

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

August 13, 2018
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order – The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Henry, Mr. Huston, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea

Also Present: Dr. Scola, Dr. Seiple, Troy Wentz, Mike Vaux, Tessa Hilyard, Mark Hershner, Kristin Johnson, Jay Czap, Adam Mowrer, BJ Frock, Rina Houck, James Corbin, Michael Corbin, Darlene Klenk, James Stau

II. Recognition of Visitors

Mrs. Lingg welcomed Chris Kauffman who will speak at the end of the meeting.

Grace Heiland (Crabtree & Rohrbaugh) - construction update - A slide presentation was given. The High School Metal Lab is substantially complete. Budget was \$204,073 and spending was \$194,717 with \$888 in change orders. Tim Kress indicated the plasma cutter has arrived and Gil Tunney indicated the end result is very nice. Dr. Scola highlighted the low change orders and eighty students will be using the Metal Lab. \$25,000 was donated from J. William Warehime Foundation, \$36,000 donated from Peter Sheppard and \$25,000 donated from Russell Williams. NOCTI certifications are in place for the students to achieve and Crabtree design work was good. Metal Lab has four distinct areas now.

New Turf Field - Projected completion is October 4, 2018. The project is a little behind due to the wet weather. No change orders at the current time. Tim Kress indicated that making up time and the drainage pipe is complete. Gil Tunney indicated in his thirty years he has never seen rain like this and that twice the contractor had to start over due to the amount of rain. Dr. Scola indicated Ox Industries donated \$15,000. CE Williams has been very good to work with. Dr. Scola mentioned that Tim Kress and Gil Tunney work well together. Mr. Roland asked about the lighting supply being resolved and Tim Kress indicated it was and MUSCO Lighting is being used.

Other summer projects were painting of middle school lobby, gym and seventh and eighth grade classrooms. A room was split in the Middle School. High

School gyms were air conditioned, and Megatronics room completed, High School auditorium lighting completed and Family Consumer Science classroom are done. Clearview Roof was repaired.

Public Comments: None

III. Superintendent's Report - Dr. John Scola

- Adam Mowrer (athletic director) Introduced as graduate of Seton Hall University and Columbia High School in Lancaster County. Prior year wrestling coach at Hanover, hard worker and working to athletically grow the District through elementary feeder programs.
- Opening School Preparations - Underway and nearing completion with teachers arriving August 20 and students on August 23. All is in good shape and excited. Teachers will have two days of professional development.

IV. Assistant to Superintendent's Report - Dr. Susan Seiple

- Comprehensive Plan Review – Twenty-eight days waiting period and then it will be submitted to the state.
- Teacher Induction - New teachers will start Tuesday to begin their teaching career.

V. Matters for Which Board Action is Required

- A. Expulsion Waiver - The Board was requested to approve the attached expulsion waiver ([enclosure](#)).

BOARD ACTION:

Mr. Engle made a motion to approve the expulsion waiver as presented. Second by Mr. Frederick and approved on a roll call vote of 9-0.

B. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Classified Employees:

Mylissa Demmy, part-time teaching assistant, effective August 3, 2018.

Mindy Heiner, healthroom assistant, effective August 2, 2018.

JoAnne Stoffregen, part-time cafeteria worker, effective August 8, 2018.

Supplemental Employee:

Tyler Graham, assistant varsity football coach, effective August 4, 2018.

- 2) Employment - The Board was requested to approve the following employment:

Professional Employee:

Mindy Ott, elementary teacher at Hanover Street Elementary, effective

August 20, 2018, pending receipt of all required paperwork. Rate of compensation will be \$47,211.00 ([enclosure](#)).

Classified Employees:

Donna Arndt, transfer from 3 hour part-time cafeteria worker to 4.5 hour part-time cafeteria worker effective August 20, 2018. Rate of compensation will remain the same ([enclosure](#)).

Kimberly Brillhart, part-time 4.5 hour cafeteria worker, effective August 20, 2018, pending receipt of all required paperwork. Rate of compensation will be \$13.75 per hour ([enclosure](#)).

