

## BOARD OF DIRECTORS MEETING MINUTES

Monday, February 23, 2015  
6:00 P.M.

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM.
  - Pledge of Allegiance
  - Roll Call
    - Board Members present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea
    - Also Present: Dr. Scola, Dr. Seiple, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Czap, Mrs. Houck, Mrs. Hilyard, Mr. Hershner, Dr. Krout, Mrs. Frock, Mrs. Gunnet, Mike Vaux, HPESPA; Darlene Klenk, HEA; Eric Blum, Evening Sun.
- B. Recognition of Visitors
- C. Public Comments - None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of January 26, 2015 and February 9, 2015.
- Minutes 01-26-15 ([enclosure](#))
  - Minutes 02-09-15 ([enclosure](#))

### BOARD ACTION:

The minutes were approved with no corrections.

### E. Committee Reports

York School of Technology – Kelly, Representative - They reviewed the number of applications by Hanover. January 2015 there are 17; January 2014 there were 22; and January 2013 there were 13.

Recreation - Shea, Representative - They will be meeting later this week. They recently asked that we post on our website a job opening for a summer programs director for the Rec board.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Kelly - No Report

York Adams Earned Income Tax Bureau - Reck, Representative; O'Connor, Alternate - There is a meeting going on right now.

Lincoln Benefit Insurance Trust - Wentz, Representative - They recently had a quarterly Trust meeting on January 29. They spoke regarding the Affordable Health Care Act. We were required to pay \$2 per employee last year and this year \$63 per employee for a transition reinsurance fee. So far we have paid \$25,000 to Affordable Health Care. There are 22 schools in the Trust and have had to pay greater than \$1 million and not a direct benefit from. Funding rates were approved and our rate had a 0% increase. Next year the district will need to do 1095C's as well as W-2's for each employee. It shows that we offer insurance coverage and covered individuals filed with each person's taxes. It shows offered coverage and who are the

dependents.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - Bill 224 has to do with financial data along with School Performance. It will be going to the Senate. This would apply to Cyber and Charter Schools as well. PSBA is pushing Bill 168 which abolishes Keystone testing as graduation requirements.

Policy Committee – Frederick, Chair; Shea, Lingg - There are six policies on the agenda for tentative adoption tonight as well as policies to be deleted for the Practical Nursing Program.

Educational Programs Committee - Daubert, Chair; O'Connor, Reck - They met last week regarding High School Algebra, 11th grade Literature and Keystone testing in May. PSSA's will begin April 11. There will be no educational trips allowed during the testing.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Routine maintenance work is being done at Sheppard and Myers on the grass of the football field. Also, they are reviewing any curbing on Elm Street as gas lines are replaced. The next meeting is the first Thursday of March.

Parents' Advisory Committee - Frederick - No Report

F. Superintendent Report - Dr. Scola

- High School/Middle School Scheduling Nights - This was held last week. There will be an additional night tomorrow night as well. Thank you to all administrators who were in attendance. There were teachers represented in each department. There were 100 people there. Dave Fry put on an on-line schedule application. There were many positive comments for the choices of AP curriculum. In a few years we will offer 13 AP courses which is a high mark. Hanover has as outstanding curriculum as any.

G. Student Disciplinary Action

- 1) The Board was requested to approve the Board expulsion waivers for students in violation of district policy. ([enclosure](#)) ([enclosure](#)) ([enclosure](#))

BOARD ACTION:

Mr. Roland made a motion to approve the expulsion waivers as presented. Seconded by Mr. Kelly and passed on a roll call vote of 9-0.

H. Personnel

- 1) Employment - The Board was requested to approve the following employment items:

Classified Employee:

Judith Valentine, full time personal assistant, effective February 10, 2015. Rate of compensation \$10.89 per hour ([enclosure](#)).

Supplemental Employee:

Jason Rice, assistant junior high wrestling coach, for the 2014-2015 season. Rate of compensation will be \$1449.00 prorated for time worked ([enclosure](#)).

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Substitute Employees:

Katherine Kopenhaver, day-to-day substitute teacher, effective for the 2014-2015 school year. Rate of compensation will be \$95.00 per day (completed).

Jason Rice, day-to-day substitute custodian, effective for the 2014-2015 school year. Rate of compensation will be \$9.81 per hour (completed).

