

BOARD OF DIRECTORS MEETING MINUTES

Monday, January 26, 2015
6:00 P.M.

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM.
 - Pledge of Allegiance
 - Roll Call
 - Board Members present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea
 - Also Present: Dr. Scola, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Hershner, Mrs. Hilyard, Dr. Smith, Mr. Bauer, Mrs. Gunnet, Mrs. Frock, Dr. Krout, Mike Vaux, HPESPA; Eric Blum, Evening Sun
- B. Recognition of Visitors
- C. Public Comments
- D. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes of December 2, 2014, and January 12, 2015.
- Minutes 12-2-14 ([enclosure](#)) ([enclosure](#))
 - Minutes 01-12-15 ([enclosure](#))

BOARD ACTION:

The minutes were approved with no corrections.

E. Committee Reports

York School of Technology – Kelly, Representative - No Report

Recreation - Shea, Representative - No Report

PN Advisory – Daubert, Representative - There was a successful graduation ceremony with this being the 101st class and the last one.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Kelly - No Report

York Adams Earned Income Tax Bureau - Reck, Representative; O'Connor, Alternate- There was a meeting scheduled for tonight but it was postponed due to the weather.

Lincoln Benefit Insurance Trust - Wentz, Representative - We will receive the rates for the 2015/2016 school year but are anticipating a 0% increase.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - The head of the House Education Committee is Stan Saylor, from York. Senate Bill 4 has to do with property tax exemptions for organizations. The state budget will be coming out March 3.

Policy Committee – Frederick, Chair; Shea, Lingg - There are several policies on the

agenda to be tentatively approved tonight.

Educational Programs Committee - Daubert, Chair; O'Connor, Reck - We will be utilizing federal funds since Cosmic lost their funding for our after school tutoring. We have hired teacher assistants to help. The high school educational planning guide will be on the website soon.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Some of the items discussed were the roof at Clearview. The Clearview's roof is still under warranty. They also looked at building utilization overall. They are projecting to use \$66,000 for the preliminary capital reserve budget for 2015/16.

Parents' Advisory Committee - Frederick - They met two weeks ago. There was positive feedback and a very productive meeting. Representatives were present from all buildings.

F. Superintendent Report - Dr. Scola

- Thanked Mr. Bauer for getting all the athletic events scheduled over the weekend due to weather times were changed. Dylan Kreiger set the school boys basketball scoring record and may pass the overall scoring record.
- Safety Committee Award - We received for having a safe working environment. We also receive \$10,000 in reduced costs for having the safety committee. The committee members are: Janet Ginter, Pam Hetrick, Tim Kress, Dr. Tom Krout and Troy Wentz.
- Board Member Recognition ([video](#)) - Thanked the board for their hard work. They want what's best for students. This is a volunteer position. The Middle School art department made key chains for the board members from the 3D printer.
- Distinguished School ([photo](#)) - Dr. Seiple put out a twitter picture recognizing Clearview as being a Title I Distinguished School.

G. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Substitutes:

Julie Wallis, day-to-day substitute teaching assistant and clerical worker, effective immediately.

Kimberly McCleaf, day-to-day substitute adult patrol, effective immediately.

- 2) Employment - The Board was requested to approve the following employment items:

Classified Employee:

Jenna Diehl, full-time personal assistant, effective date to be determined. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Bryan Quibell, part-time teaching assistant (Title), effective date to be determined. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

- 3) Leave of Absence - The Board was requested to approve the following request for leave of absence:

- [121](#) Field Trips
- [231](#) School-Sponsored Events and Class Trips
- [235](#) Student Rights and Responsibilities
- [235.1](#) Surveys
- [702.1](#) Memorials

DISCUSSION:

Dr. O'Connor wondered if field trips would be allowed if a teacher made a contact with a local business to do a spur of the minute field trip. It was stated that it would be allowed if it had a direct correlation to the curriculum.

BOARD ACTION:

Mr. Frederick made a motion to approve the policies as presented. Seconded by Mrs. Shea and passed on a roll call vote of 9-0.

J. Budget and Finance

- 1) Monthly Reports - December and Quarterly - The Board was requested to approve the following December monthly reports (enclosures)

[Board Summary](#)

[Investment Report](#)

[Tax Collector](#)

[Tax Collector - Quarterly](#)

[Student Activities MS](#)

[Student Activities HS](#)

[Cafeteria - Quarterly](#)

BOARD ACTION:

Mr. Kelly made a motion to approve the monthly reports as presented. Seconded by Mr. Roland and passed on a roll call vote of 9-0.

