

**Hanover Public School District  
Board of Directors Meeting Minutes**

**Monday, September 8, 2008**

**6:00 P.M.**

**Opening Business**

Call to Order – The meeting of the Hanover Public School District Board of Education was called to order at 6:00 P.M.

Pledge of Allegiance

Roll Call

Board Members: Mr. Bortner, Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Also Present: Mr. Klenk, Mrs. Frock, Mr. Albin, Dr. Doll, Mrs. McDermitt, Mr. Wentz, Mr. Hershner, Dr. Krout, Mr. Lehman, Mrs. Dubbs, Janice Swartz, Hanover Hospital; Shawn Klunk, Teresa Erdman, HEA; Bryant Foreman, HEA; Deborah Herring, HEA; Heather Faulhefer, Evening Sun; Linda Yowaiski, HPESPA.

**Recognition of Visitors and Public Comments**

Shawn Klunk, a parent from the Washington Elementary PTO, wanted to thank the Board for the fence that was put at Washington Elementary. They are currently looking at prices to replace the playground equipment that was damaged by a vehicle. They are looking at playground equipment that can be moved and expanded. Mr. Smith stated that if they were looking at playground equipment that they could install themselves he would be willing to help.

**Approval of Minutes from Past Meetings**

The Board was requested to approve the minutes of the Board Meeting August 25, 2008. (**enclosure**)

**BOARD ACTION:**

Mrs. Smith made a motion to approve the minutes as presented. Seconded by Mrs. Lingg and passed on a vote of 9-0.

**Superintendent's Report**

Lois Gunnet presented an overview of the Gaskin Settlement Agreement which was established in September 2005 and presented Hanover School District's numbers. Dr. O'Connor wondered whether the amount of students have increased because the number of special education teachers have increased. Mrs. Gunnet stated that the student numbers have been stable since she was here in the special education supervisor position. Mr. West stated that the requirements of the state have changed and Mrs. Gunnet agreed that the need for highly qualified teachers for each subject have changed significantly.

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**Standing motions regarding Personnel:**

**Resignation(s)**- The Board was requested to approve the following resignation(s):

**Classified Employee:**

**Katie Spangler**, part-time custodian, effective September 5, 2008, for personal reasons. Approval is requested to advertise for this position.

**LPN Employee:**

**Susan Hoffman**, substitute LPN instructor, effective immediately.

**Supplemental Employee:**

**Reagan Bitler**, 8<sup>th</sup> grade team leader. Mr. Bitler will no longer be the team leader for 8<sup>th</sup> grade due to a change in schedule and placement.

**BOARD ACTION:**

Mrs. Lingg made a motion to accept the resignations as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0.

**Employment** – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

**Supplemental Employees:**

**James Abbott**, assistant varsity girls' basketball coach, effective for the 2008-2009 school year. Rate of compensation will be \$2436.00.

**Natalie Coleman**, 8<sup>th</sup> Grade team leader, effective for the 2008-2009 school year. Rate of compensation will be \$789.00.

**Rebecca Conover** and **Lisa Fry**, Middle School Morning Announcement Advisor (shared position), effective for the 2008-2009 school year. Rate of compensation for the position is \$434.00 split for \$217.00 each.

**Tiffanie Garman** and **Carrie Iezzi**, Middle School Service Club Advisors #1 and #2, effective for the 2008-2009 school year. Rate of compensation will be \$434.00 each.

**BOARD ACTION:**

Dr. O'Connor made a motion to accept the employment items as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 9-0.

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**Rachel Griffin**, assistant marching band director, effective for the 2008-2009 school year. Rate of compensation of \$1612.00 will be prorated for time worked.

## **DISCUSSION:**

Mr. Zeigler felt that we don't need an assistant marching band director because we don't have a marching band. Mr. Lehman said that we have to show support for the programs and he felt they would grow. This position also ties in with the percussions. There are 27 band members and it has shown some growth. The numbers show that more are coming in than leaving the band. Mr. Bortner wondered if it would be possible to have a field show. Mr. Lehman stated that is what he is proposing. Mr. Zeigler wondered why the band can't wear their uniforms and be shown how to march. Mr. Bortner felt that some professional band players should be brought in to inspire the students.