Brittany Burkhardt, transfer from 4.5 hour part-time cafeteria worker to 5.5 hour cafeteria worker, effective August 20, 2018. Rate of compensation will remain the same ([enclosure](#)).

Barbara Bryan, district cyber/charter and federal programs clerical assistant, effective August 20, 2018, pending receipt of all required paperwork. Rate of compensation will be \$12.25 per hour ([enclosure](#)).

Michael Flickinger, adult patrol, effective August 20, 2018, pending receipt of all required paperwork. Rate of compensation will be \$29.24 per day ([enclosure](#)).

Courtney Guimaraes, part-time 5.75 hour teaching assistant, effective August 20, 2018, pending receipt of all required paperwork. Rate of compensation will be \$11.40 per hour ([enclosure](#)).

Rex Martin, adult patrol, effective August 20, 2018, pending receipt of all required paperwork. Rate of compensation will be \$29.24 per day ([enclosure](#)).

Tammy Moreland, part-time 4.5 hour cafeteria worker, effective August 20, 2018, pending receipt of all required paperwork. Rate of compensation will be \$11.83 per hour ([enclosure](#)).

Maria Maldonado, part-time 5.75 teaching assistant Title 1, effective August 20, 2018, pending receipt of all required paperwork. Rate of compensation will be \$13.50 per hour ([enclosure](#)).

Nettie Neiderer, part-time 5.75 teaching assistant, Title 1, effective August 20, 2018. Rate of compensation will be \$11.10 per hour ([enclosure](#)).

Amanda Noble, healthroom/LPN assistant at Hanover Street Elementary, effective August 14, 2018, pending receipt of all required paperwork.

Rate of compensation will be \$19.25 per hour ([enclosure](#)).

Angela Rothenhoefer, transfer from part-time 3 hour personal assistant to 7 hour full-time personal assistant, effective August 20, 2018. Rate of compensation will remain the same.

Courtney Stigler, lunchroom/playground supervisor and 3 hour part-time personal assistant, effective August 20, 2018, pending receipt of all required paperwork. Rate of compensation will be \$11.10 per hour ([enclosure 1](#)) ([enclosure 2](#)).

Heather Toomey, part-time 5.5 hour personal assistant, effective August 20, 2018, pending receipt of all required paperwork. Rate of compensation will be \$12.10 per hour ([enclosure](#)).

Chrissy Updyke, part-time 4 hour personal assistant, effective August 20, 2018, pending receipt of all required paperwork. Rate of compensation will be \$11.10 per hour ([enclosure](#)).

Substitute Employees:

Nicole Negley, extended substitute 6th grade, effective August 20, 2018, to January 1, 2019. Rate of compensation will be as listed on Admin Reg 415-R1 (completed).

Moriah Lawson, extended substitute elementary, effective August 20, 2018 to date to be determined Rate of compensation will be as listed on Admin Reg 415-R1 (completed).

Laura Silver, extended substitute 7th grade social studies, effective approximately September 20, 2018 to approximately December 13, 2018. Rate of compensation will be as listed on Admin Reg 415-R1 (completed).

Supplemental Employees:

Kelsey Anders, Clearview Intramural #2, effective for the 2018-2018 school year, pending receipt of all required paperwork. Rate of compensation will be \$434.00 ([enclosure](#)).

Theresa Henry, High School Key Club Advisor, effective for the 2018-2019 school year. Rate of compensation \$997.00 (current).

Mark Hershner, appointed as School Safety Officer effective beginning with the 2018-2019 school year.

Kirstie Tarczy, assistant middle school field hockey coach, effective for the 2018-2019 fall season, pending receipt of all required paperwork. Rate of compensation will be \$1,449.00 ([enclosure](#)).

- 3) Bus and Van Driver - The Board was requested to approve the following driver employed by Boyo Transportation:

James Brown
Josh Wildish

BOARD ACTION:

Mr. Reck made a motion to approve the personnel items as presented. Second by Mr. Frederick and passed on a roll call vote of 9-0.

- C. Policy - The Board was requested to approve the following regulation:
- 815-R2 Acceptable Use of Information Technology Parent/Student Agreement Form ([enclosure](#))

BOARD ACTION:

Mr. Frederick made a motion to approve the regulation as presented. Second by Mrs. Shea and passed on a roll call vote of 9-0.