- 2) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$926,418.89, Capital Reserve totaling \$51.00 and Cafeteria totaling \$46,841.94. Grand total \$973,311.83. ([general fund](#)) ([capital reserve](#)) ([cafeteria](#))

BOARD ACTION:

Mr. Kelly made a motion to approve the check registers as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- 3) Lincoln Intermediate Unit # 12 General Operating Budget 2015-2016 - The Board was requested to approve the LIU #12 General Operating Budget for the 2015-2016 school year in the amount of \$9,287,623 (7% decrease from prior

year) with all district contributions of \$802,603 (1.9% increase from prior year) and Hanover Public School District contribution of \$19,540.13 (\$18,965.92 for 2014-2015) ([enclosure](#))

DISCUSSION:

Mrs. Lingg stated that this was discussed in Budget and Finance prior to the meeting. We pay a lot more to the LIU than this. We pay per item used and this is only base pay.

BOARD ACTION:

Mr. Kelly made a motion to approve the Lincoln Intermediate Unit Operating Budget for 2015-2016 as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9-0.

- 4) Hanover Public School District General Fund Budget Resolution Index 2015-2016 - The Board was requested to approve the Act 1 Resolution indicating intent to not exceed the 2.3% increase to millage rate for the 2015-2016 budget year. ([enclosure](#))

BOARD ACTION:

Mr. Roland made a motion to approve the General Fund Budget Resolution Index for 2015-2016 as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- 5) Real Estate and Per Capita Taxes Exonerations from Collection - Leroy Wentz - Tax Collector - The Board was requested to exonerate Leroy Wentz, Tax Collector, from the collection of the following tax bills:

Real Estate Taxes (bill amounts listed as face value, penalty also due) bills turned over at December 31, 2014 to York County for collection:

2014 Real Estate Taxes to York County 344 bills \$416,219.36 ([enclosure](#))
(prior year 327 bills \$421,907.56)

2013 Real Estate Taxes to York County 4 bills \$742.74 ([enclosure](#))

Per Capita/Occupational Taxes (bill amounts listed as face value, penalty also due) bills turned over at December 31, 2014 to York Adams Tax Bureau for collection:

2014 Full Per Capita/Occupational Taxes to YAEITB 2,302 bills \$45,050.00
([enclosure](#))

2013 Interim Per Capita/Occupational Taxes to YAEITB 549 bills \$10,830.00
([enclosure](#))

2012 Interim Per Capita/Occupational Taxes to YAEITB 325 bills \$6,470.00
([enclosure](#))

Per Capita/Occupational Taxes exonerated for indicated reason, these will NOT be turned over for collection, exempt for indicated reason:

2014 Full Per Capita/Occupational Taxes 470 bills \$8,740.00 ([enclosure](#))

2014 Interim Per Capita/Occupational Taxes 8 bills \$160.00 ([enclosure](#))

2013 Interim Per Capita/Occupational Taxes 344 bills \$6,880.00 ([enclosure](#))

2012 Interim Per Capita/Occupational Taxes 230 bills \$4,600.00 ([enclosure](#))

BOARD ACTION:

Mr. Kelly made a motion to approve the real estate and per capita taxes exonerations from Collection as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- 6) Deputy Tax Collector - The Board was requested to approve Kathy Beck as Deputy Tax Collector for the School District under the guidance of Leroy Wentz, Tax Collector as a result of Act 164 of 2014. (Act requires all tax collectors to appoint a deputy in case tax collector incapacitated and unable to perform duties as tax collector.)

BOARD ACTION:

Mr. Kelly made a motion to approve the deputy tax collector as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9-0.

- 7) Plan Con Documents - The Board was requested to enter into the minutes the following approved documents from Pennsylvania Department of Education: Washington Elementary School Plan Con H Project Financing ([enclosure](#)) Hanover Street Elementary School Plan Con H Project Financing ([enclosure](#)) Plan Con K : Project Refinancing - Issuance of General Obligation Note Series of 2011 to Refund General Obligation Bonds, Series of 2005 and Fund Capital Projects ([enclosure](#))

BOARD ACTION:

Mr. Kelly made a motion to approve the plan con documents as presented. Seconded by Mr. Roland and passed on a roll call vote of 9-0.

- 8) Donation - The Board was requested to approve a donation of a piano from the Jen Smith Family to be utilized by the District music department.

DISCUSSION:

Mr. Wentz noted that Mrs. Hahn was happy with the donation. It needs a little tuning but is a very nice piano.

BOARD ACTION:

Mrs. Daubert made a motion to approve the donation as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- 9) Donation - The Board was requested to approve a donation of a Bacharach Combustion Test Kit from Greg Wentz at an approximate value of \$500.00.

BOARD ACTION:

Mrs. Daubert made a motion to approve the combustion test kit as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0.

K. Public Comment

Mrs. Lingg announced that there will be a yearbook picture taken at the meeting on February 9 at 5:45 PM.

The School Director's dinner will be held on March 31 at the Outdoor Country Club.

There was an executive session held prior to the meeting on personnel.

L. Adjournment

Next Planning Meeting - Monday, February 9, at 6:00 PM.

Next Board Meeting - Monday, February 23, at 6:00 PM.

Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:25 P.M.