

**HANOVER PUBLIC SCHOOL DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

**Monday, February 22, 2010**

**6:00 P.M.**

**A. Opening Business**

Call to Order – The meeting of the Hanover Public School District Board of Education was called to order at 6:05 P.M.

Pledge of Allegiance

Roll Call

Board Members present: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg,  
Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. Watson

Student Board Members present: Gabriel Rosenbrien, Alex Daubert

Also Present:

Dr. Moyer, Mr. Musselman, Mr. Grimes, Mr. Hain, Mrs. Smith, Mr. Wentz, Mr.  
Samuelson, Mrs. Frock, Mr. Hershner, Mrs. Dubbs, Teresa Erdman, HEA; Roberta  
Greene, Guthrie Library.

**B. Recognition of Visitors and Public Comments**

**Public Comment: None**

**C. Approval of Minutes from Past Meetings**

The Board was requested to approve the minutes of the Board Meeting January 25, 2010, and Planning Meeting February 8, 2010 (**enclosures**).

**DISCUSSION:**

Dr. O'Connor noted that his name was listed as being present on the January 25, 2010, meeting and also absent. Dr. O'Connor was absent.

**BOARD ACTION:**

Mr. Edwards made a motion to approve the minutes with one correction. Seconded by Mr. Bortner and passed on a vote of 9-0.

**D. Committee Reports**

York School of Technology – Watson, Chair; Edwards (Alternate) – No report

Recreation – Lingg, Representative; A. Smith (Alternate) – No report

PN Advisory – Funk, Representative; D. Smith (Alternate) – No report

Meet & Discuss Professional, Classified & Administrative – D. Smith, Chair; Bortner, Funk, Lingg (Alternate) – No report

## HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

February 22, 2010

2

Joint Wage Tax –Edwards, Representative; O’Connor (Alternate) – No report

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative; Elaine Kennedy – No report

Legislative Liaison with Pennsylvania School Board Association – O’Connor, Representative; Engle (Alternate) – Dr. O’Connor stated that there are two different committees looking at retirement systems. If you have any questions, please contact Senator Waugh or Representative Tallman. In regard to Race to the Top they are looking at instituting nationwide curriculum in the core areas. In regard to the Keystone exams it was felt that within five years the High School students will not be measured by PSSA’s. If the student does not pass the Keystone exam, the district will need to put in place ways to remediate the student. In regard to PSERS letters may be sent to representatives by the Board. There could be a blended option. Teachers presently employed would maintain PSERS but new teachers would have a defined contribution. It was thought that the Board would endorse that concept.

Key Communicator’s Network – All – No report

Policy Committee –Engle, Chair; Funk, O’Connor, Lingg, Watson (Alternate) – Mr. Engle reported there was a policy meeting on February 17. Policies discussed were Electronic Devices, Married/Pregnant Students and Controlled Substances. The next meeting will be March 3 beginning at 4:00 P.M. The committee will begin looking at policies 200 series.

Student Board Members - Rosenbrien, Daubert, Rhoades (alternate)

Students reported regarding Drama Night where the senior class won most of the awards. The junior class sponsored a battle of the bands. Many schools were represented but one of Hanover’s bands took first place. The boys basketball team is continuing in Districts. Also, two wrestlers are going to Districts. The anatomy class is taking a field trip to Philadelphia to see a cadaver.

### **E. Superintendent’s Report**

Dr. Moyer reported that due to training by Dr. O’Connor and Mr. Fry we are close to having paperless board meetings. On March 3 is the next training meeting. Mr. Samuelsen, Mr. Musselman, and Dr. Moyer attended a Drug Task Force Meeting. They are looking at ways to engage kids from 3 to 7 P.M. The paint supplies for the boardroom were provided by Sherwin Williams and the Mission Statement words were provided by John and Lindy Lingg. Dr. Moyer is gathering Hanover memorabilia to place in an area in the boardroom. The Middle School sewing class will be making new cushions for the chairs in the boardroom. During the last In-Service day high school teachers spent time evaluating data and looking at eligible content. Dr. Moyer and Mr. Musselman were very impressed. Middle School and Elementary School teachers looked at LFS instruction and curriculum for all grade levels and all subject areas. There was a draft for the 2010-2011 school district calendar. It was felt that the extra time for construction would be more beneficial next summer. Dr. Moyer, Mr. Musselman and Mr. Wentz have been holding budget meetings with each administrator to discuss next year’s budget. The district employees are doing a weight loss program called the “Lighthawk Challenge”. So far in the past two weeks over 200 pounds have been lost.