## **BOARD ACTION:**

Dr. O'Connor made a motion to approve Rachel Griffin as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 8-1. Mr. Zeigler cast the negative vote.

## **Standing motions regarding Curriculum and Technology:**

**Tentative Textbook Adoption** – The Board was requested to approve the tentative adoption of the following textbooks:

**Course:** Genetics  
**Text Title:** Human Genetics Concepts and Applications  
**Author:** Ricki Lewis  
**Publisher:** McGraw-Hill  
**Copyright:** 2008

## **DISCUSSION:**

Mrs. Hersh wondered what grades in which this course was taught. Mr. Lehman stated that it was taught in 11<sup>th</sup> and 12<sup>th</sup> grades.

## **BOARD ACTION:**

Dr. O'Connor made a motion to approve the tentative adoption of the textbooks as presented. Seconded by Mrs. Smith and passed on a roll call vote of 9-0.

**Board Regulations** -- The Board was requested to discuss and approve the tentative adoption of Board Regulations: **(enclosures)**

- 248-R1 Report Form for Complaints of Unlawful Harassment
- 348-R1 Report Form for Complaints of Unlawful Harassment
- 448-R1 Report Form for Complaints of Unlawful Harassment
- 548-R1 Report Form for Complaints of Unlawful Harassment

## **BOARD ACTION:**

Mr. Bortner made a motion to accept the tentative adoption of the Board Regulations as presented. Seconded by Mrs. Lingg and passed on a vote of 9-0.

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### Finance

**Donation** – The Board was requested to approve the donation of three Automatic External Defibrilators (AEDs) (**Model:** Physio Control Lifepak 500 Adult/Peds Capable) from the Hanover Hospital. The cost of the three defibrilators is **\$4,177.00**. One AED will be placed in an accessible cabinet at Clearview, Hanover Street, and Washington Elementary Schools.

### **DISCUSSION:**

Dr. Doll presented Janice Swartz from Hanover Hospital a certificate in recognition of all their help at Hanover School District in the donation of the AEDs. There is an AED available at every school in the Hanover District. Mr. Kauffman wondered who was trained to use the AEDs. Dr. Doll stated that PE teachers, nurses and other teachers are certified. Further staff may be trained at an In-Service this year.

### **BOARD ACTION:**

Mrs. Lingg made a motion to accept the donation as presented. Seconded by Mr. Zeigler and passed on a vote of 9-0.

### Adjournment

Mrs. Smith made a motion to adjourn the meeting. Seconded by Mrs. Lingg. The meeting was adjourned 6:53 P.M.

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## Hanover Public School District Board of Directors Committee Meeting Minutes

Monday, September 8, 2008

### Opening Business

Call to Order – The meeting of the Hanover Public School District Board of Education was called to order at 6:53 P.M.

Roll Call

Board Members: Mr. Bortner, Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Also Present: Mr. Klenk, Mrs. Frock, Mr. Albin, Dr. Doll, Mrs. McDermitt, Mr. Wentz, Mr. Hershner, Dr. Krout, Mr. Lehman, Mrs. Dubbs, Janice Swartz, Hanover Hospital; Teresa Erdman, HEA; Bryant Foreman, HEA; Deborah Herring, HEA; Heather Faulhefer, Evening Sun; Linda Yowaiski, HPESPA.

### Recognition of Visitors and Public Comments - None

### Personnel

**Act 93** – Dr. O'Connor stated that the proposal for Act 93 will be distributed following the meeting in an executive session. The proposal will be voted on at the next meeting.

**High School Principal** – Dr. O'Connor wondered about the procedure for hiring a high school principal. Dr. Dillon stated that the advertisement is still open until September 26. The packets will be reviewed and then interviews will take place with Administration, High School Staff from each department, and the Board. Mrs. Lingg wondered if the finalists could be open to a public meeting where interested people could meet the candidates. She wondered if we have ever involved the parents during the interview process.

**Enrollment** – There was a question as the Middle School smaller enrollment in some of the 5<sup>th</sup> and 6<sup>th</sup> grade classes. Mrs. Smith stated that they are jump start classes with students who are not proficient in the PSSAs and also ELL students. They have been very successful in increasing scores in those classes.

