

**HANOVER PUBLIC SCHOOL DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

Tuesday, May 26, 2009

6:00 P.M.

A. Opening Business

Call to Order – The meeting of the Hanover Public School District Board of Education was called to order at 6:00 P.M.

Pledge of Allegiance

Roll Call

Board Members present: Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West

Board members absent: Mr. Bortner and Mr. Zeigler

Student Board Members present: Gabriel Rosenbrien and Alex Daubert

Student Board member absent: Lyna Tran

Also Present: Mr. Yingst, Dr. Doll, Mrs. Brown, Mrs. Gunnet, Mr. Wentz, Mr. Hershner, Mr. Samuelsen, Mrs. Smith, Mrs. Dubbs, Clay Sattazahn, Stephanie O'Brien, Mike Vaux, Mrs. Erdman, HEA; Linda Yowaiski, HPESPA; Heather Faulhefer, Evening Sun

B. Recognition of Visitors and Public Comments - None

C. Approval of Minutes from Past Meeting

The Board was requested to approve the minutes of the Board Meetings April 27, 2009, and May 11, 2009 (**enclosures**).

BOARD ACTION:

Dr. O'Connor made a motion to approve the minutes as presented. Seconded by Mrs. Lingg and passed on a vote of 7-0.

D. Committee Reports

York School of Technology – Zeigler, Chair; West (Alternate) – No report

Recreation – Lingg, Chair; Kauffman (Alternate)

The next meeting will be Thursday evening, May 28. Representatives from the Borough have visited the elementary schools regarding the summer playgrounds. Many parents are interested in the program.

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PN Advisory – Hersh, Chair; A. Smith (Alternate)

An invitation was given to attend the graduation ceremonies on July 9 at 7:30 P.M. Everyone is encouraged to attend.

Meet & Discuss Professional – West, Chair; O'Connor, D. Smith – No report

Meet & Discuss Classified – D. Smith, Chair; Hersh, O'Connor – No report

Meet & Discuss Administrative – O'Connor, Chair; Kauffman, D. Smith – No report

Joint Wage Tax –Bortner, Representative; Zeigler (Alternate)

There will be a meeting on Thursday, May 28, at South Western at 6:30 P.M. in their Boardroom. It is not a mandatory meeting but rather an informational meeting. Troy Wentz knows most of the details of the meeting. Later in this meeting the Board will be asked to appoint a representative from the Board for this committee. Every school and borough and municipality in the county will have a representative attend the meetings and vote on issues that arise.

Lincoln Intermediate Unit Insurance Trust – West, Representative; BJ Frock (Alternate) – No meeting/No Report

Legislative Liaison with Pennsylvania School Board Association – Hersh, Representative; A. Smith (Alternate) – No Report

Superintendent's Advisory Council – A. Smith, Chair; O'Connor (Alternate) – No Meeting/No Report

Policy Committee – West, Chair; A. Smith, Lingg – The next meeting will be June 18. There are numerous policies for tentative and final adoption on the agenda for the meeting tonight.

Sheppard Myers Stadium Committee – Bortner, Chair; Hersh, O'Connor No Meeting/No Report

Community Relations Committee – A. Smith, Chair; D. Smith, Kauffman, Zeigler – No Meeting/No Report

Student Board Members Report – Tran, Rosenbrien, Daubert (Alternate)

Some activities students took part in recently were Academic Honors ceremony, IMPC Banquet, Physics Day at Hershey Park, Oratorical Contest (the winner will be announced at campus night), Student Appreciation Day, Mini-thon to benefit the Four Diamonds Fund (childhood cancer), and senior finals. Friday, May 29, will be prom. Campus night is June 3 with graduation taking place on June 4. Cassie Wallen placed third place in pole vault for states. Dr. O'Connor thanked Lyna Tran as well as the other student board members for their service this year. Gabriel Rosenbrien and Alex Daubert will be returning next year.