**F. Standing motions regarding Facilities**

1) New Business:

a. Jim Baumgardner presentation

Mr. Baumgardner stated that Dr. Moyer, Mr. Smith, and himself went to PDE two weeks ago with the PlanCon A and B documents. There were some modifications suggested by PDE. PlanCan A is a snapshot of the project and looks at square footage, and costs. State reimbursements are based on \$14,499 x number of students. Limits are set which you can't exceed. PlanCon A was approved with a verbal approval on Friday. When we actually get the documents, you can schedule the Act 34 public meeting. The total cost for Washington Elementary renovations is \$6,700,226, which includes fees, fixtures, contingency, financing cost and asbestos abatement. The maximum new structure costs are projected to be \$3,576,712. The money for the projects has been borrowed for five years and part of it has already been paid back. It won't affect Hanover's taxes. In order for the numbers to be below that amount he has inflated them to \$6,977,026 for Washington. If bids are not within that amount, another hearing would need to be scheduled. He put the additional costs in the contingency fund. Act 34 booklets will need to be prepared which include a sample of the advertising for the hearing, date, process people can comment, plans, reason why the hearing and how it will impact the program. We will need to send into the state before we can advertise. The total project cost would be \$6,977,026. This is not binding. It is just maximum limits and for reimbursement. In regard to Hanover Street the cost is \$7,941,722. The cost of new construction is \$3,463,516. The Board can still control the outcome of the projects. They will need to vote to spend the money when the bids are received. Dr. O'Connor wondered if the bids came in high if we could take off part of the project. Mr. Baumgardner stated that once the footprint is set we would need to go with it or start over with a new PlanCon, hearing, etc. We have paid back about 20% of the loan so far so the reimbursement check should come quickly.

b. **Act 34 Maximum New Structure Resolution** - Present and receive approval (resolution) to adopt a maximum new structure cost for the Act 34 hearing, date to be determined for both projects.

**BOARD ACTION:**

Dr. O'Connor made a motion to approve the resolution as presented. Seconded by Mrs. Lingg and passed on a vote of 9-0.

c. **Middle School Traffic Pattern** – Pam Smith and Joel Hain

Mr. Smith and Mr. Hain spoke regarding the new traffic pattern. They gave their reasons for the change and what action they took. There are still problems due to the fact that it takes longer to exit and enter since Fame Avenue area is so difficult. They felt that we need professional help to direct traffic. There was a suggestion that we ask legal council about the rules in the Borough. There was a suggestion that we might send individuals to be trained by the Borough Police

**HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION**

**February 22, 2010**

4

regarding traffic. Dr. Moyer stated that if anyone has any suggestions to please let the Administration know.

**BOARD ACTION:**

Mr. Edwards made a motion that the Administration look at traffic police and bring back to the Board with their recommendation. Seconded by Dr. O'Connor and passed on a vote of 9-0.

**G. Standing motions regarding personnel**

- 1) **Resignations** – The Board was requested to approve the following resignations:

**Lynda McKelvey**, substitute teaching/personal assistant and clerical worker, effective January 28, 2010. Ms. McKelvey has obtained full-time employment.

**BOARD ACTION:**

Mr. Bortner made a motion to approve the resignation as presented. Seconded by Mr. Edwards and passed on a roll call vote of 9-0.

- 2) **Employment-** The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

**Supplemental Employee(s):**

**Joe Mahone** and **Tami Turchich**, shared advisors, Washington Intramural #1, effective for the 2009-2010 school year. Total compensation for the program will be \$434.00.

**Lori Wonders**, Clearview Intramural #1, effective for the 2009-2010 school year. Rate of compensation will be \$434.00.

**Substitute Employees:**

**Peter Reck**, extended 6<sup>th</sup> grade substitute teacher, effective approximately April 21, 2010, through the end of the 2009-2010 school year. Rate of compensation will be \$218.00 per day. Mr. Reck will be substituting during the maternity leave of Mrs. Carrie lezzi.

**Deann Books** and **Stacey Sweitzer**, day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

**Summer Reading Academy Employees:**

Dates of the Academy will be June 28 through July 16, 2010. Rate of compensation will be \$20.00 per hour. All costs are paid through Title 1 Funds.

**Corrina Berwager**  
**Alexis Folmer**  
**Caren Evans**

**Tami Turchich**  
**Elizabeth Sheaffer**  
**Michelle Becker-Lead Teacher**

**Brenda Burns**  
**Jamie Mulhollen**

**Katie Fry, Tiffanie Garman and Jennifer Gebhart- Substitutes**

**HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION**

February 22, 2010

5

**BOARD ACTION:**

Mr. Edwards made a motion to approve the employment items as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 9-0.

