

BOARD OF DIRECTORS MEETING MINUTES

Monday, November 28, 2011

6:00 P.M.

A. Opening Business

- Call to Order – The meeting was called to order by Mr. Smith at 6:00 PM.
- President's Charge/Moment of Silence
- Pledge of Allegiance

Roll Call

- Board Members present: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg, Mr. Smith, Mr. Watson
- Board Members absent: Mr. Kelly and Dr. O'Connor
- Student Board Member present: Kyle Sheely
- Student Board Members absent: Marta Gomez and Zachary Sheaffer

- Also Present: Dr. Moyer, Dr. Smith, Mr. Wentz, Mrs. Dubbs, Mrs. Frock, Mrs. Brown, Dr. Krout, Scott Roland, Mike Vaux, HPESPA; Mollie Prange, Heather Faulhefer, Evening Sun

B. Recognition of Visitors and Public Comments

Cosmic Presentation - Mollie Prange, the center director, spoke regarding the annual report. If anyone is interested in the actual report, contact Mirna Wildasin at 637-2125 extension 229. There are currently 62 students in the program. Their goal is 80 students. There have been 150 students serviced in the last year and a half. There were 112 regular attendees. The focus has been on math and reading. The testing showed that there was a marked improvement in reading and language arts and a slight improvement in math. They also focus on bully prevention and promote social skills. They have home visits, which help to increase parent/teacher involvement. Seventy-five percent of the participants are Latino. In addition to academics they promote robotics and career education. They are designing a product to sell at kid's day in April and community day in May. They have written a grant to include the three elementary schools and also fifth grade students. Mr. Edwards wondered if they work with parents and try to educate parents. Ms. Prange said that they do. Latino is the only language besides English in which students participate. Dr. Smith stated that this grant is for low-achieving children. Mrs. Lingg stated that she knows someone who attended this and really loved it.

C. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of October 24, 2011, and November 14, 2011.

- Minutes 10-24-11 ([enclosure](#))
- Minutes 11-14-11 ([enclosure](#))

BOARD ACTION:

Mrs. Funk made a motion to approve the minutes as presented. Seconded by Mr. Watson and passed on a roll call vote of 7-0.

D. Committee Reports

York School of Technology – Watson, Chair; Edwards (Alternate) – Mr. Watson stated that there is a new website that highlights children working at York School of Technology. They will have a budget together before spring. The superintendents have approved a tentative budget at the last meeting. One of the seniors, Max

Wagner, from our district was Student of the Month. He is specializing in computer programming.

Recreation – Lingg, Representative; A. Smith (Alternate) – They will not be meeting over the holidays.

PN Advisory – Funk, Representative - Mrs. Brown noted that students do a lot of things including career nights, heart walk, decontamination drill, diabetes dialog. The graduation for the next class will take place on January 12, 2012.

Meet & Discuss Professional, Classified & Administrative – Lingg, Chair; Bortner, Funk

Joint Wage Tax – Edwards, Representative; O'Connor (Alternate) – Mr. Edwards stated that he has been attending the meetings in York. This will join all of us. They are working on new bylaws for the group which they need by January 1. Adams County may form their own group. Mr. Wentz noted that the old office in Hanover is now closed to the public as of January 1. Mr. Edwards noted that the Hanover office has been the most fruitful tax office in the past.

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative; Elaine Kennedy

Legislative Liaison with Pennsylvania School Board Association – O'Connor, Representative; Engle (Alternate) – No Report

Key Communicator's Network – All – The next meeting is in January.

Policy Committee – Lingg, Chair; Funk, O'Connor, Engle, Watson (Alternate) – The committee will not be meeting in December. The next meeting is in January.

Educational Instruction Committee - O'Connor, Chair; Funk, Watson – No Report

Sheppard and Myers Promotional - Bortner, Engle, Lingg – Mr. Bortner reported that the open house was successful. There were about 50 people who came. The committee has many fund raising programs in place.

Student Board Members - Sheely, Gomez, Sheaffer –

Mr. Sheely reported that homecoming was very well attended. He felt it was the best one in four years. The floats were really great and all grades participated.

Seniors and freshmen will be taking a biology field trip.

The fall drama was a really fun experience. There were over 400 people attended on Sunday.

On Tuesday there was a field trip to Harrisburg Strawberry Square. The Harrisburg Troupe presented their version of Poe. It was well presented.

The Link program provides tutoring on Wednesday and Friday.

Mr. Sheely noted that he is really enjoying his internship. Next week he will be able to watch chest surgery.

He thanked Mr. Roland for his donation to his Eagle Scout project. He will begin work when the weather becomes warmer in March or April.