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E. Superintendent's Report

Clay Sattazahn presented some information regarding the music program. The Marching/Pep Band had 33 rehearsals/performances during the year. One of the new programs they participated in was at the Lebanon Valley recording studio. Some of the students participated in honors band. Students also participated in the VFW Loyalty Day Ceremony. Mr. Sattazahn highlighted information regarding the group's trip to Disney World in Florida. The music department sponsors a big trip every four years. The total cost per student was \$525. The cost could have been lowered by \$100 if the student/and or parent participated in fundraising activities for the music department. In past years students from the music department have visited the Boston Pops, Washington DC, Cleveland, and Philadelphia Pops. They are hoping to be able to take a trip to New York City next year.

F. Legal Report

Mr. Yingst called for a vote regarding the expulsion hearing on May 21 regarding a Middle School student who was in violation of the weapons policy. Mrs. Hersh, Mr. Smith, Mrs. Smith, Dr. O'Connor and Mr. Zeigler attended the hearing and were able to vote.

DISCUSSION:

Mr. Yingst noted that the alternative placement is not determined by the Board but by the parent. If the placement is not made in a timely manner, the parent has the chance to come back to the School Board and Administration for assistance.

BOARD ACTION:

Dr. O'Connor made a motion that the student be expelled from Hanover Public School District immediately for one year. During the period of expulsion, the student would not be permitted on school property nor permitted to attend school activities. The student's return to the District will be subject after review by the Board and the Administration will review and decide whether the student has made behavioral and academic progress in the alternative placement and that the student not be a threat to our students or a behavioral problem in the District. Should the student fail to make satisfactory progress in the alternative education placement, the expulsion shall continue until such progress is made. Seconded by Mrs. Smith and passed on a roll call vote of 4-0.

J. Standing motions regarding Facilities

1) **New Business:**

- a) **INFORMATIONAL ITEM ONLY**-School Projects Discussion, Architect Jim Baumgardner
Mr. Baumgardner stated that the Middle School roof contract was submitted to the contractor. There will be a pre-construction meeting tomorrow, May 27, at the Middle School at 10 A.M. The contractor will present signed contracts, certificates of insurance and performance and payment bonds in 100 percent of the contract amount and shop drawings of his interpretation of the job. He submits them to Mr. Baumgardner and he reviews and approves them. Mr. Yingst will then review the contract, certificates and the bonds then Mr. Smith will sign the contracts. Construction is scheduled to start on June

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5 with completion by July 30. He wondered if the Board would like to hire a full time supervisor on site during construction due to the cost issues with the contract. Mr. Baumgardner stated that in his contract he offered additional services for about two months. The purpose would be to verify what they do on site, when they do it, take photographs, and make reports to Mr. Baumgardner. Mr. Baumgardner would report back to the Board. Mr. Baumgardner stated that his fee would be about \$2400 per week for eight weeks at a total cost of \$25,000. Mr. Baumgardner stated that whoever he hired at cost it would be charged three times that amount for the District. Mrs. Lingg stated that the Board would be authorizing Mr. Baumgardner to hire someone. Mr. Baumgardner would have bi-weekly meetings with the individual and authorize payment. Mr. West wondered if they would be there whenever the roofers are there. Mr. Baumgardner stated that was so. Mr. Smith stated that the District was given a good number on the roof and it would be a cheap insurance policy. The Board would need to find a qualified person. Mr. Kauffman stated that there was no incentive for Mr. Baumgardner to find someone cheaper since he would make more profit. Dr. O'Connor stated that Administration knew we needed this and thought something should have been done by the Administration. Mrs. Lingg stated that we didn't know for sure. Mr. Smith stated that the previous position of facilities engineer could have been the on site inspector and wondered if somebody could do on site. Mr. Baumgardner stated that in order to hire someone qualified it would cost at least \$15 per hour.

BOARD ACTION:

Dr. O'Connor made a motion to authorize Mr. Baumgardner to hire a project inspector in accordance with the original proposal. Seconded by Mrs. Lingg and passed on a roll call vote of 6-1. Dr. O'Connor cast the negative vote.