- 3) **Conferences/Workshops** – The Board was requested to approve the following conferences/workshops:

Greg Wagner                      PSADA Conference  
March 24-27, 2010  
Hershey, PA  
Cost: \$919.00  
(Estimated registration, dues, transportation, meals, lodging)

Sara Little                      Second Mile Leadership Institute  
March 21-24, 2010  
State College, PA  
Cost: \$435.00  
(Estimated lodging and substitute)

**BOARD ACTION:**

Mrs. Smith made motion to approve the conferences/workshops as presented. Seconded by Dr. O'Connor and passed on a vote of 9-0.

- 4) **Approval to Advertise** –The Board was requested to approve to advertise for the following position for the 2010-2011 School Year:

High School Play Producer  
(Fall Play Replacing George Matthew)  
Percussion Instructor Marching Band  
Band Front Instructor Marching Band

**BOARD ACTION:**

Mrs. Lingg made a motion to approve to advertise for the items as presented. Seconded by Mrs. Smith and passed on a roll call vote of 9-0.

- 5) **New Business:**

- a) **Resignations** The Board was requested to approve the following resignations:

**Substitute Employee:**

**Tracey Dahlmans**, substitute teaching/personal assistant and clerical worker, effective February 16, 2010.

**Supplemental Employees:**

**Reagan Bitler**, head middle school volleyball coach, effective for the 2009-2010 school year.

**HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION**

**February 22, 2010**

6

**Stephen Little**, assistant varsity baseball coach, effective for the 2009-2010 school year.

- b) **Employment-** The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

**Substitute Employees:**

**Megan Krebs**, extended elementary substitute teacher, effective approximately April 8, 2010, through the end of the 2009-2010 school year. Rate of compensation will be \$218.00 per day. Miss Krebs will be substituting during the maternity leave of Mrs. Tessa Hilyard (**enclosure**).

**Marilyn Shultz**, extended kindergarten substitute teacher, effective approximately March 11, 2010, for six weeks. Rate of compensation will be \$218.00 per day. Mrs. Shultz will be substituting during the maternity leave of Mrs. Heather Wagaman (**enclosure**).

**Lisa Brickley and Carolyn Kittrell**, day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

**Supplemental Employees:**

**Sierra Bair**, assistant varsity boy/girls track coach, effective for the 2009-2010 school year. Rate of compensation will be \$1746.00 (**enclosure**).

**Matt Baker**, correction to level and salary for Head Varsity Baseball Coach, effective for the 2009-2010 school year. Rate of compensation corrected to Level 2, \$2714.00.

**Brad Hill**, assistant varsity softball coach, effective for the 2009-2010 school year. Rate of compensation will be \$1746.00 (**enclosure**).

**Denny Garman**, assistant varsity baseball coach, effective for the 2009-2010 school year. Rate of compensation will be \$1816.00 (**enclosure**).

**Gene Groft**, gameworker, effective for the 2009-2010 school year. Rate of compensation will be as listed on the SA-107A "Athletic/Event Report for Payment" for each appropriate position 107a.

**Dean Marcionette**, head middle school volleyball coach, effective for the 2009-2010 school year. Rate of compensation will be \$2320.00 (**enclosure**).

**BOARD ACTION:**

Mrs. Smith made a motion to approve the employment items as presented. Seconded by Mr. Bortner and passed on a roll call vote of 9-0.

# HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

February 22, 2010

7

## H. Standing motions regarding Instruction

- 1) **Board Policies** – The Board was requested to approve the final adoption to:
  - 609 Investments

### **BOARD ACTION:**

Mrs. Lingg made a motion to approve the board policy as presented. Seconded by Mr. Edwards and passed on a vote of 9-0.

## I. Standing motions regarding Finance

- 1) **Medical Services 2010-2011** – The Board was requested to approve the following:

### **Football Physician:**

John Deitch

### **BOARD ACTION:**

Mr. Bortner made a motion to approve the medical services for 2010-2011 as presented. Seconded by Mr. Edwards and passed on a roll call vote of 9-0.

- 2) **York School of Technology Proposed 2010-2011 Budget:** The Board was requested to approve the York School of Technology Proposed 2010-2011 Budget.  
The total budget amount is \$23,071,604 or a 3.01% increase (\$22,396,919 for 2009-2010) and the District's costs for 2010-2011 are estimated to be \$331,000 (\$321,127 for 2009-2010 revised) including regular education plus special education.

### **DISCUSSION:**

Mr. Bortner stated that we are cutting expenses and he is not going to vote for any increases in any budgets. Dr. O'Connor noted that we are a part of a consortium with many districts. Mr. Wentz noted that this is below index. Dr. O'Connor stated that the district has offered students other options and we could come out with less. This is based on 31 students. They may choose to go to Tech Prep or Intro to Manufacturing instead.

