

**HANOVER PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Tuesday, January 24, 2006

7:00 P.M.

A. Opening Business

Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 6:57 p.m. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call - Board Members present: Mr. Baker, Dr. Daniels, Mr. Edwards, Mr. Kauffman, Mr. Scholles, Mrs. Sunday, Mr. West, Mr. Zeigler

Board Member absent: Mr. Frederick

Student Board Members present: Ellen Scheivert, Elizabeth Sanders Bakhtiar Shahid (Alternate)

Also Present - Mr. Yingst, Dr. Dillon, Mrs. Green, Mrs. Frock, Mr. Fry, Mrs. Gunnet, Mrs. Schoonover, Dr. Doll, Mr. Albin, Mr. Hershner, Mr. Crowl, Ms. McDermitt, Mrs. Krieger, Anthony T. Smith, Ashley Andyshak, Gettysburg Times; Courtney Lomax, The Evening Sun; Dennis Fahey, Mrs. Sara Smith

The following from HEA: Eric Hartman, Fran Stringer, Pat Russell, Becky Glatfelter, Cindy Johnstonbaugh, Sara Little, Jennifer Gomulka, Pauline Brown, Jane Brown, Barb Sanders, Barbara Butler, Reagan Bitler, Barb Jarrett, Deb Murren, Kevin Wyrick, Teresa Erdman, Brenda Burns, Michele Becker, Deborah Ming, Deb Rinker, Emily Emig, Jason Weigle, Elaine Kennedy, Fred Brossman, Sandy Chase, JoAnn Bauer, Curtis Roberts, Jill Platts, Jamie Mulhollen, Caren Evans, Kristin Hahn, Melissa Storm, Heather Raubenstine, Graham Campbell, Jill Davidson, Chuck Stitt, Megan Stitt, Betsy White, Liz Sheaffer, Amy Crist, Laurie Menges, Erin Freeman, Angie Frey, Julie Kuhn, Joan Appler, Kevin Zumbum, Cindy Zepp, Ralph Kuhn, Steve Little, Stevie Little, Jason Suter, Eric Toomey, Victoria Kozdron, Karen Cataldo, Dave Cataldo, David Harnish, Steve Wiles, Joan Miller, Tina Clymer, Penny Ritter, Karen Nicholas, Carol Forbes, Jane Ross

The following from HPESP: Gillian Colley, Cindy Bull, Leah Shepler, Diane Wagaman, Rebecca Ruppert, Debbie Sell, Linda Yowaiski, Robin Seymore

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B. Recognition of Visitors and Public Comment:

Public Comment: Mrs. Linda Yowaiski made a statement on behalf of HPESP regarding the bargaining process.

Mr. Kevin Wyrick made a statement on behalf of HEA regarding the bargaining process and the HEA vote to authorize the negotiating team to strike if deemed necessary.

(Mr. Frederick arrived at 7:02 p.m.)

Mr. Dennis Fahey made a statement in support of the Board's attempt to make negotiations issues public.

C. Standing Committee Reports

Policy Committee – Sunday, Chair; Baker, Scholles – No report

Negotiating Committee Classified – Scholles, Chief Negotiator; Baker, Edwards, West – Mr. Scholles stated that negotiations are going very well and that the negotiating teams are meeting regularly.

Negotiating Committee Professional – Sunday, Chief Negotiator; Frederick, Kauffman, Zeigler – Mrs. Sunday reported that meetings are scheduled for February 9, 2006 and February 23, 2006. She rebutted the former statement made by Mr. Wyrick.

YST - Zeigler, Representative; West (Alternate) – Mr. Zeigler gave a report which highlighted academic and business matters at YST.

Recreation - Scholles, Representative; Kauffman (Alternate) – Mr. Scholles stated that a meeting is scheduled for January 26, 2006.

