

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

May 13, 2024  
6:00 P.M.

- I. Opening Business
  - A. Call to Order
  - B. Pledge of Allegiance
  - C. Roll Call  
Board Members: Mr. Frederick, Mrs. Gulden, Mr. Huston, Mrs. Kacar, Mrs. Keeney, Mr. Lippy, Mrs. Shea, Mrs. Smith, Mrs. Walter  
  
Also Present:
- II. Recognition of Visitors  
  
Public Comments:
- III. Approval of minutes from Past Meetings - The Board is requested to approve the minutes for April 22, 2024 ([enclosure](#))  
  
BOARD ACTION:
- IV. Superintendent's Report - Dr. John Scola
  - End of Year Events
    - Retirement Dinner - May 23 – 5:00 (HS Cafeteria)
    - Campus Night - May 29 – 6:30 PM (HS Auditorium)
    - Graduation - May 30 – 7:00 PM (Sheppard & Myers Stadium)
  - Tennis Team
  - Elementary STEAM ([enclosure](#))
- V. Assistant to Superintendent's Report - Dr. Susan Seiple
  - Teacher Induction
- VI. Matters for Which Board Action is Required
  - A. Personnel
    - 1) Resignations - The Board is requested to approve the following resignations:  
  
Summer School Employees:  
Rescind offers to John (Jack) Sheehan, Teacher, and Arizbeth Moreno, Teaching Assistant, for the Elementary Summer School in July 2024 effective immediately.

Summer Worker:

Rescind offer to Matthew Moorefield effective immediately.

BOARD ACTION:

- 2) Employment - The Board is requested to approve the following employment:

Professional Employees:

Hunter Jones, Health and PE Teacher at Clearview Elementary, from Long-Term Substitute to full-time, effective at the start of the 2024-2025 school year. Rate of compensation will be \$58,500.

Jayce Carr, Elementary Teacher at Washington Elementary, from Professional/Building Substitute to full-time, effective at the start of the 2024-2025 school year. Rate of compensation will be \$58,500.

Classified Employees:

Ashley Masters, Teaching Assistant at Washington Elementary, from regular part-time, 5.75 hours per day, to substitute status, effective April 29, 2024. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Victoria Beck, ILC Assistant at Hanover Middle School, effective at the start of the 2024-2025 school year, pending successful completion of all required employment paperwork. Rate of compensation will be \$15.00 per hour. ([enclosure](#))

Brenda Thacker, Teaching Assistant at the High School, from regular part-time, 5.75 hours per day, to substitute (Classified and Professional) effective at the start of the 2024-2025 school year. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

BOARD ACTION:

- 3) School Physicians - The Board is requested to approve the following school physicians for the 2024-2025 school year:

School Physicians:

Dr. Douglas Masucci (Consulting Physician)

School Dental Hygienist:

Micki Schneider

BOARD ACTION:

4) **STEAM Camp at Washington Elementary (Grades K-4)**

Location: Washington Elementary

June 17-20, 2024

Teacher Hours: 7:30 AM- 4:30 PM

Teacher Pay: \$33/Hour

- Jennifer Gebhart
- Tiffanie Garman
- Amanda Morgret
- Jason Resh (TA) 8:00 AM-4:00 PM (normal pay)

**Summer School for Students Entering Grades K-6**

July 8-11 and July 15-18 (Monday through Thursday)

Teacher Hours: 8:00 AM- 2:30 PM (1/2 hour unpaid duty-free lunch)

Teacher Pay: \$34/Hour

Paid for out of ESSR Summer School Set Aside

- Alanah Stroh (TA) (normal pay)

BOARD ACTION:

5) Conferences/Workshops - The Board is requested to approve the following conferences/workshops:

Jen Gomulka                      AP Statistics  
Tampa, Florida  
July 14-19, 2024  
([enclosure](#))

Katie Collins                      AP Language & Composition  
Tampa, Florida  
July 7-12, 2024  
([enclosure](#))

Madeline Hammond              AP Chemistry  
Tampa, Florida  
July 14-19, 2024  
([enclosure](#))

Austin Plotica                      AP Physics  
Orlando, Florida  
June 16-21, 2024  
([enclosure](#))

BOARD ACTION:

B. Budget and Finance

- 1) INFORMATIONAL ITEM - Independent Audit Report Fiscal Year 2022-2023 - The annual required Independent Audit Report, as prepared by Smith Elliott Kearns and Company, LLC as of June 30, 2023, was presented to the Budget and Finance Committee on May 13, 2023, and to be posted to the District website (under School Board and Annual Financial Reports).
  
