

Hanover Public School District
School Board Planning Meeting
Monday, September 10, 2012 - 6:00 PM

Minutes

I. Opening Business

- A. Call to Order – The meeting was called to order at 6:04 PM.
- B. Pledge of Allegiance
- C. Roll Call - Board Members present: Mrs. Daubert, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland

Board Members absent: Mr. Edwards, Mr. Watson

Also Present – Dr. Moyer, Dr. Smith, Mr. Fry, Mrs. Dubbs, Mr. Wentz, Dr. Krout, Mr. Hain, Mr. Czap, Mrs. Frock, Mr. Flores, Mike Vaux, HPESPA; Laura Silver, Corrinna Berwager, Tessa Hilyard, Nancy Fahey, Darlene Klenk, Tammy Terrazas, Zac Terrazas, Dawn Reck, Stephanie O'Brien, Bruce Jendras

II. Recognition of Visitors and Public Comment:

Public Comment:

- Zac Terrazas / Dr. Moyer - Musical "The Victim" – Zac is a senior at the High School. When he was a Middle School student, he was bullied. He wrote a musical about the experience. It was performed twice at Gettysburg Community Theater. He is interested in producing a shortened assembly program at the Middle School and High School. He is currently coordinating schedules

III. Director of Curriculum and Instruction - Dr. Smith

- District PSSA Info...Dr. Moyer/Benchmark Assessing/Data Analysis Plan..
Dr. Smith – Dr. Moyer gave an overview of each building and how it relates to Hanover School District. He will be getting more data from PA valued which will show growth and also the emetric program. Clearview met 11 out of 11 targets. In Hanover Street the targets 13 of 13 were met. Washington met all 9 targets. Middle School met 19 out of 21 targets. He noted that Lois Gunnet and her team do a great job in helping students with IEP's since IEP students to qualify for an IEP are two years behind their classmates. We are committed to having them do as well as possible. We will be doing quarterly updates on student achievement. At the High School we met 10 out of 12 targets. One of the targets that we didn't meet was graduation. Students are also considered drop-outs if they take five years to graduate instead of four years. Our school feels that it is most important

that students finish. That is one of the reasons we are in warning. Dr. Smith noted that at the Middle School every student showed growth. We especially work on IEP students. We will be looking at assessments at all levels. Dr. O'Connor noted that a new math program was started at the Middle School the same time as the new math series at the elementary level but have not seen the same results. He also noted that in regard to the new graduation rate every other High School had the same formula and wondered how they compare. He also wondered since the High School teaching was not aligning with PSSA's how they would align to the Keystone exams. Mr. Roland noted that we prefer students graduate in five years than never. He wondered how many students accounted for the shortfall. Mr. Fry noted that it would probably be about a 7 to 10% shortfall. It was stated that even without this we would still have a shortfall. Mrs. Lingg noted that the Policy committee diagnosed some of the failure rates. A large number is not necessarily the student's fault. The failure is in some of the classrooms. Mr. Roland said that he is glad to see the information in the forefront. Dr. Smith stated that we need to take part of the allotment from the state and offer tutoring. Two of the places that offers tutoring programs are York City School District or Sylvan Learning Center.

- Special Education Local LEA program approval ([attachment](#)) – Dr. Moyer commended Lois Gunnet for this. Mr. Engle wondered how students in elementary are identified. Dr. Moyer stated that it is done in instruction support and initiated from teachers, parents and assessments.
- District Tour...Mr. Kelly – Dr. Moyer invited Board members and community members to tour the buildings. Mr. Kelly will be touring Clearview on Wednesday at 11:30 and will be visiting another building every week.
- State of District Report - Sept. 24 – Dr. Moyer presented a general outline. The Board is requesting goals, other initiatives, strategic plan, and includes a draft of student achievement goals. If Board members have any feedback, let either Mrs. Lingg or Dr. Moyer know. He will be presenting the information at the next Board meeting. Dr. Moyer stated that he is trying to interpret the information requested from his evaluation. This is just an outline. Dr. O'Connor suggested that he also use the KPI's that the Board came up with in their Board Summit they had.

IV. Matters for Which Board Action is Required

A. Personnel

- 1) Resignation(s) - The Board was requested to approve the following resignations.

LPN Employee:

Erin Burgoon, part-time LPN instructor, effective August 31, 2012.

- 2) Employment - The Board was requested to approved the following employment items pending receipt of required employment documents:

Classified Employees:

Denise Dornbush, change of employment status from full-time personal assistant to part-time 3.5 hour part-time assistant due to requirement of IEP, effective with the beginning of the 2012-2013 school year. Hourly rate of compensation will remain the same.

Connie Hahn and Terry Young, regular adult patrols, effective September 10, 2012. Rate of compensation will be \$25.40 per day (completed).

Substitute Employees:

Day-to-day substitute teaching listing for the 2012-2013 school year. Rate of compensation will be \$95.00 per day ([enclosure](#)) (all completed).

Day-to-Day substitute classified listing for the 2012-2013 school year. Rate of compensation will be as appropriate for each substitute position ([enclosure](#)).

Supplemental Employees:

Katie Anderson and Sue Sneeringer, gameworkers, effective for the 2012-2013 school year. Rate of compensation will be as listed on the SA-107a Athletic Event for Payment (completed).

Volunteers:

Sherri Miller, volunteer swim coach for the 2012-2013 school year. Approval is requested for Ms. Miller so that she can be listed as the official swim coach for the Hanover Public School District (completed).