S & M Field & Track and School Renovations:

DISCUSSION:

Mr. Baumgardner stated that he was contracted to design a track between the high school and the middle school, renovate Sheppard and Myers Field and bring it into compliance with building codes. He talked to Gerald Funk about what it would take to bring the track to the new location. He will be investigating what would be involved in moving the middle school/high school location and finding out from the Army Core of Engineers what needs to be done for the wetlands. Mr. Funk has sent out a letter to the Core of Engineers with a request to do an inspection of the area and give him some direction. Mr. Wentz wondered that in regard to the CS Davidson study whether we could use the study that was done previously for Hanover Street. Mr. Funk was requesting a copy of the plans and talk with the Borough engineer. Mr. Funk was going to contact CS Davidson and ask for an electronic file of the study. In regard to the two school renovations Mr. Baumgardner toured Clearview. The purpose was to get the framework of the facilities plan so they can move forward as quickly as possible. They also toured Washington Elementary and Hanover Street and met with employees at each building. Mr. Baumgardner presented a tentative plan for Washington. The plan would implement a pick up and drop off area, increasing parking lot. The plan would get rid of the entrance on Moul Avenue and move to Wilson Avenue instead. They will be meeting with the principal on June 4 at 1:30 regarding what is required for

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Administration, Health, Guidance and Specials and what rooms are required. The plan includes two Kindergarten classes, two first grade, two second grade, two third grade, and two fourth grade classrooms. A media center/library would be part of the new construction. Right now the portable classrooms are sitting in the area designated for the library area. The plan is to build the Administration area first. There would be a garage for machinery and dumpster. The original classrooms would revert back to classrooms. The stage would be designed similar to Hanover Street's stage. The multi-purpose room would be two times the size of the room now. He would need to find out how the schedule works with gym teachers. There could be a partition and the kitchen would be in the front part. The Main entrance would be beyond the play area. There would be a guidance suite with conference room. The old restrooms would be gutted and changed to small instruction areas. The restrooms would be in the new construction area. Included would be one additional classroom for fair share and one room for Science/Art. Natural light could be created by using the old all purpose room. The total new area would be 15,000 square feet. Mr. Baumgardner felt that the ceiling cost of \$4 million was not doable. Mr. Baumgardner stated that he could do the same for Hanover Street but the plan was more difficult than Washington Elementary. He would have to see what makes sense. There was a question about visitor parking. The computer lab could be converted to a classroom size. Faculty parking would need to be added. Dr. O'Connor wondered how much the projects would be over cost. Mr. Baumgardner stated that he didn't know yet. Dr. O'Connor wondered if there would be an advantage to involve a partnership with the downtown library and make it a satellite library. Dr. Doll stated that we are always open to options. Mr. Smith stated that the Borough should be contacted regarding the entrance. In the drawings there is always room for change.

RECOGNITION OF RETIREMENTS:

Dr. Doll stated that the following employees are retiring: JoAnn Bauer with 28.5 years, Penelope Ritter with 30 years, and Suzanne Morela with 14 years. Mrs. Bauer was present and six students spoke regarding the impact she had on their education.

G. Standing motions regarding personnel

- 1) **Removal of Substitutes-** The Board was requested to approve to remove the following names from the day-to-day substitute list as noted, effective immediately.

John Milkovich and **Ryan Trone**, day-to-day substitute teachers
Thelma Malone, substitute adult patrol

BOARD ACTION:

Dr. O'Connor made a motion to approve the removal of substitutes as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 7-0.

- 2) **LBT Trustee-** The Board was requested to approve the following changes as a Lincoln Benefit Trust (LBT) Trustee effective July 1, 2009.

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Elaine Kennedy, teacher, will replace **Doug West**, Board Member, as a representative Trustee.

DISCUSSION:

It was stated that Mr. Wentz or Mrs. Frock will be able to make reports to the Board regarding the Trust.