- 2) 2024-2025 General Fund Budget Approval - The Board is requested to approve a tax millage for the 2024-2025 General Fund Budget, with no change of 0.00 mills (0.00%) (Act 1 maximum 7.3%), remaining at 23.06 mills and an expenditure level totaling \$40,454,465, and with additional to-be-determined assignments or transfers, at an estimated \$2,770,000. This budget reflects no use of fund balance. This budget continues to include .03 mills or (.13%) for the estimated \$29,167 stormwater fee assessed by the Borough of Hanover. In addition, the Board is requested to approve a per capita tax (Act 679) of \$0.00 (prior \$0.00), and per capita tax (Act 511) of \$0.00 (prior \$0.00), and occupational tax of \$0.00 (prior \$0.00). The Board is requested to approve an earned income tax at 0.5% and real estate transfer tax at 0.5%. ([enclosure](#))

BOARD ACTION:

- 3) Homestead/Farmstead Approval - The Board is requested to approve the receipt and disbursement of \$869,262.98 (\$723,220.67 prior year) from the state as part of the Act 1 property tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$11,962.71, this equates to approximately \$275.86 (\$233.44 prior year) in tax reduction for approved homesteads. ([enclosure - state](#)) ([enclosure - revised by County](#))

BOARD ACTION:

- 4) Installment Payment of Taxes Schedule -- The Board is requested to approve the installment payment dates of taxes, as first installment due September 3, 2024, second installment due October 1, 2024, and third installment due November 4, 2024. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

- 5) 2024-2025 Cafeteria Budget and School Meal Pricing - The Board is requested to approve the cafeteria budget for the 2024-2025 school year and meal pricing for the 2024-2025 school year: Breakfast \$1.25 (no change) Elementary Lunch \$2.80 (no change) Secondary Lunch \$2.95 (\$2.90 no change) Adult Lunch \$3.60 (no change) Milk \$0.50 (no change) ([enclosure](#))

BOARD ACTION:

- 6) Milk/Drink and Bread Bid - The Board is requested to approve the administration to advertise bids for milk/drink purchases and bread purchases for the Cafeteria for the 2024-2025 school year.

BOARD ACTION:

- 7) Check Registers - The Board is requested to approve the following check registers from the General Fund including athletic, middle school, and high school activity accounts totaling \$1,007,117.15, Cafeteria totaling \$62,320.49, and Capital Reserve totaling \$4,857.33, Grand total \$1,074,294.97 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

BOARD ACTION:

- 8) Monthly Reports - The Board is requested to approve the following monthly reports:

Board Summary ([December](#)) ([January](#)) ([February](#)) ([March](#))  
Tax Collector ([February](#)) ([March](#))  
Tax Collector Quarterly ([March](#))  
Investment ([March](#)) ([February](#))  
Cafeteria ([February](#)) ([March](#))

BOARD ACTION:

- 9) Treasurer - The Board is requested to appoint Sean Huston as Treasurer for the District for the 2024-2025 school year

BOARD ACTION:

- 10) Depository - The Board is requested to approve as depository PeoplesBank (merger with Orrstown Bank Fall 2024), along with PSDLAF (PA School District Liquid Asset Fund), Traditions Bank, and C&N Bank as the banking institutions for the 2024-2025 school year

BOARD ACTION:

- 11) Solicitor - The Board is requested to approve Attorney Dan Altland as General Solicitor for the District and Sweet, Stevens, Katz & Williams LLP as Special Education attorney and Stock and Leader Tax Assessment Appeal attorney for the 2024-2025 school year.

BOARD ACTION:

- 12) School Safety Officers - The Board is requested to approve a contract for the 2024-2025, 2025-2026 and 2026-2027 school years with G-Force Security Solutions, LLC, continuing two school safety officers in the total amounts of \$139,268.80, \$143,446.86 and \$147,750.28, respectively. ([enclosure](#))

BOARD ACTION:

- 13) Non-Resident Tuition Rates - The Board is requested to approve the Non Resident Tuition Rates for the 2024-2025 school year as established by the Pennsylvania Department of Education for Elementary \$11,733.91 or \$65.19 per day (\$11,022.43 prior year) and Secondary \$11,400.60 or \$63.34 per day (\$10,818.28 prior year) ([enclosure state](#)) ([enclosure HPSD](#))

BOARD ACTION:

VII. Public Comment:

VIII. Adjournment

Next Board Meeting - Tuesday, May 28, 2024, at 6:00 PM.