

BOARD OF DIRECTORS MEETING AGENDA

Tuesday, May 27, 2014
6:00 P.M.

- A. Opening Business
 - Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea
 - Student Board Members: Zach Sheaffer, Garrett Reichart, Woodrow Wagaman (alternate)
 - Also Present:
- B. Recognition of Visitors
- C. Public Comments
- D. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes of April 28, 2014, and May 12, 2014.
 - Minutes 04-28-14 ([enclosure](#))
 - Minutes 05-12-14 ([enclosure](#))

BOARD ACTION:

- E. Committee Reports
 - York School of Technology – Kelly, Representative
 - Recreation - Shea, Representative
 - PN Advisory – Daubert, Representative
 - Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Kelly
 - York Adams Earned Income Tax Bureau - Reck, Representative; O'Connor, Alternate
 - Lincoln Benefit Insurance Trust - Wentz, Representative
 - Legislative Liaison with Pennsylvania School Board Association – Shea, Representative
 - Policy Committee – Frederick, Chair; Shea, Lingg
 - Educational Programs Committee - Daubert, Chair; O'Connor, Reck
 - Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#))
 - Student Board Members - Sheaffer, Reichart, Wagaman (alternate)

F. Personnel - New Business

- 1) Employment - The Board is requested to approve the following employment items:

Professional Employees:

Ashlyn Garland, elementary teacher, effective with the beginning of the 2014-2015 school year. Rate of compensation will be \$45,138.00 ([enclosure](#)).

Tiffany Vanik, elementary teacher, effective with the beginning of the 201-2015 school year. Rate of compensation will be \$45,138.00 ([enclosure](#)).

Substitute:

Hannah Lauchman, day-to-day substitute teacher, effective for the 2013-2014 school year. Rate of compensation will be \$95.00 per day (completed).

- 2) Leave of Absence - The Board is requested to approve the following request for leave of absence:

Ashley Longenberger, elementary teacher, FMLA for childrearing/childbearing reasons, effective August 18, 2014 to approximately September 4, 2014.

- 3) Approval to Advertise - The Board is requested approval to advertise for the following anticipated positions:

Teaching Assistants (part time)

BOARD ACTION:

G. Curriculum and Instruction

- 1) Comprehensive Planning Steering Committee - June 19 - 4:30 - Boardroom
- 2) Curriculum Review Process - Materials, Textbooks

H. Standing Motions regarding Policy

- 1) Policies - The Board is requested final approval per the Policy Committee for the following policies:

- [605](#) District Initiated Real Estate Tax Assessment Appeals
- [707](#) Community Use of School Facilities
- [815.2](#) Acceptable Posting

BOARD ACTION:

I. Hanover High School Hall of Fame

- 1) The Board is requested to approve The Hanover Public School District's joint sponsorship of the Hanover High School Sports Hall of Fame with the Hanover Alumni Association and the Hanover Athletic Booster Club. Cost to HPSD is not to exceed \$500 per two-year cycle. ([enclosure](#))

BOARD ACTION:

J. Budget and Finance

- 1) Monthly Reports - April - The Board is requested to approve the following April monthly reports (enclosures)

[Investment Report](#)

[Board Summary](#)

[Tax Collector](#)

[Student Activities MS](#)

[Student Activities HS](#)

BOARD ACTION:

- 2) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,214,230.21, Capital Reserve totaling \$1,500,000.00 (CD Opening) and Cafeteria totaling \$40,043.99. Grand total \$2,754,274.20 (\$1,500,000.00 is CD Opening). ([general fund](#)) ([capital reserve](#)) ([cafeteria](#))

BOARD ACTION:

- 3) Tax Millage Rate - The Board is requested to approve a tax millage increase for the 2014-2015 General Fund Budget of .49 mills (2.5%) from 19.83 to 20.32 mills. In addition the Board is requested to approve the per capita tax (Act 679) for \$5.00, the per capita tax (Act 511) for \$5.00 and the occupational tax at \$10.00. In addition, the earned income tax at 0.5% and real estate transfer tax at 0.5%.

BOARD ACTION:

- 4) General Fund Budget 2014-2015 Final Adoption - The Board is requested to approve a 2014-2015 General Fund Budget with expenses totalling \$28,489,253 (2013-2014 budget was \$28,758,077). ([enclosure](#))

BOARD ACTION:

- 5) Homestead/Farmstead Approval - The Board is requested to approve the receipt and disbursement of \$574,738 from the state as part of the Act 1 tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$8,875, this equates to approximately \$180.37 in tax reduction for approved homesteads. ([enclosure](#))

BOARD ACTION:

- 6) Installment Payment of Taxes - The Board is requested to approve the installment payment dates of taxes as first installment due September 2, 2014, second installment due October 1, 2014, and third installment due November 3, 2014. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

- 7) Cafeteria Budget and Pricing Adoption 2014-2015 - The Board is requested to approve the cafeteria budget for the 2014-2015 school year ([enclosure](#)) and meal pricing for the 2014-2015 year:

Breakfast \$1.15 (previously \$1.00)
Elementary Lunch \$2.40 (previously \$2.30)
Secondary Lunch \$2.65 (previously \$2.55)
Adult Lunch \$3.45 (previously \$3.25)
Milk \$0.50 (no change)

BOARD ACTION:

- 8) Athletic Ticket Pricing 2014-2015 - The Board is requested to approve the Athletic Ticket Pricing for the 2014-2015 school year as enclosed. ([enclosure](#))