BOARD ACTION:

Mrs. Lingg made a motion to approve the LBT Trustee as presented. Seconded by Mrs. Hersh and passed on a vote of 7-0.

3) **Job Descriptions**- The Board was requested to approve the following job descriptions as noted:

Maintenance Supervisor (new) (enclosure)

Assistance Maintenance Supervisor (delete)

Maintenance Craftsman II (revised and to reflect change in supervisor title)

Maintenance Craftsman I, Head Custodian and Custodian (to reflect change in supervisor title)

Middle School Guidance Secretary

Middle School Secretary

Middle School Secretary/Receptionist

BOARD ACTION:

Mrs. Smith made a motion to approve the job descriptions as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

4) **Salary Placement** – The Board was requested to approve the following salary placement as noted:

Tony Grimes, Maintenance Supervisor – salary placement effective July 1, 2009, according to Act 93 Group D placement

BOARD ACTION:

Dr. O'Connor made a motion to approve the salary placement as presented. Seconded by Mrs. Hersh and passed on a roll call vote 7-0.

5) **Memorandum of Understanding**- The Board is requested to approve the Memorandum of Understanding concerning the August 21, 2009, inservice date.

BOARD ACTION:

Dr. O'Connor made a motion to approve the memorandum of understanding as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 7-0.

6) **2009-2010 LPN Salaries** -The Board was requested to approve the 2009-2010 LPN salaries for full-time instructors based upon the collective bargaining agreement. Salaries for

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full-time LPN instructors are based upon the collective bargaining salary schedule and then prorated on time worked.

BOARD ACTION:

Mrs. Hersh made a motion to approve the 2009-2010 LPN salaries as presented. Seconded by Dr. O'Connor made passed on a roll call vote of 7-0.

7) New Business:

- a) **Resignation-** The Board was requested to approved the following resignation:

Classified Employee:

Laurie Beans- Elementary Secretary, effective June 30, 2009. Mrs. Beans last work day will be Monday, June 15, 2009. Approval is requested to advertise for the position. Mrs. Beans has accepted employment elsewhere.

DISCUSSION:

Mr. Smith was concerned about the approval to request to advertise for the position. Mrs. Hersh stated that she didn't see how you could function without this secretarial position. Mrs. Smith wondered if it will be posted in house first. Mrs. Frock stated that it is posted for ten days in house at no cost first. Mr. Smith wondered if there was any place in the District that the District could reposition staff to fill the position.

BOARD ACTION:

Dr. O'Connor made a motion to approve the resignation as presented. Seconded by Mrs. Hersh and passed on a roll call vote of 6-1. Mr. Smith cast the negative vote.

- b) **Employment** – The Board was requested to approve the following employment items contingent upon receipt of all necessary employment documents:

Substitute Employees:

Jessica Bollinger, Julie Dorr, Nicole McCullen, and Kara Smith, day to day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

Summer Workers:

Eric Deatruck, summer cleaning crew, effective June 9, 2009. Rate of compensation will be \$7.50 per hour.

Jack McLaughlin, Robert Myers, and Shinead Bierkamp, substitute summer workers, effective June 9, 2009. Rate of compensation will be \$7.50 per hour for McLaughlin and Myers; \$6.75 per hour for Bierkamp.

Supplemental Employee:

Gail Anderson, Head Varsity Field Hockey Coach, effective for the 2009-2010 school year. Rate of compensation will be Level 2 of the 2009-10 Coaching Salary Schedule (enclosure).

DISCUSSION:

Mrs. Hersh wondered why the one summer worker would get paid more than another. Mrs. Frock stated that it was due to the age bracket.

BOARD ACTION:

Mrs. Hersh made a motion to approve the employment items as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

- c) **Request Approval to Advertise**-The Board was requested approval to advertise the following coaching position. The district has received notice that the coach holding this position has indicated that they do not wish to return for the 2009-2010 school year.