E. Superintendent's Report

- Fall Play (Rene Staub) – There were about 40 students involved in the play.
- Special Recognition (Lamar Bortner) – Dr. Moyer thanked Mr. Bortner for the four years he spent on the Board. He was a large part of the Sheppard and Myers promotional committee.
- HHS Orange & Black (Paula Frank) – Dr. Moyer thought this was a really good product.
- PDE Approval of Technology Plan (Dave Fry) ([enclosure](#))
- Director's of Elem/Sec Ed. (Tom/Pam) – He wanted to give a personal thank you for a job well done.
- Food Drives - HPSD Elem. Schools – Students reached their goal and were treated to a rock band at Hanover Street. There are videos on the Evening Sun website. He noted that food pantries are really low this year.
- Mason Smith (Washington Elem.) – He is a kindergarten student with leukemia. He is currently in remission but the family is in \$80,000 medical debt. They are collecting money in mason jars around Hanover. Washington Elementary has raised \$1,300 already with spare change.
- Happy Anniversaries –

F. Director of Secondary Education Report - Dr. Smith

- Language arts curriculum update – Has been rewritten in Kindergarten through High School. It should be a final form next month. Dr. Moyer noted that other core curriculum is close behind. Dr. Smith also noted that they are working on ESL curriculum.
- Cyber school update – They have made a lot of progress. High School students are offering tutoring for them.
- Middle School gobble gait was postponed. It will be held this Friday at 1:00 PM. Winners will win turkeys.

G. Standing motions regarding Personnel

1) New Business

- a) Resignations - The Board was requested to approve the following resignation items:

Classified Employees:

Norma Ruth, lunchroom supervisor, effective November 15, 2011.

Kimberly Goldbeck, lunchroom/playground supervisor, effective November 22, 2011.

- b) Retirement- The Board was requested to approve the following retirement items:

Classified Employees:

Shirley Moncrief, cafeteria worker, effective January 31, 2012. Mrs. Moncrief is retiring with 21 years of service to the district.

- c) Employment - The Board was requested to approve the following employment items:

Supplemental Employees:

Ronald Palmer, assistant varsity wrestling coach, effective for the

BOARD ACTION:

Mr. Edwards made a motion to approve the advertising of the positions and conferences/workshops as presented. Seconded by Mr. Bortner and passed on a roll call vote of 7-0.

- g) Approval of Memorandum of Understanding (MOU)- The Board is requested to approve the MOU for a Retirement Incentive between HEA and the District ([enclosure](#)).

BOARD ACTION:

Mrs. Lingg made a motion to approve the Memorandum of Understanding as presented. Seconded by Mr. Edwards and passed on a roll call vote of 7-0.

H. Standing Motions regarding Policy

- 1) Policy - The Board was requested tentative approval for the following policy:

- 718 Service Animals in Schools ([enclosure](#))

BOARD ACTION:

Mr. Edwards made a motion to tentatively approve the policy as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 7-0.

I. Standing Motions regarding Educational Programs/Curriculum

- 1) Informational Item: November 21 Meeting Notes

J. Standing Motions regarding Finance

- 1) Check Registers - The Board was requested to approve the following check register: General Fund including athletic, middle school and high school activity accounts totaling \$1,385,517.77, Construction totaling \$1,086,581.92, Capital Reserve totaling \$6,156.02 and Cafeteria totaling \$39,966.87. Grand total \$2,518,222.58 (enclosures).
(10) (30) (50) ([Capital Reserve](#))

BOARD ACTION:

Mr. Engle made a motion to approve the check registers as presented. Seconded by Mr. Bortner and passed on a roll call vote of 7-0.

- 2) Monthly Reports - October - The Board was requested to approve the following monthly reports for October

[Investment Report](#)

[Board Summary Report](#)

[Student Activities Report MS](#)

[Student Activities Report HS](#)

Cafeteria Report

([High School](#)) ([Middle School](#)) ([Clearview](#)) ([Han St.](#)) ([Washington](#))

Construction Spending (as of November 28)
Remaining Construction Dollars (as of November 28)

- 3) Independent Auditors Proposal - The Board was requested to approve the following three year Independent Auditors Proposal for the firm of Smith Elliott Kearns and Company to conduct the required audit for the District financial records:

2011-2012 \$20,400
2012-2013 \$20,700
2013-2014 \$21,000

- 4) Middle School Student Activity Accounts 5th and 7th Grade - The Board was requested to approve a 5th Grade and a 7th Grade Student Activity Account.

BOARD ACTION:

Mr. Bortner made a motion to approve the monthly reports, independent auditor's proposal and Middle School student activity accounts as presented. Seconded by Mr. Edwards and passed on a roll call vote of 7-0.

K. Other Business

Mr. Bortner proposed that in the evaluating of the music program they should check the legality of alumni to participate in the cavalcade and bands. He proposed that it go to committee for evaluation. Dr. Moyer stated that Cary Crumling is helping us evaluate our programs. We are doing a full blown assessment from elementary to secondary. Mitch Adams has connections with the Cavalcade of Bands and could mesh with them. He thought that this sounded great and wants to engage kids.

BOARD ACTION:

Mr. Bortner made a motion that we pursue that alumni be allowed to march and go to committee for evaluation. Seconded by Mr. Edwards and passed on a roll call vote of 7-0.

L. Public Comment

M. Next meeting date:

The Reorganization meeting will be held on December 5, 2011, followed by a regular board meeting.

N. Adjournment

Mr. Bortner made a motion to adjourn the meeting. The meeting was adjourned at 6:50 PM.