

Hanover Public School District
School Board Planning Meeting
Monday, September 9, 2013 - 6:00 PM

MINUTES

I. Opening Business

A. Call to Order -- The meeting was called to order at 6:02 PM.

B. Pledge of Allegiance

C. Roll Call -

Board Members present: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson

Board Member absent: Mr. Kelly

Also Present - Dr. Scola, Mr. Wentz, Mrs. Dubbs, Mr. Fry, Mr. Hershner, Mrs. Frock, Mrs. Gunnet, Mr. Hain, Mr. Czap, Mrs. Hilyard, Dr. Krout, Stephanie O'Brien, Darlene Klenk, Mike Vaux, HPESPA; Adam Michael, Evening Sun; Maria Shea, Eric Hartman, HEA; Jared Reck

II. Recognition of Visitors :

Public Comment:

III. Matters for Which Board Action is Required

A. Personnel

1) Resignations - The Board was requested to approve the following resignations:

Substitute Employee:

Abby Wiseman, day-to-day substitute teacher, effective immediately.

Supplemental Employee:

Gary Singer, Head Boys Varsity Soccer Coach and Head Middle School Soccer Coach, effective September 6, 2013.

BOARD ACTION:

Dr. O'Connor made a motion to approve the resignations as presented. Seconded by Mr. Edwards and passed on a roll call vote of 8-0.

- 2) Employment - The Board was requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Classified Employee:

Teresa Michael, cafeteria employee transfer from 4.5 hour position to 5.75 hour position, effective September 10, 2013. Rate of compensation will remain the same (completed).

Supplemental Employees:

Theresa Henry, Middle School Football Cheerleading Head Coach, effective for the 2013-2014 school year. Rate of compensation will be \$487.00 (completed).

Ryan Bowman, student custodian/maintenance helper, effective September 10, 2013, through the end of the 2013-2014 school year. Rate of compensation will be \$8.00 per hour as needed but no more than 15 hours per week ([enclosure](#)).

Ron Palmer, transfer from assistant varsity boys soccer coach to interim head varsity boys soccer coach, effective September 7, 2013, through the remainder of the 2013-2014 season. Mr. Palmer's contracts will be prorated accordingly for time served in each position ([enclosure](#)).

Ashley Green-Gautam, assistant varsity boys soccer coach, effective September 7, 2013, through the remainder of the 2013-2014 season. Rate of compensation will be \$1,746.00, prorated accordingly for the remainder of the season.

BOARD ACTION:

Mr. Roland made a motion to approve the employment items as presented. Seconded by Mr. Edwards and passed on a roll call vote of 8-0.

- 3) Approval to Advertise - The Board was requested to approve to advertise the following:

Cafeteria Worker - PT 4.5 hour position

BOARD ACTION:

Mr. Edwards made a motion for approval to advertise as presented. Seconded by Mr. Watson and passed on a roll call vote of 8-0.

- 4) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Lori Smith, high school secretary, request for intermittent FMLA, not to exceed 12 weeks, beginning August 28, 2013.

BOARD ACTION:

Mr. Edwards made a motion to approve the leave of absence as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

B. Policy

- 1) Policy - The Board was requested tentative approval for the following policy:
- [249](#) Bullying/Cyberbullying

DISCUSSION:

Mrs. Lingg noted that there were no changes made to the policy but it was just a review that was required.

BOARD ACTION:

Mrs. Funk made a motion to approve the policy as presented. Seconded by Mr. Watson and passed on a roll call vote of 8-0.

IV. Superintendent's Report - Dr. John Scola

- Susan P. Byrnes Center - Dr. Scola visited the Center recently with Mrs. Gunnet. He felt that it was a remarkable program at the Byrnes Center and that our attendance is funded entirely through the Warehime Foundation specific to Hanover Public School District. The programs are entirely funded for grades 2, 4, 6, 8, 10, & 12 including transportation. He felt that we are very fortunate and thank them for the donation.
- Assessment Schedule for Grades K-8 Math & Reading - Thanked Mr. Fry, Reading Specialists and Math Team for their hard work. We will have consistency and pacing for reading and math district-wide. We will make sure it is followed and give students the opportunity to learn. The teachers and administration were trained on the program and very cooperative.

V. Planning/Discussion (items for September 23, 2013)

A. Personnel

- 1) Employment - The Board is requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Supplemental Employees:

Megan Stitt, Oratorical Advisor, effective for the 2013-2014 school year. Rate of compensation will be \$997.00 (completed).

Kurt Brenner, head varsity wrestling coach, effective for the 2013-2014 school year. Rate of compensation will be \$4,334.00 ([enclosure](#)).

Allen Sell, transfer from Head Middle School Boys Basketball Coach to Head 9th Grade Boys Basketball Coach. Rate of compensation and Level to remain the same (completed).

Substitute Employee:

Emily Emig, day-to-day substitute teacher, effective for the 2013-2014 school year. Rate of compensation will be \$95.00 per day. (completed)

Substitute Classified Employee: Effective for the 2013-2014 school year. Rate of compensation as appropriate for each person.

Anne Jesse - teaching and personal assistant, lunchroom/playground supervisor

Rebecca Lippy - teaching and personal assistant, clerical and library assistant

Vicki Maloney- teaching and personal assistant, lunchroom/playground supervisor, clerical

Jack McLaughlin - custodian

Joy Kopp - adult patrol

DISCUSSION:

Mrs. Lingg noted that she was happy to see the oratorical contest on the schedule.

- 2) Leave of Absence - The Board is requested to approve the following request for leave of absence:

Jane Gross, cafeteria employee, request for uncompensated leave of absence for medical reasons, effective November 22, 2013, to January 1, 2014.

- 3) Job Description and Approval to Advertise - The Board is requested to approve the following job description and approval to advertise:

Assistant to the Superintendent for Curriculum and Instruction ([enclosure](#))

B. Policy

- 1) Policies - The Board is requested final approval for the following policies from the Building and Grounds Committee:
 - [707](#) Community Use of School Facilities
 - [707-R1](#) Charges for Use of School Facilities

DISCUSSION:

Mrs. Lingg noted that the policies are up for final approval at the next meeting. If board members have any suggestions, see that they are addressed prior to the meeting.

C. Budget and Finance

- 1) Monthly Reports
- 2) Check Registers
- 3) Transportation Agreement - VIDA ([enclosure](#))

DISCUSSION:

Mrs. Lingg noted that we do this agreement with VIDA because the law requires us to transport the regional charter school students and is for VIDA students only.

- 4) Act 1 Index - Informational Only
- 5) Cell Tower Lease - ([enclosure](#))

DISCUSSION:

The lease was reviewed with the solicitors. The cell tower company would like the lease signed before it is submitted to the township. Dr. Scola suggested that board members reflect carefully and address any questions. Stock and Leader looked at the lease and gave comments which will be reflected on the revised lease for the next meeting.

V. Public Comment

Mrs. Lingg announced that there was an executive session prior to the meeting for personnel matters.

VI. Adjournment

The next Board meeting will be Monday, September 23, at 6:00 PM in the Boardroom.

Mrs. Funk made a motion to adjourn the meeting. Seconded by Mr. Roland. The meeting was adjourned at 6:10 PM.