Middle School Field Hockey Assistant Coach

DISCUSSION:

Mr. Smith wondered if the assistant coach was advertised before. Mrs. Frock stated that it was for the head coach.

BOARD ACTION:

Mrs. Lingg made a motion to approve the request to advertise as presented. Seconded by Dr. O'Connor and passed on a vote of 7-0.

- d) **Request Approval to Advertise**-The Board was requested approval to advertise the following position:

Half Time Secondary Science Teacher

DISCUSSION:

Dr. O'Connor wondered if the District has found a savings in the budget to compensate. Mr. Wentz stated that it is there. It lowered the budgetary reserve, which was not assigned to anything in general. Mrs. Smith verified this would take care of zoology, physics II and anatomy. Mr. West wondered if the Board hired a secondary science teacher whether the teacher would also be certified to teach at the Middle School. Mrs. Frock stated that if we just asked for a general science certification and that the general certification teaches down to the seventh grade. This would be advertised as general science. There would be a middle school certification but that would only be certified for grades seven through nine. Mrs. Frock stated this would be advertised as either general science or middle school certification but with general preferred.

BOARD ACTION:

Mrs. Hersh made a motion to approve the request to advertise as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

- e) **For Informational Purposes:**

Administrative Employees:

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Dr. Moyer was hired as Superintendent effective July 1, 2009, through June 30, 2013, at an initial salary of \$117,000. Dr. Moyer was previously hired at the May 11, 2009, meeting.

DISCUSSION:

This was clarified because the salary and term of office were not in the motion at the last Board meeting.

BOARD ACTION:

Dr. O'Connor made a motion to authorize the expense of five days prior to July 1 at a cost of \$250 per day that Dr. Moyer would be paid to transition to the job with the current superintendent, Dr. Dillon. Seconded by Mrs. Smith and passed on a roll call vote of 7-0.

BOARD ACTION:

Mrs. Lingg made a motion for approval for Dr. Moyer to attend a new superintendent's instructional meeting at a cost of \$180 for a one-day conference prior to July 1, 2009. Seconded by Mrs. Smith and passed on a roll call vote of 7-0.

- f) **Leaves of Absence-** The Board was requested to approve the following requests for leaves of absences:

Jane Smith, full-time custodian, uncompensated medical leave of absence effective May 18, 2009. Ending date to be determined upon release but no longer than permitted by policy.

Heather Warner-Little, grade 6 teacher, FMLA/Childbearing/Childrearing leave, effective August 20, 2009, to continue through the first semester of the 2009-2010 school year.

Cindy Bull, secretary to supervisor of special ed and maintenance supervisor, FMLA for medical reasons effective July 6, 2009, to approximately August 24, 2009.

BOARD ACTION:

Dr. O'Connor made a motion to approve the leaves of absence as presented. Seconded by Mrs. Hersh and passed on a roll call vote of 7-0.

H. Standing motions regarding Curriculum and Technology

- 1) **Board Policies** – The Board was requested to approve the final adoption to:

- 122 Extracurricular Activities
- 123 Interscholastic Athletics
- 122-R1 Extracurricular Activities – Eligibility Requirements
- 201.1 Elementary School Enrollment
- 201 Admission of Beginners
- 716 Integrated Pest Management
- 916 School Volunteers
- 612 Budget Transfers
- Volunteer Handbook

DISCUSSION:

Dr. O'Connor suggested that the board pull out policy 916 School Volunteers and the Volunteer Handbook from the motion.

BOARD ACTION:

Mrs. Lingg made a motion to approve the final adoption of the board policies and regulations as presented. Seconded by Dr. O'Connor. Mr. West made a motion to approve the final adoption of the board policies and regulations except for 916 School Volunteers and Volunteer Handbook. Seconded by Mrs. Hersh and passed on a roll call vote of 7-0.