PN Advisory - Daniels, Representative; Edwards (Alternate) – Dr. Daniels reported that the commencement of the 83rd class was held on January 19, 2006. Mrs. Kreiger reported that 19 students graduated from the 83rd class and 1 student graduated from the 82nd class. Of the 19 graduates, 17 already have job offers.

Meet & Discuss Professional - West, Representative; Baker, Frederick – No report

Meet & Discuss Classified - Baker, Representative; Daniels, Zeigler – No report

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Meet & Discuss Administrative - Sunday, Representative; Kauffman, Zeigler – No report

Joint Wage Tax - Edwards, Representative; Zeigler (Alternate) – Mr. Edwards reported that a meeting was held on January 23, 2006. The budget was discussed.

Lincoln Intermediate Unit Insurance Trust - Edwards, Representative, Green, Frock (Alternate) – No report

Lincoln Intermediate Unit Board of Directors - Edwards, Representative; Sunday (Alternate) – Mr. Edwards stated that Dr. Clemens would be retiring at the end of March.

Legislative Liaison with Pennsylvania School Board Association - Baker, Representative; Edwards (Alternate) – No report

Academics, Arts and Athletics – Frederick, Representative; Scholles (Alternate) – Mr. Frederick stated that a meeting was held earlier in the month and that all issues were handled at the meeting.

Student Board Members Report –Scheivert, Sanders, Shahid (Alternate) – Miss Scheivert, Miss Sanders, and Mr. Shahid updated the Board on the academic and extracurricular events at the high school.

Middle School Students Report – No report

D. Legal Report: Mr. Yingst – No report

E. Consent Agenda:

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request.

Recommendation: Motion to approve items on the Consent Agenda.

1. Minutes of the December 6, 2005 Reorganization Meeting and minutes of the December 6, 2005 regular board meeting.

2. Personnel Committee

Background:

a) **Resignations** – Board approval for the following resignations:

Classified Employees:

Loraine Harris, adult patrol and substitute lunchroom/playground supervisor, effective January 2, 2006.

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Tom Harris, adult patrol, lunchroom/playground supervisor and substitute custodian, effective January 2, 2006.

Lisa Myers, adult patrol at Clearview Elementary, effective December 23, 2005.

Beth Vaughn, full-time custodian, effective December 12, 2005.

Supplemental Employees:

April Ecker, assistant varsity softball coach, effective immediately.

Stephanie Little, high school yearbook advisor, effective January 25, 2006. Rate of compensation \$1,581.00 will be prorated at 50% to \$790.50.

Donald Smith, school security police, effective January 9, 2006.

Substitute Employees:

Kim Coleman, substitute teacher, effective December 5, 2005.

David Cookerly, substitute teacher, effective immediately.

Bradley Rumbel, substitute teacher, effective December 21, 2005.

- b) **Leaves of Absence** – Board approval for the following requests for leave of absence:

Michele Becker, reading specialist at Clearview, childbearing/childrearing leave tentatively effective March 20, 2006 through the end of the 2005-2006 school year. Mrs. Becker will use paid leave prior to beginning leave without pay.

Lynn Conrad, middle school librarian, uncompensated leave of absence for restoration of health, extended from January 9, 2006 to approximately February 3, 2006.

Jennifer Gomulka, high school math teacher, childbearing/childrearing leave tentatively effective April 18, 2006 through the end of the 2005-2006 school year. Mrs. Gomulka will use paid leave prior to beginning leave without pay.

Suzanne Kurtz, cafeteria worker, uncompensated leave of absence for restoration of health, extended from January 3, 2006 to February 2, 2006.

Julie Smith, elementary art teacher, childbearing/childrearing leave tentatively effective March 22, 2006 through the end of the 2005-2006 school year. Mrs. Smith will use paid leave prior to beginning leave without pay.

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- c) **Employment** – Board approval for the following employment items contingent upon the receipt of all necessary employment documents:

Administrative Employee:

Jay Czap, stipend in the amount of \$1,000 for administrative coverage at the high school, as needed, in the absence of a high school assistant principal during the 2005-2006 school year.