- 2) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Dr. Susan Seiple	2015 PAFPC Annual Conference May 3-6, 2015 Champion, PA \$1,579.04 ( <a href="#">enclosure</a> ) (Paid with Federal Funds)
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- 3) Leave of Absence - The Board was requested to approve the following leave of absence:

Clyde Fletcher, part-time custodian, request for extension of uncompensated medical leave through March 20, 2015.

**BOARD ACTION:**

Mr. Frederick made a motion to approve the employment items as presented. Seconded by Mr. Kelly and passed on a roll call vote of 9-0.

I. Policy

- 1) Policies - The Board is requested tentative approval for the following policies:

- [004](#) Membership
- [106.1](#) Review of Instructional Materials by Parents/Guardians and Students
- [119](#) Current Events
- [201](#) Elementary School Enrollment
- [204](#) Attendance
- [217](#) Graduation

- 2) Policies - The Board was requested tentative deletion of the following policies:

- [128](#) Practical Nursing Program
  - [128-R1](#) Student Health
  - [128-R2](#) Attendance/Absence
  - [128-R3](#) Grading
  - [128-R4](#) Promotion
  - [128-R5](#) Academic Probation - Practical Nursing Program
  - [128-R6](#) Student Records - Practical Nursing Program
  - [128-R7](#) Practical Nursing Program - Regular Part-Time and Part-Time Instructors
  - [128-R8](#) Organizational Chart

- [128-R9](#) Job Analysis - Practical Nursing Instructor
- [145](#) Identification Cards

BOARD ACTION:

Mr. Frederick made a motion to approve the policies as presented. Seconded by Mrs. Shea and passed on a roll call vote of 9-0.

J. Budget and Finance

- 1) Monthly Reports - January - The Board was requested to approve the following January monthly reports (enclosures)

[Board Summary](#)

[Investment Report](#)

[Tax Collector](#)

[Student Activities MS](#)

[Student Activities HS](#)

[Cafeteria](#)

BOARD ACTION:

Mr. Kelly made a motion to approve the monthly reports as presented. Seconded by Mr. Roland and passed on a roll call vote of 9-0.

- 2) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,199,580.77, Capital Reserve totaling \$245,000.00 and Cafeteria totaling \$47,199.09. Grand total \$1,491,779.86. ([general fund](#)) ([capital reserve](#)) ([cafeteria](#))

BOARD ACTION:

Mr. Kelly made a motion to approve the check registers as presented. Seconded by Mrs. Shea and passed on a roll call vote of 9-0.

- 3) Utz Settlement - The Board was requested to approve the settlement of tax assessment appeal litigation (Case No.: 2010-SU-006286-26) for Tax Parcels 67-000-12-0012.00-00000, 67-000-12-0012.D0-00000, and 67-000-12-0012.E0-00000, partially located in Hanover Borough, York County, Pennsylvania and partially in Conewago Township, Adams County, owned by Utz Quality Foods, Inc. ("Utz"), for a total fair market value of \$7,780,000 for tax years 2011 through 2015. The appropriate common level ratio will be applied to the fair market value to arrive at the assessed value for tax years 2011 through 2015. Utz shall waive the amount of over-paid taxes due from the District in the amount of \$36,544.00. Accordingly, no refund shall be due from the District. The District Administration and solicitor are authorized to take all steps necessary to effectuate this settlement and to resolve this pending tax

assessment appeal case.

BOARD ACTION:

Mr. Kelly made a motion to approve the settlement as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9-0.

- 4) Utz Settlement - The Board was requested to accept the assessed value of tax parcel 67-000-01-0003.00-00000 (1447 Broadway, Hanover Borough, York County, Pennsylvania) at \$1,989,500 and 67-000-16-0108.00-00000 (861 Carlisle Street, Hanover Borough, York County, Pennsylvania) at \$2,335,500. The tax assessment appeal litigation (Case Nos.: 2012-SU-004672-26 and 2012-SU-004673-26) shall be settled and satisfied. The District Administration and solicitor are authorized to take all steps necessary to effectuate this settlement and to resolve these pending tax assessment appeal cases.

BOARD ACTION:

Mr. Roland made a motion to approve the settlement as presented. Seconded by Mr. Kelly and passed on a roll call vote of 9-0.

K. Public Comment

Mrs. Lingg announced that there was an executive session prior to the meeting for personnel reasons.

L. Adjournment

Next Planning Meeting - Monday, March 9, at 6:00 PM.

Next Board Meeting - Tuesday, March 24, at 6:00 PM.

Dr. O'Connor made a motion to adjourn the meeting. The meeting was adjourned at 6:13 PM.