DISCUSSION:

Dr. O'Connor wanted the Board members to consider that the intent was well placed but it will not guarantee the end result. He would like to further study and look at goals. He felt that if volunteers received a TB test that does not mean they would not get at a later date. He stated that the forms 34 and 151 only indicate who you are and not if you are going to harm students. He was not saying it was not a good idea – he just didn't know the cost of the total project. He felt that parents should be part of the education process and the Board should not be putting up roadblocks. He proposed that the Board table the motion and ask the administration to come up with a list of everybody who signed in the school in the last two years. He thought the survey should ask if they would have entered the school if they would have needed clearances. Mrs. Frock stated that Dr. Doll, Mrs. Dubbs, and herself met with all PTOs and got a really good response. Some applications have been returned. We are not the only district that is implementing this. There may be some negative feedback but this will verify that is the correct person. Dr. O'Connor had a concern if a parent just wanted to come and read to a class that it couldn't be done. Mrs. Frock stated that one of the Districts, Spring Grove, had a initial yearly cost of \$800. This would be a step to protect students and staff. Mrs. Lingg felt that the District should do this. Chaperones are left alone with students and a survey would be very difficult. Mrs. Smith spoke with Spring Grove. She stated that initially there was a lot of concern with the teachers and Board. They currently have 800 people on the volunteer list. Mr. Smith wondered if a chaperone molested a child would the District be liable. Mr. Yingst stated that it depended on the circumstances. Dr. O'Connor thought there should be a better definition of a volunteer. Mrs. Frock stated that the paid contracts who come into the school have to do clearances.

BOARD ACTION:

Mr. West made a motion to approve the final adoption of policy 916 School Volunteers and the Volunteer Handbook as presented. Seconded by Mrs. Hersh. Dr. O'Connor made a motion to table the motion. There was no second. The initial motion passed on a roll call vote of 6-1. Dr. O'Connor cast the negative vote.

2) **NEW BUSINESS**

a) **Board Policies** – The Board was requested to approve the tentative adoption to (enclosures):

- 128 Practical Nursing Program
- 203 Communicable Disease & Immunizations
- 203-R1 Admissions – Immunizations Requirements
- 209 Health Examinations
- 209-R1 Student Health
- 210 Use of Medications

DISCUSSION:

Dr. O'Connor wondered in regard to the policy on Communicable Diseases if students were not allowed to school if they are not vaccinated. Dr. Doll stated that was true except when mandated by Federal or State Law. Dr. O'Connor wondered if homeless was included in that. Dr. Doll stated yes. Mr. Yingst stated that the cases are examined individually.

BOARD ACTION:

Mrs. Lingg made a motion to approve the tentative adoption of the board policies and regulations as presented. Seconded by Mrs. Hersh and passed on a vote of 7-0.

I. **Standing motions regarding Finance**

1) **Approval to Seek Cafeteria Bids for 2009-2010** – The Board was requested to approve to seek bids for the following:

Milk and Tea products
Miscellaneous Cafeteria Foods, including breads

BOARD ACTION:

Mrs. Hersh made a motion to approve the cafeteria bids for 2009-2010 as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 7-0.

2) **Depository for 2009-2010** – The Board was requested to approve Susquehanna Banks as the depository for the District for the 2009-2010 school year.

BOARD ACTION:

Mrs. Lingg made a motion to approve the depository for 2009-2010 as presented. Seconded by Mrs. Hersh and passed on a roll call vote of 7-0.

3) **Athletic Budget** – The Board was requested to approve the Athletic Budget for the 2009-2010 school year.

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BOARD ACTION:

Mrs. Hersh made a motion to approve the athletic budget as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

4) **Cafeteria Budget** – The Board was requested to approve the Cafeteria Budget for the 2009-2010 school year.