Denton Garman, volunteer girls cross country coach for the 2012-2013 school year. Mr. Garman will be listed as the Co-Coach for the Hanover Public School district along with Mrs. Cleary, who was previously approved (completed).

- 3) Leave of Absence - The Board was requested to approved the following request(s) for leave of absence.

Darlene Potts, elementary teacher, request for FMLA leave for childbearing/childrearing effective approximately November 16, 2012, to approximately February 1, 2013. Mrs. Potts will be using paid leave prior to beginning leave without pay.

BOARD ACTION:

Mrs. Funk made a motion to approve the personnel items as presented. Seconded by Mr. Engle and passed on a roll call vote of 7-0.

- 4) Informational Item - Professional Dress Code implemented for the 2012-2013 school year ([enclosure](#)).

DISCUSSION:

Mrs. Lingg noted that this is a new standard of dress code discussed by the Board and implemented this year. She felt that when someone dresses more professionally they also are more professional. This was enacted in cooperation with the Association and the Administration.

B. Building and Grounds

- 1) Informational: Building & Grounds Meeting Report - September 7, 2012 ([agenda](#)) ([minutes](#))

DISCUSSION:

Dr. Moyer noted that Mr. Engle stepped down from chairman of the Building and Grounds committee but remains on the committee. He thanked Mr. Engle for all his hard work. Mr. Roland highlighted the meeting. They invited Mike Wildasin, the facilities manager at South Western, to the meeting. They had a very good discussion and felt it was time well spent. Many projects were completed this summer including MS cementing and MS HVAC which should be an energy savings. There was a lightning strike at Clearview. The unit was replaced and an insurance claim was filed. The elevator pit has been fixed at Hanover Street and all items from the building projects have been completed. They are not pleased with the HVAC at Washington. Policies are now on Google Docs and committee members can comment on them. At the Middle School there are cars parked on both sides of the circle and would be an issue if we need emergency access. The dead trees at Sheppard and Myers will be replaced shortly under warranty. We received a donation from Youth Basketball in the amount of \$500 for gym wall pads. On the agenda is a motion at the next meeting to hire student maintenance assistance for landscaping. It was noted that most taxpayers only see the exterior of the building and should have a good appearance. Dr. O'Connor wondered if there is money in the maintenance budget for them. Mrs. Lingg wondered if salaries come out of the budget. It was stated that it was. Dr. O'Connor stated that if goes over budget he would like to know before he votes.

C. Budget and Finance

- 1) Home Depot Tax Appeal - The Board is requested to approve a settlement on the tax assessment appeal involving Home Depot in the case docketed to No 2009-SU-5366-08 in the Court of Common Pleas of York County for tax parcel number 67-000-ED-0013-D0-0000 at a fair market value of \$10,943,730. By operation of law, the applicable common level ratio will be applied for each year in question to arrive at the new assessed value. The district solicitor and the administration are authorized to take all steps necessary to finalize the settlement of the case. ([enclosure](#))

DISCUSSION:

Dr. O'Connor noted that nobody likes to approve this. Mrs. Lingg stated that their companies have a huge budget to hire lawyers so that it goes their way.

BOARD ACTION:

Mr. Engle made a motion to approve the Home Depot tax appeal as presented. Seconded by Mrs. Funk and passed on a roll call vote of 5-2. Mr. Roland and Mrs. Funk cast the negative votes.

- 2) Transportation Services - The Board was requested to approve a contract with South Western School District for school students attending the River Rock Academy and various school district buildings that house LIU classes during the 2012-2013 school year (through June 20, 2013) for \$30 per student per day for each day the pupils are being transported. ([enclosure](#))

DISCUSSION:

Mr. Wentz noted that he was not aware that this was going to be a formal contract. Mr. Engle stated that it is good to have in writing.

BOARD ACTION:

Mr. Roland made a motion to approve the transportation services as presented. Seconded by Mrs. Daubert and passed on a roll call vote of 7-0.

V. Planning/Discussion (items for September 24, 2012)

A. Personnel

1. Permission to Advertise - 2 Part-Time Student Custodian/Maintenance Helpers (up to 15 hours per week). Rate of compensation for student workers recommended to be changed to \$8.00.
2. Attendance Officers - The Board is requested to approve the following district personnel as additional attendance officers:
Michael Terwilliger
Corrine Zatkos Robinson

DISCUSSION:

Dr. Moyer stated that these attendance officers sign citations. Mr. Engle wondered if the truancy program has come into play. Dr. Moyer stated that it has.

Mrs. Lingg noted that there was a meeting last Thursday of the group that came to the last Board meeting "Parents with Positive Perspectives" at the Middle School. Eight parents attended along with Mr. Kelly, Mrs. Lingg, Dr. Moyer and Mr. Hershner. She felt that it was a good thing. There will be another one next month. The minutes will be shared with the Board members by Mr. Hershner.

B. Budget and Finance

1. Check Registers
2. Monthly Reports - August
3. INFORMATIONAL ITEM - 2013-2014 General Fund Budget Act 1 Index (allowable millage increase established by Pennsylvania Department of Education) and District timeline for budget approval

VI. Public Comment

Bruce Jendras noted that in response to Dr. O'Connor's remarks at the last meeting that rankings is a metric. It shows strengths and weaknesses and apply to compare with other School Districts.

VII. Adjournment

The next Board meeting will be Monday, September 24, at 6:00 PM in the Boardroom.

Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 7:10 PM.