Classified Employees:

Dennis Alagood, full-time custodian, effective upon completion of all necessary employment documents. Rate of compensation will be \$9.86 per hour.

Wayne Wisensale, part-time custodian, effective upon completion of all necessary employment documents. Rate of compensation will be \$8.50 per hour.

Supplemental Employees:

Duane Bull, high school musical producer, effective for the 2005-2006 school year. Rate of compensation will be \$1,573.00.

Philip Bull, transfer from substitute student custodian to regular student custodian. Rate of compensation will remain the same.

Holly Dell, Clearview Intramural #1, effective for the 2005-2006 school year. Rate of compensation will be \$437.00.

Marie Smith, high school yearbook advisor, effective January 26, 2006 through the end of the 2005-2006 school year. Rate of compensation, \$1,573.00, will be prorated at 50% to \$786.50.

Jennifer Gomulka, high school assistant yearbook advisor. Rate of compensation, \$1,003.00 will be prorated to 75% to \$752.25 due to maternity leave April 18, 2006 through the end of the 2005-2006 school year. (Proration may vary dependent on Mrs. Gomulka's actual dates of leave.)

Stephanie Little, interim high school assistant yearbook advisor, April 18, 2006 through the end of the 2005-2006 school year. Rate of compensation, \$993.00, will be prorated to 25% to \$248.25. Mrs. Little will assume interim responsibilities during Mrs. Gomulka's maternity leave. (Proration may vary dependent on Mrs. Gomulka's actual dates of leave.)

Jennifer Gomulka, high school student council advisor. Corrected rate of compensation, \$1,620.00, will be prorated to 75% to \$1,215.00 due to maternity leave April 18, 2006 through the end of the 2005-2006 school year. (Proration may vary dependent on Mrs. Gomulka's actual dates of leave.)

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Elaine Kennedy, interim high school student council advisor, April 18, 2006 through the end of the 2005-2006 school year. Rate of compensation, \$1,573.00 will be prorated to 25% to \$393.25. Mrs. Kennedy will assume interim responsibilities during Mrs. Gomulka's maternity leave. (Proration may vary dependent on Mrs. Gomulka's actual dates of leave.)

Substitute Employees:

Richard Kuhns, Lorelei Rohrbaugh, Joshua Seitzer, and Marcia Thiess, substitute teachers, effective for the 2005-2006 school year. Rate of compensation will be \$95.00 per day.

Teresa Gobel, extended substitute high school math teacher, tentatively effective April 18, 2006 through the end of the 2005-2006 school year. Rate of compensation will be \$187.23 per day. Ms. Gobel will serve as the substitute during the maternity leave of Mrs. Jennifer Gomulka.

Rhonda Seibel, extended substitute middle school librarian, extended from January 9, 2006 to approximately, February 3, 2006. Rate of compensation will remain at \$187.23 per day. Mrs. Seibel will continue to serve as the substitute during the leave of Mrs. Lynn Conrad.

Patricia Sprenkle, extended substitute Title 1 Reading Specialist, tentatively effective March 20, 2006 through the end of the 2005-2006 school year. Rate of compensation will be \$187.23 per day. Mrs. Sprenkle will serve as the substitute during the maternity leave of Mrs. Michele Becker.

d) **Cafeteria Position Changes** – Board approval of the following:

- Move a 4-hour position from the middle school to the high school.
- Move the (vacant) 6-hour position from the high school to the middle school.
- Structure the new 6-hour middle school position to change to 7 or 7 ½ hours if the breakfast program is implemented.

e) **Vacancies:**

Assistant Superintendent
Assistant High School Principal
Custodian (fulltime)
Lunchroom/Playground Supervisor
Adult Patrol (3 positions)
Cafeteria Worker

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Head Varsity Football Coach
Head Boys Varsity Tennis Coach
Head Junior Varsity Baseball Coach
Head Junior Varsity Softball Coach
Assistant Varsity Softball Coach

(NO BOARD ACTION WAS REQUIRED.)