DISCUSSION:

Dr. O'Connor felt that the cafeteria budget should be designed to break even because of subsidizing. If a student can't pay, they are getting free or reduced lunches. Mrs. Smith stated that our cafeteria lunch prices are one of the highest in the area. Dr. O'Connor wondered if they are so high are we not getting efficiency. Mr. Wentz stated that it is not uncommon for the cafeteria to run in the red. Students in the past has done two week boycotts, and the ala cart sales prices went down. Mrs. Hersh stated that healthy eating is more expensive if you go to the store. Mr. Kauffman stated that benefit costs are going up. Mr. Smith stated that with an ala cart meal, the student is spending more money and is not necessarily a balanced lunch. Mrs. Smith stated that we have families who qualify but we can't get them to fill out a form for free and reduced lunches. Mrs. Frock stated that we don't refuse anyone in elementary. Some don't want to be on free and reduced lunches even though they qualify. Dr. O'Connor wondered how we can fix the inefficiencies and felt that we need to break even. Mr. Wentz stated that we do watch what we spend. The District monitors the cafeteria as well as athletics and try to manage the cost to the best of our ability. Dr. O'Connor stated that he felt students are also taught on the athletic field and could put money to better use. Mr. Smith stated that we are teaching nutrition. Mrs. Lingg stated that some of the children are here all day. We can't buy large volumes like some districts since we are so small a school district.

BOARD ACTION:

Mrs. Hersh made a motion to approve the cafeteria budget as presented. Seconded by Mr. West and passed on a roll call vote of 6-1. Dr. O'Connor cast the negative vote.

5) **YCAL Grants** – The Board was requested to approve three grants from the York County Alliance for Learning as submitted by:

Tiffanie Garman (Hanover Middle School)	\$ 950.99
David Harnish (Hanover High School)	\$1,000.00
Carrie Iezzi (Hanover Middle School)	\$ 999.99

BOARD ACTION:

Mrs. Lingg made a motion to approve the YCAL Grants as presented. Seconded by Mrs. Hersh and passed on a vote of 7-0.

6) **Donation** – The Board was requested to approve a donation of \$300.00 from the Eichelberger High School Class of 1951 (no stipulation on use).

BOARD ACTION:

Dr. O'Connor made a motion to approve the donation as presented. Seconded by Mrs. Hersh and passed on a vote of 7-0.

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7) New Business:

- a) **Musical Instrument Bid Approval (internal)** – The Board was requested to approve the music instrument and supply bid for the 2009-2010 school year (total of 6 vendors submitted bids) (**enclosure**):

Washington Music	\$ 439.00
Suzuki Corporation	\$ 799.42
K & S Music	<u>\$3,325.00</u>
Total Bid	\$4,563.42

BOARD ACTION:

Mrs. Smith made a motion to approve the musical instrument bid approval as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

- b) **Check Registers** – The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$949,324.90 and Cafeteria totaling \$37,908.29. Grand total \$987,233.19. (**enclosure**).

BOARD ACTION:

Mrs. Hersh made a motion to approve the check registers as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0.

- c) **Monthly Reports** – The Board was requested to approve the following reports for the month of April (**enclosures**):

- Tax Collector Report
- Treasurer's Report
- Investment Report
- Budget Expenditure Report
- Revenue Budget Summary
- Cafeteria Report
- Student Activities Report

DISCUSSION:

Mr. Wentz pointed out that legal costs are higher than budgeted. Mr. Yingst stated that the Moul Field council was also part of those expenses. Dr. O'Connor noted that contributions were \$56,000. He wondered if the Foundation was part of that. Mr. Wentz stated that he would have to look into that.

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Mrs. Hersh made a motion to approve the Transportation Bid Approval as presented. Seconded by Mr. Kauffman and passed on a roll call vote of 7-0.

- h) **Wage Tax Member Appointment Resolution** – The Board was requested to appoint a member as the voting delegate to the Tax Collection Committee (county-wide) per Act 32 (enclosures).

BOARD ACTION:

Mrs. Lingg made a motion to appoint Dr. O'Connor as the Wage Tax Member Appointment Resolution and Mr. Bortner as the alternate. Seconded by Mrs. Smith and passed on a roll call vote of 7-0.

- i) **Donation** – The Board was requested to accept a donation of an organ from Hanover Community Church.

