

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

August 12, 2024  
6:00 P.M.

I. Opening Business

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Board Members: Mr. Frederick, Mrs. Gulden, Mr. Huston, Mrs. Kacar, Mrs. Keeney, Mr. Lippy, Mrs. Shea, Mrs. Smith, Mrs. Walter

Also Present:

II. Recognition of Visitors

Public Comments:

III. Approval of minutes from Past Meetings - The Board is requested to approve the minutes for June 17, 2024 ([enclosure](#))

BOARD ACTION:

IV. Superintendent's Report - Dr. John Scola

- Opening Day Preparations
- Facilities/Tour
- Back To School Nights
- Link Crew - 5th and 9th grades
- Calendar Demonstration

V. Assistant to Superintendent's Report - Dr. Susan Seiple

- Schoolwide Plan Approval
- Teacher Induction

VI. Matters for Which Board Action is Required

A. Curriculum

1) Title I Schoolwide Plans

The Board is requested to approve the Title I Schoolwide Plans for 2024-2025 ([enclosure](#)) ([enclosure](#)) ([enclosure](#)) ([enclosure](#)) ([enclosure](#)).

BOARD ACTION:

B. Personnel

- 1) Resignations - The Board is requested to approve the following resignations:

Classified Employees:

Joan Bertsch, Teaching Assistant at Hanover Middle School, effective August 5, 2024.

Jaime Needham, Teaching Assistant at Hanover Street Elementary, effective August 6, 2024.

Jamie Minnich, Cafeteria Worker at Hanover Street Elementary, effective August 7, 2024.

Supplemental Employee:

Susan Salvitti, rescind Co-Advisor, National Technical Honor Society, co-curricular, at Hanover High School, for the 2024-2025 school year effective immediately.

Substitute Employees:

Request removal of the Professional and Classified Substitute names per the attached listing for the 2024-2025 school year. ([enclosure](#))

BOARD ACTION:

- 2) Employment - The Board is requested to approve the following employment:

Professional Employees:

Lisa Kalagassy, Teacher (Autistic Support) at Hanover Middle School, effective at the start of the 2024-2025 school year, pending successful completion of all required employment paperwork. Rate of compensation will be \$58,500.00. ([enclosure](#))

Grace Longenderfer, Teacher (Autistic Support) at Hanover Street Elementary, effective at the start of the 2024-2025 school year, pending successful completion of all required employment paperwork. Rate of compensation will be \$58,500.00. ([enclosure](#))

Classified Employees:

Denise Dohler, Teaching Assistant, part-time, 5.75 hours per day at Washington Elementary, effective August 19, 2024, pending successful completion of all required employment paperwork. Rate of compensation will be \$15.00 per hour. ([enclosure](#))

Carolyn Forry, Lunchroom Playground Supervisor, part-time, 2 hours per day, at Washington Elementary, effective August 19, 2024, pending successful completion of all required employment paperwork. Rate of compensation will be \$15.00 per hour. ([enclosure](#))

Catherine Sneeringer, Custodian at Hanover High School, from full-time, 8 hours per day, to part-time, 4 hours per day, effective September 9, 2024. Rate of compensation will remain the same.

Diana Spangler, Custodian at Hanover High School, from part-time, 4 hours per day, to full-time, 8 hours per day, effective September 9, 2024. Rate of compensation will remain the same.

Kelly Garcia, from Teaching Assistant/Lunchroom Playground Supervisor, part-time 3 hours per day, to Lunchroom Playground Supervisor, part-time 2 hours per day, at Hanover Street Elementary, effective August 19, 2024. Rate of compensation will remain the same.

Deanna Heefner, Cafeteria Worker, part-time, 5.75 hours per day, at Hanover Middle School, to Substitute, district-wide, effective August 19, 2024. Rate of compensation will remain the same.

Rhonda Stahl, Cafeteria Worker, part-time, 3.75 hours per day, at Hanover Middle School, to Substitute, district-wide, effective August 19, 2024. Rate of compensation will remain the same.

Elynda Garcia, Teaching Assistant at Hanover Street Elementary, from part-time, 5.75 hours per day, to full-time, 7 hours per day, effective at the start of the 2024-2025 school year. Rate of compensation will remain the same.

Arizbeth Moreno, Teaching Assistant at Hanover Street Elementary, from part-time, 5.75 hours per day, to full-time, 7 hours per day, effective at the start of the 2024-2025 school year. Rate of compensation will remain the same.

Brenda Brodbeck, ELL Teaching Assistant at Clearview Elementary, from part-time, 5.75 hours per day, to full-time, 7 hours per day, effective at the start of the 2024-2025 school year. Rate of compensation will remain the same.

Caithlin Rhodes, Teaching Assistant, full-time, 7 hours per day, at Hanover Middle School, effective approximately September 3, 2024, pending successful completion of all required employment paperwork. Rate of compensation will be \$15.25 per hour. ([enclosure](#))

Confidential Employee:

Michael Moore, Assistant Business Manager, full-time, 7.5 hours per day, in the Business Office, effective August 19, 2024, pending successful completion of all required employment paperwork. Rate of compensation will be \$65,000.00. ([enclosure](#))

Summer Worker:

Dawson McMaster, 2024 Summer Worker, effective July 2, 2024. Rate of compensation will be \$12.00 per hour.

Substitute Employees:

Dakoda Mummert, from 2024 Summer Worker to Student Worker for 2024-2025 school year, effective August 21, 2024. Rate of compensation will be \$9.00 per hour.