Recommendation: Board approval of the Personnel Committee items is recommended.

3. Curriculum and Technology Committee

Background:

- a) **Cellular Tower – Information Item** – Mr. Fry summarized a meeting held with Nextel concerning the potential for a cellular tower on the lights at Sheppard & Myers Field. **(NO BOARD ACTION WAS REQUIRED.)**

Recommendation: Board approval of the Curriculum and Technology Committee items is recommended.

4. Budget and Finance

Background:

- a) **Bids for 2006-2007** – Board approval to solicit for bids for the following items:
- Athletic Items for 2006-2007 (internal bid)
 - General Supplies, Paper Supplies, and Art Supplies for 2006-2007 (LIU Joint Purchasing Board Bid)
 - General Supplies, Paper Supplies, and Art Supplies for 2006-2007 (internal bid)
- b) **York/LIU Joint Authority – Discussion Item** – Mrs. Green presented additional information concerning the York/LIU Joint Authority. **(NO BOARD ACTION WAS REQUIRED.)**
- c) **York/LIU Joint Authority Member – Discussion Item** – The Committee discussed who to appoint as the district member to the York/LIU Joint Authority if the resolution is approved. Mr. Kauffman was recommended by several Committee members. **(NO BOARD ACTION WAS REQUIRED.)**

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- d) **Tax Exoneration** – Board approval of the exoneration of the per capita taxes as follows:

2005 Full & Interim	479 bills	\$ 9,580.00
2004 Interim	212 bills	\$ 4,240.00
<u>2003 Interim</u>	<u>56 bills</u>	<u>\$ 1,120.00</u>
Total	747 bills	\$14,940.00

- e) **Wrestling Scholarships** – Board approval for a donation of \$2,000 from Mr. Burnell Hartlaub to be used specifically for wrestling scholarships.
- f) **Food Purchasing** – Board approval to join the LIU/CAFCO in purchasing with Intermediate Unit #13. (The association fee will be \$50-\$100 depending on the number of participants.)
- g) **Monthly Reports** – Board approval of the following reports for the months of November and December:
- Tax Collector Report
 - Treasurer's Report
 - Investment Report
 - Budget Expenditure Report
 - Revenue Budget Summary
 - Cafeteria Report
 - Student Activities Reports
 - Transfer Report

Recommendation: Board approval of the Budget and Finance Committee items is recommended.

5. Buildings and Grounds Committee

Background:

- a) **Middle School HVAC Controls** – Board approval to go out to bid for the updated HVAC controls for the middle school. This is an approved capital project for 2005-2006.
- b) **Other Business** – Mr. Scholles inquired about the procedure to include the use of the Clearview playground as part of the summer recreation program. The Committee recommended that Mr. Scholles present this option to the Recreation Council. **(NO BOARD ACTION WAS REQUIRED.)**

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Recommendation: Board approval of the Building and Grounds Committee items is recommended.

END OF CONSENT AGENDA

APPROVAL OF CONSENT AGENDA

Mrs. Sunday made a motion to approve the Consent Agenda as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9 to 0.

F. New Business

1. **Superintendent's Report: Dr. Dillon** – Dr. Dillon acknowledged Board members in honor of School Director Recognition Month.

2. Personnel

f) **Resignations** – The Board was requested to approve the following resignations:

Substitute Employees:

Bambi Case, Adrienne Herndon and Kristin Smith, substitute teachers, effective immediately.

BOARD ACTION:

Mr. Scholles made a motion to approve the resignations as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 9 to 0.

g) **Leave of Absence** – The Board was requested to approve the following request for leave of absence:

Donna Smith, Secretary to the Supervisor of Special Education/Facilities Engineer, leave of absence for medical reasons, effective January 30, 2006 to approximately March 10, 2006. Mrs. Smith will use paid leave prior to beginning leave without pay if needed.