BOARD ACTION:

Mrs. Lingg made a motion to approve the donation as presented. Seconded by Mrs. Hersh and passed on a roll call vote of 7-0.

- j) **Medical Services** – The Board was requested to approve the following medical services for 2009-2010:

Dr. Kurt Thomas - school district's consulting physician

School Physicians

Dr. Kurt Thomas

Dr. Kae Kim

Dr. Douglas Masucci

Dr. Thomas Rapp

School Dentist

Dr. Henry Hoffacker

BOARD ACTION:

Mrs. Lingg made a motion to approve the medical services as presented. Seconded by Mrs. Hersh and passed on a roll call vote of 7-0.

- k) **LIU Bid Approval** – The Board was requested to approve the following bids from the LIU Joint Purchasing Board for the 2009-2010 school year:

Art Supplies

Blick Art Materials	\$ 414.02
Cascade School Supplies	\$ 1,302.07
Commerical Art Supply	\$ 489.86
Elgin School Supply	\$ 43.60
Kurtz Brothers	\$ 1,569.00
National Art & School Supplies	\$ 2,776.36
Office Basics	\$ 1,575.63
Pyramid School Products	\$ 1,016.62
School Specialty	\$ 674.29

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Standard Stationery Supply 16
\$ 233.84

Total \$10,095.29

Custodial Supplies

Allied Cleaning Technologies \$ 1,350.79

Calico Industries, Inc. \$ 2,964.40

Hillyard, Inc. \$12,329.35

Mike Cummings Company, Inc. \$ 699.00

Pyramid School Products, Inc. \$ 77.97

Quaker City Paper \$ 7,184.50

Xpedx-Harrisburg \$ 6,108.79

Total \$30,714.80

General Supplies

Cascade School Supplies \$ 1,748.88

Elgin School Supply \$ 306.10

Kurtz Brothers \$ 5,053.46

National Art & School Supplies \$ 2,764.09

Office Basics \$ 3,556.70

Pyramid School Products \$ 4,612.53

Quill \$ 2,269.19

School Specialty \$ 2,271.20

Standard Stationery Supply \$ 1,916.43

Total \$24,498.58

Paper Supplies

Kurtz Brothers \$ 8,752.26

Lindenmeyer Munroe \$ 1,643.15

Ris Paper Co., Inc. \$21,770.48

School Specialty \$ 553.86

Total \$32,719.75

Athletic and Health Supplies

Henry Schein Inc. \$ 191.07

Medco Sports Medicine \$ 430.43

Moore Medical Corp. \$ 872.54

School Health \$ 49.69

Sportsman's \$ 33.88

William V. MacGill & Co. \$ 12.00

Total \$ 1,589.61

BOARD ACTION:

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

May 26, 2009

17

Mr. West made a motion to approve the LIU bid approval as presented. Seconded by Mrs. Hersh and passed on a roll call vote of 7-0.

K. Old Business

The following budget areas were questioned by Dr. O'Connor and discussed:

Interim real estate revenue projections, delinquent tax revenue projections, rental income as it relates to the Practical Nursing program, cafeteria revenues and expenses and increases to lunch prices, vocational education revenue, regular education salaries, regular education professional services, cyber school expenses, ESL expenses, emotional support expenses, learning support expenses, drivers education program, transcript system, attendance services secretary, school psychologist payments, administrative software expenses and replacement cycle of computers, board services expenses, central office professional services, principal supplies expenses, history textbooks, district newsletter expenses, personnel office professional services, walking line expenses and reduction in number of walking lines, fund transfers, student admission to athletic events.

L. Other Business

M. Next meeting date:

The next Committee meeting will be Monday, June 8, 2009, at 6:00 P.M. in the Boardroom
The next Board meeting will be Monday, June 22, 2009, at 6:00 P.M. in the Boardroom.

N. Adjournment

Dr. O'Connor made a motion to adjourn the meeting. Seconded by Mrs. Lingg. The meeting was adjourned at 8:57 P.M.