### Curriculum and Technology

Goodling Center – Currently two students are interested in getting more information. Mr. Harnish is still promoting this program. It is an all year course.

Dr. O'Connor suggested that Jim Cramer from the Adams County Technical School might be another option. They also have half day programs such as culinary arts, criminal justice, and nursing assistant.

Mr. Smith stated that we should still be considering block scheduling.

Dr. O'Connor felt that the course of studies should be online so the parents would be more aware of what is being taught.

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Mrs. Hersh thought that it was more important that we have the grading online. Mr. Fry stated that it is coming and it should be finished by the end of the first marking period.

Homework Hotline – Mrs. Smith wondered if the program was implemented. Dr. Dillon stated that all teachers have been directed to implement.

Dr. O'Connor felt that the regulation 800 AR-1 should have included which records should be online.

### Finance

#### Update on Insurance Issues

##### Washington Playground Equipment

Mr. Wentz gave an update on the status of the claim. So far we have received a check for \$10,133. The remaining amount of \$4,883 will be given when new equipment is bought.

##### Sheppard and Myers Break In

Damage was done to locks and two javelins were stolen. One javelin was recovered but no longer usable. The total cost of the claim is \$1,046 with a \$1000 deductible. A claim will not be filed at this time. In the event the person(s) responsible are found the money could be recovered.

##### Clearview Intercom System

Due to a power surge this summer the intercom system is not useable. There is \$15,745 worth of damage. Information was given to upgrade or replace with a deductible of \$250.

#### Act 1 Index for 2009-2010 Budget Year

Mr. Wentz stated that the information was not available yet.

Mr. Smith stated that the auditors are on site this week. He would like to learn more about budgets so the new Board can be more informed in passing the budget. Mr. Zeigler stated that he highly recommended the budgeting workshop sponsored by PSBA. Dr. O'Connor stated that he hadn't noticed any universal transfers like normally done in past years. Mr. Wentz stated that there are budgetary transfers and that some would need to take place when the audit is presented to the Board for approval.

### Facilities

#### Crabtree Rohrbaugh Information-Sheppard and Myers

A handout was passed out from Crabtree and Rohrbaugh regarding the building projects. Dr. O'Connor and Mr. Bortner expressed their disappointment that no numbers were provided with the handout.

Mr. Smith wondered if anyone was contacted by the Borough regarding curbing at Washington. No one at the meeting was aware of anyone being contacted.

A question was asked regarding the recent rains and how the Middle School was affected. Mrs. Smith stated that tiles came down in a room. There was a leak in the art room, tech room, and library in the wing that is the problem. Mr. Smith felt that we should come up with other bids or solutions. He had a local roofing company look at the roof and felt that the roof could be done in a better and cheaper way. It was stated that you can write the specs for a project any way you want and that such a project would need state contract or bid and that prevailing wage rates may need to be considered. Dr. O'Connor

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didn't feel that the Board can make such a decision on the roof because most of them don't have the roof expertise.

Mr. Kauffman stated that he has information for the photometric drawing. He will have the information at the next Board meeting.

### **Old Business**

The next meeting with South Western will be September 17 at 7 P.M. at South Western Boardroom. The full Board is invited to attend the discussion. Some of the things to be discussed include collaborating with legislative issues, special education, drug programs, and children and youth.

### **Other Business**

Each Board member is asked to schedule a meeting with Dr. Dillon to discuss goals for the District.

The Middle School has opened the mentoring program up to about 20-30 students. At the open house on Wednesday evening parents are going to be asked to be volunteers. Some of the students involved are suggested by the guidance counselors. Mr. Smith felt that it would be a great idea for retired people to be mentors. At the High School Dave Harnish is looking into the mentoring program for the High School.

### **Next meeting date:**

The next meeting will be Monday, September 22, 2008, at 6:00 P.M. in the Boardroom.

### **Adjournment**

Mr. Bortner made a motion to adjourn the meeting. Seconded by Mrs. Lingg. The meeting adjourned to an executive session to discuss real estate and personnel issues at 7:48 P.M.