BOARD ACTION:

Mr. Scholles made a motion to approve the request for leave of absence as presented. Seconded by Mr. West and passed on a roll call vote of 9 to 0.

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- h) **Employment** – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents:

Classified Employee:

Joann McGee, transfer from part-time custodian to full-time, second shift custodian, effective January 23, 2006. Rate of compensation will remain the same, however, Ms. McGee will now be extended full-time benefits.

Substitute Employees:

Kimberly Brock-McKinsey, Tanya Lindsey, Daniel Riggs, Ashley Rohrbaugh, Abigail Sumpter, Kay Wood, Erica Zinn, Kristy Feather, Jessica Lawrence and Lori Witmer, substitute teachers. Rate of compensation will be \$95.00 per day.

Shannon Pennings, extended substitute elementary art teacher, tentatively effective March 22, 2006 through the end of the 2005-2006 school year. Rate of compensation will be \$187.23 per day. Ms. Pennings will serve as the substitute during the maternity leave of Mrs. Julie Smith.

Grace Martz, extended substitute Secretary to the Supervisor of Special Education/Facilities Engineer, effective January 30, 2006 continuing for approximately six to eight weeks. Rate of compensation will be \$10.00 per hour. Mrs. Martz will be serving as the substitute during the leave of Mrs. Donna Smith.

Ashley Rohrbaugh, substitute teaching and personal assistant. Rate of compensation will be \$8.50 per hour.

BOARD ACTION:

Mr. Scholles made a motion to approve the employment items as presented. Seconded by Mr. Baker and passed on a roll call vote of 9 to 0.

- i) **Conference/Workshop** – The Board was requested to approve the following conference/workshop:

Amanda Fortney Region IV-V Orchestra
February 15-16, 2006
Hellertown, PA
Cost: \$264.40

BOARD ACTION:

Mr. Scholles made a motion to approve the conference/workshop as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 9 to 0.

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j) **Other Business** – None

3. **Curriculum and Technology**

b) **Other Business** – None

4. **Budget and Finance**

h) **York/LIU Authority** – The Board was requested to approve the resolution to join the York/LIU Authority.

BOARD ACTION:

Mr. Kauffman made a motion to approve the resolution to join the York/LIU Authority as presented. Seconded by Mr. Scholles. The motion failed on a roll call vote of 3 to 6. Mrs. Sunday, Mr. Baker, Dr. Daniels, Mr. Frederick, Mr. Kauffman, and Mr. Scholles voted negative.

i) **Nominations for LIU Board** – The Board was requested to nominate H. Stephen Edwards for the board seat which represents Hanover Public School District, South Western School District and Southern York County School District on the LIU board.

BOARD ACTION:

Mr. Kauffman made a motion to nominate H. Stephen Edwards for the LIU Board seat as presented. Seconded by Mr. Baker and passed on a roll call vote of 9 to 0.

j) **Memorandum of Understanding** – The Board was requested to approve the Memorandum of Understanding concerning the clarification of call-in time.

BOARD ACTION:

Mr. Kauffman made a motion to approve the Memorandum of Understanding as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9 to 0.

k) **Fund Balance – Information Item** – Mrs. Green, in preparation for upcoming budget discussions, presented information on the fund balance in the different funds. **(NO BOARD ACTION WAS REQUIRED.)**

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l) **Check Registers** – The Board was requested to approve the following check registers:

- General Fund including athletic, middle school, and senior high
- Building Project
- Cafeteria
- Capital Reserve

BOARD ACTION:

Mr. Kauffman made a motion to approve the check registers as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9 to 0.

m) **Other Business** – None

5. Buildings and Grounds

c) **Other Business** – None

ADJOURNMENT:

The meeting was adjourned at 7:37 p.m.

Mrs. Sunday announced that an Executive Session would immediately follow to discuss legal and real estate issues.

THE NEXT REGULARLY SCHEDULED BOARD MEETING IS FEBRUARY 28, 2006 AT 7:00 PM IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

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