approval for end of course testing of Hanover Public School District students with no cost to the district ([enclosure](#)).

BOARD ACTION:

- 8) Game Field Maintenance - The board is requested to approve the game field maintenance at Sheppard & Myers for an amount not to exceed \$12,000. (NOTE: We have two proposals to be evaluated by the B & G committee at their next meeting.)

BOARD ACTION:

9) INFORMATIONAL ITEM - State Budget Update

K. KPI Report (Firefly-Dashboard)

L. Other Business

M. Public Comment

N. Next meeting date:

The next Planning meeting will be Monday, March 12, at 6:00 PM in the Boardroom.
The next Board meeting will be Monday, March 26, at 6:00 PM in the boardroom.

O. Adjournment