Thomas Weaver, Long-Term Substitute ELL Teacher at Hanover High School, effective at the start of the 2024-2025 school year through approximately October 7, 2024. Rate of compensation will be \$265 per day.

Danielle Shearer, Long-Term Substitute Learning Support Teacher at Hanover High School, effective at the start of the 2024-2025 school year through approximately November 11, 2024. Rate of compensation will be \$265 per day.

Day-to-Day Substitute List (Professional and Classified) per the attached list for the 2024-2025 school year. Rate of compensation for Professionals will be in accordance with the current Supplemental Rate Schedule and for Classified Employees will be in accordance with the approved CBA Rate Schedules. ([enclosure](#))

Supplemental Employees:

Katie Hench, Head Varsity Girls Soccer Coach for the 2024-2025 fall season, pending successful completion of all required employment paperwork. Rate of compensation will be \$3,040.00. ([enclosure](#))

Ahmed Chankhar, Assistant Varsity Boys Soccer Coach for the 2024-2025 fall season, pending successful completion of all required employment paperwork. Rate of compensation will be \$1,850.00. ([enclosure](#))

Jennifer Gebhart, Intramural #2 - Game Club, co-curricular, at Washington Elementary for the 2024-2025 school year. Rate of compensation will be \$556.00.

David Harnish, Co-Advisor, National Technical Honor Society, co-curricular, at Hanover High School for the 2024-2025 school year. Rate of compensation will be \$513.00.

James McMahon, eSports Advisor, co-curricular, at Hanover Middle School for the 2024-2025 school year. Rate of compensation will be \$1,000.00.

BOARD ACTION:

- 3) Leave of Absence - The Board is requested to approve the following requests for leave of absence:

Professional Employees:

Lisa Fry, Art Teacher at Hanover Middle School, leave of absence (FMLA), amended effective date from August 21, 2024, to August 19, 2024, for approximately 6 weeks, but not to exceed 12 weeks.

Rebecca Glusco, Learning Support Teacher at Hanover High School, leave of absence (FMLA), amended effective date from October 19, 2024, to August 19, 2024, for approximately 12 weeks up to one year (child-rearing).

Classified Employee:

James Myers, Custodian at Hanover High School, leave of absence (restoration of health), effective July 26, 2024, for approximately 6 weeks.

BOARD ACTION:

- 4) Conferences/Workshops - The Board is requested to approve the following conferences/workshops:

Zac Carrick	New York Coach Academy: USA Basketball
Erin Taylor	Queens, NY
Andrew Keefer	October 19, 2024
	<a href="#">(enclosure)</a>

BOARD ACTION:

C. Policy

- 1) Policy - The Board is requested final approval for the following policy:
- [815.3](#) Artificial Intelligence
- 2) Regulation - The Board is requested approval for the following regulation:
- [815.3-R1](#) Use of Generative AI in the Classroom

BOARD ACTION:

D. Budget and Finance

- 1) Check Registers - The Board is requested to approve the following check registers through June 30, 2024, from the General Fund including athletic, middle school and high school activity accounts totaling \$4,660,183.24, Cafeteria totaling \$1,203.74, and Capital Reserve totaling \$106,821.20, Grand total \$4,768,208.18 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#)) and

The Board is requested to approve the following check registers from July 1, 2024, through July 31, 2024, from the General Fund including athletic, middle school, and high school activity accounts totaling \$1,532,290.69, Cafeteria totaling \$186,528.96, and Capital Reserve totaling \$70,276.57, Grand total \$1,789,096.22. ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

BOARD ACTION:

- 2) Bus Schedules - The Board is requested to approve the 2024-2025 bus schedules and authorization for the administration to make necessary changes to the schedules during the school year.

BOARD ACTION:

- 3) Donation - Golf Cart - The Board is requested to approve the donation of a golf cart from Golf Cart Services, Inc., in the amount of \$3,700.00 for use from August to October 2024 for athletics.

BOARD ACTION:

- 4) Monthly Reports - The Board is requested to approve the following monthly reports:

Board Summary ([April](#)) ([May](#))  
Tax Collector ([April](#)) ([May](#)) ([June](#))  
Tax Collector Quarterly ([June](#))  
Investment ([April](#)) ([May](#)) ([June](#))

BOARD ACTION:

- 5) Transfers - The Board is requested to approve transfers from the General Fund, as total budgeted approved for 2024-2025, to the Capital Reserve Fund for \$995,000.00, to fund future project expenses, and the Lincoln Benefit Trust for \$775,000.00, to fund health Insurance expenses, along with an assignment of fund balance for technology in the amount of \$1,000,000.00

BOARD ACTION:

- 6) Transportation Approval - The Board is requested to approve Rhonda Stahl to transport a student to Soaring Heights for the 2024-2025 school year at an approximate daily cost of \$73.16 based on the IRS standard mileage reimbursement rate, plus \$25.00 per day.

BOARD ACTION:

- 7) Transportation Approval - The Board is requested to approve Cassandra Guziewicz to transport a student to New Oxford Elementary School for the 2024-2025 school year at an approximate daily cost of \$16.88 based on the IRS standard mileage reimbursement rate, plus \$25.00 per day.

BOARD ACTION:

- 8) Transportation Approval - The Board is requested to approve Dawn Rommal to transport a student to Spring Grove High School for the 2024-2025 school year at an approximate daily cost of \$26.53 based on the IRS standard mileage reimbursement rate, plus \$25.00 per day.

BOARD ACTION:

VII. Public Comment:

VIII. Adjournment

Next Board Meeting - Monday, August 26, 2024, at 6:00 PM.