### **BOARD ACTION:**

Mr. Edwards made a motion to approve the York School of Technology Proposed 2010-2011 budget as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-1. Mr. Bortner cast the negative vote.

**HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION**

February 22, 2010

8

- 3) **Lincoln Intermediate Unit #12 Proposed General Operating 2010-2011 Budget (District Contribution Portion):** The Board was requested to approve the LIU #12 Proposed General Operating 2010-2011 Budget.

2010-2011 General Operating Budget \$9,793,478  
Percentage increase over 2009-2010 2.61%

District Contribution Portion (estimated):  
Hanover Public School District \$17,906.52  
Dollar Value of Decrease over 2009-2010 (\$17.58)

**DISCUSSION:**

Mr. Edwards stated that they may have to hire personnel because of a demand for services. This takes a lot more than administrative costs. Mr. Bortner stated that we can't afford to justify due to the many lost jobs and we should not have budget increases. Dr. O'Connor noted that this is for office staff and this is a flat charge.

**BOARD ACTION:**

Mr. Edwards made a motion to approve the Lincoln Intermediate Unit #12 proposed general operating 2010-2011 budget. Seconded by Mrs. Funk and passed on a roll call vote of 6-3. Dr. O'Connor, Mrs. Smith and Mr. Bortner cast the negative votes.

- 4) **Bid Approvals:** The Board was requested to approve to go out for bid on the following:  
Athletic items (internal)  
Sports/Phys Ed/Health Supplies (LIU Joint Purchasing Bid)  
General supplies, Paper supplies, and Art supplies (LIU Joint Purchasing Bid)  
Musical Instruments (internal bid)  
Custodial Supplies (internal bid and LIU Joint Purchasing Bid)

**BOARD ACTION:**

Dr. O'Connor made a motion to approve the bid approvals as presented. Seconded by Mrs. Lingg and passed on a vote of 9-0.

- 5) **Tax Exoneration** – The Board was requested to approve the exoneration of the following per capita tax collections by Leroy Wentz, Tax Collector.

**Per Capita Taxes -**

2009 Full	338 bills	\$6,760.00 and 26 credits (\$260.00)
2009 Interim	1 bill	\$ 20.00
2008 Interim	63 bills	\$1,260.00
2007 Interim	3 bills	\$ 60.00
Total	405 bills	\$8,100.00 and 26 credits (\$260.00)



**HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION**

**February 22, 2010**

9

**BOARD ACTION:**

Mr. Edwards made a motion to approve the tax exoneration as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0.

- 6) **Monthly Reports** – The Board was requested to approve the following reports for the month of December and January (**enclosures**):
- Tax Collector Report
  - Treasurer's Report
  - Investment Report
  - Budget Expenditure Report
  - Revenue Budget Summary
  - Cafeteria Report
  - Student Activities Report

**DISCUSSION:**

Dr. O'Connor noted that the Middle School chorus and band funds were high. He wondered about the amounts. It was stated the money comes from fundraisers, dinners, plays. They pay for the scenery and field trips. Mr. Edwards stated that it strictly their money and we are only doing their accounting.

**BOARD ACTION:**

Mr. Edwards made a motion to approve the monthly reports as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 9-0.

- 7) **Check Register** – The Board was requested to approve the following check register: General Fund including athletic, middle school and high school activity accounts totaling \$2,761,421.25, Construction totaling \$8,200.46, and Cafeteria totaling \$29,129.73. Grand total \$2,798,751.44. (**enclosure**).

**BOARD ACTION:**

Mr. Edwards made a motion to approve the check register as presented. Seconded by Mr. Bortner and passed on a roll call vote of 9-0.

- 8) **Donations** – The Board was requested to approve the following donations:
- a) Hanover Youth Basketball Association – Ice Machine-Middle School \$285.00
  - b) Sherwin Williams – Paint for Board Room
  - c) Anonymous Donor – Board Room Decorations

**DISCUSSION:**

Thank you notes will be sent out by the business office for these items.

**BOARD ACTION:**

Mr. Engle made a motion to approve the donations. Seconded by Mr. Edwards and passed on a vote of 9-0.

**HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION**

**February 22, 2010**

10

**J. Other Business**

There will be an Instructional Meeting on Wednesday, March 10.

**K. Next meeting date:**

The next planning meeting will be held on Monday, March 8, 2010, at 6:00 P.M.

The next Board Meeting will be held on Monday, March 22, 2010, at 6:00 P.M.

**L. Adjournment**

Mr. Bortner made a motion to adjourn the meeting. Seconded by Mr. Edwards. The meeting was adjourned at 7:40 P.M. An executive session was held following the meeting for personnel reasons.