BOARD ACTION:

- 9) LIU Custodial, General, Paper and Art Bids approval 2014-2015 and re-bid Sports balls - The Board is requested to approve the following LIU Joint Purchasing Bid Awards for 2014-2015:

Custodial: ([enclosure](#))

| | |
|---------------------------|-------------|
| Hassinger & Company, Inc. | \$ 414.40 |
| Hillyard Lancaster | \$ 74.40 |
| Pyramid School Products | \$ 91.92 |
| Quaker City Paper Co. | \$ 6,471.90 |
| Singer Equipment Co. | \$ 538.00 |
| The Sherwin Williams Co. | \$ 8,583.75 |
| Xpedx | \$ 2,176.75 |
| Total | \$18,351.12 |

General: ([enclosure](#))

| | |
|--------------------------------|-------------|
| Cascade School Supplies | \$1,983.33 |
| Elgin School Supply Co. Inc. | \$ 799.62 |
| Kurtz Bros. | \$1,322.56 |
| Pyramid School Products | \$6,505.05 |
| Quill Corporation | \$2,961.65 |
| School Specialty | \$1,766.15 |
| Standard Stationery Supply Co. | \$1,143.23 |
| The Art Store, Inc. | \$ 922.41 |
| W.B. Mason | \$3,320.31 |
| Total | \$20,724.31 |

Paper: ([enclosure](#))

| | |
|----------------------|-------------|
| Contract Paper Group | \$11,452.80 |
| Kurtz Bros. | \$ 1,189.73 |
| W.B. Mason | \$ 1,755.08 |
| Total | \$14,397.61 |

Art: ([enclosure](#))

| | |
|---------------------------------------|-------------|
| Blick Art Materials | \$ 222.37 |
| Cascade School Supplies | \$ 269.13 |
| Commercial Art Supply | \$ 254.88 |
| Kurtz Bros. | \$ 368.69 |
| National Art and School Supplies Inc. | \$ 383.01 |
| Office Basics, Inc. | \$ 762.50 |
| Pyramid School Products | \$ 1,670.71 |

| | |
|---------------------|-------------|
| School Specialty | \$ 717.59 |
| The Art Store, Inc. | \$ 513.29 |
| W.B. Mason | \$ 2,279.45 |

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|-------|------------|
| Total | \$7,441.62 |
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Sports Balls: ([enclosure](#))

| | |
|------------|-------------|
| Pyramid | \$ 2,110.90 |
| Sportsmans | \$ 942.80 |

| | |
|-------|-------------|
| Total | \$ 3,053.70 |
|-------|-------------|

BOARD ACTION:

- 10) Transportation Request for Proposal - The Board is requested to approve Lincoln Bus Lines for the Athletic, Band and Field Trips transportation for the 2014-2015 school year per the rates enclosed. ([enclosure](#))

BOARD ACTION

- 11) Transportation VIDA Charter School - The Board is requested to approve Lincoln Bus Lines for VIDA Charter School transportation for the 2014-2015 school year at a rate of \$218.00 per day.

BOARD ACTION:

- 12) Treasurer Appointment 2014-2015 - The Board is requested to appoint Dr. James O'Connor as Treasurer for the 2014-2015 fiscal year.

BOARD ACTION:

- 13) Non Resident Tuition Rate 2014-2015 - The Board is requested to approve the Non Resident Tuition Rates for the 2014-2015 school year of Elementary \$9,858.39 or \$54.76 per day (\$10,263.68 prior year) Secondary \$12,287.46 or \$68.26 per day (\$11,639.14 prior year) ([enclosure](#))

BOARD ACTION:

- 14) Depositories for 2014-2015 - The Board is requested to approve as depository Peoples Bank, and PSDLAF, PLIGIT and ACNB as banking institutions for the 2014-2015 school year.

BOARD ACTION:

- 15) Student Accident Insurance - The Board is requested to approve the Sports Insurance and optional student accident program underwritten by ACE American Insurance Company, administered by American Management Advisors, Langhorne, Pennsylvania, and serviced by Christian-Baker Company, Camp Hill, Pennsylvania and the optional student accident insurance:

All Sports (grades 7-12): Plan AA, \$1,000,000 medical maximum

Total Premium \$8,909 (\$7,934 prior year) includes additional rider for students school to work programs:

Optional Student Accident Insurance (offered to parents to purchase)

Plan A

Primary Benefits \$1,000,000 medical maximum

Total Premium \$88.00 for 24 hour coverage (no increase)

School time coverage \$22.00 (no increase)

Dental (to be purchased with above plans) \$8.50 (no increase)

BOARD ACTION:

- 16) Tennis Court Renovation Bid - The Board is requested to approve The Breneman Company for the tennis court renovations in the amount of \$36,700.00 to be paid out of capital reserve. ([enclosure](#))

BOARD ACTION:

- 17) Capital Reserve Budget - The Board is requested to approve the Capital Reserve Budget. ([enclosure](#))

BOARD ACTION:

- 18) Cell Tower Lease Agreement Amendments - The Board is requested to approve lease agreement amendments for the cell tower at Sheppard and Myers. ([enclosure](#)) ([enclosure](#)) ([enclosure](#)) ([enclosure](#))

BOARD ACTION:

K. Public Comment

L. Adjournment

The planning meeting will be Monday, June 9, at 6 PM in the boardroom.
The next board meeting will be Monday, June 23, at 6 PM in the boardroom.