- D. Budget and Finance

- 1) Transportation Approval - The Board was requested to approve Rachel Cornblatt to transport a student to York Learning Center and a student to Leg Up Farm for the 2018-2019 school year at an approximate daily cost of \$63.22 based upon the IRS standard mileage reimbursement rate.

BOARD ACTION:

Mr. Reck made a motion to approve the transportation request as presented. Second by Mr. Frederick and passed on a roll call vote of 9-0

- 2) Check Registers - The Board was requested to approve the following

Check registers from June 19 to June 30: General Fund including athletic, middle school and high school Activity accounts totaling \$960,616.81, Cafeteria totaling \$338.00 and Construction totaling \$81,305.18. Grand total \$1,042,259.99 ([General Fund](#)) ([Cafeteria](#)) ([Construction](#)) and

Check registers from July 1 to July 31: General Fund including athletic, middle school and high school Activity accounts totaling \$825,903.17, Cafeteria totaling \$338.00, Capital Reserve totaling \$36,503.37 and Construction totaling \$188,982.93. Grand total \$1,051,727.47 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#)) ([Construction](#))

DISCUSSION:

Mrs. Lingg commented financial year end June 30 and July 1 began the new fiscal year.

BOARD ACTION:

Mr. Roland made a motion to approve the check registers as presented. Second by Mrs. Shea and passed on a roll call vote of 9-0.

- 3) Monthly Reports - The Board was requested to approve the following monthly reports:

Board Summary ([May](#))
Middle School Student Activity Report ([May](#)) ([June](#))
High School Student Activity Report ([May](#)) ([June](#))
Cafeteria ([May](#))
Investment ([June](#))
Tax Collector Report ([June](#))
Tax Collector Report [Quarterly](#)
Construction [Summary](#)

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mr. Reck and passed on a roll call vote of 9-0.

- 4) Tax Exoneration Request - The Board was requested to consider the tax exoneration request from Jessica and Friends regarding 2018 taxes for five parcels at 1157 Eichelberger Street, Hanover, PA. ([enclosure](#))

DISCUSSION:

Mr. Wentz commented that motion is to approve for six months until the County approved date begins January 1, 2019.

BOARD ACTION:

Mr. Frederick made a motion to approve the tax exoneration request as presented. Second by Mr. Reck and passed on a roll call vote of 9-0.

- 5) Bus Schedule Approval - The Board was requested to approve the 2018-2019 bus schedules and authorization for the administration to make necessary changes to the schedules during the school year. ([enclosure](#))

DISCUSSION:

Mrs. Lingg commented on the number of pages and number of stops.

BOARD ACTION:

Mrs. Shea made a motion to approve the bus schedule as presented. Second by Mr. Frederick and passed on a roll call vote of 9-0.

- 6) Donation - The Board was requested to approve the donation of a golf cart from Golf Cart Services in the estimated amount of \$1,300.00 for use during the 2018-2019 school year.

DISCUSSION:

Mrs. Lingg indicated the donation each year is appreciated.

BOARD ACTION:

Mrs. Shea made a motion to approve the donation as presented. Second by Mr. Frederick and passed on a roll call vote of 9-0.

VI. Public Comment:

Christopher Kauffman - student - Spruce Drive and a rising senior. Thanked the Board for their time in listening and building of the new turf field. He didn't agree with the fact that they can't play soccer at Sheppard and Myers this year. The biggest reason he was given was that there is not paint for the field and no security and goals would have to be moved and those reasons didn't make much sense. Disappointed and discouraged as our stadium is one of the nicest around. Past few years soccer participation has increased with back to back winning seasons and a JV team may be able to be fielded this year so program is going in the right direction. Feels that program is just as important as football and track that utilize the stadium. Feels they were demoted to the practice field. The high school teams are bigger and stronger and with Fame Avenue balls enter the roadway and are lost. Players don't chase the balls across the road. He was informed that the middle school was made nicer but with practice and rain it will be in bad condition in a few weeks. Both District and Booster Club lose money without admissions and a concession stand. Boys soccer team played in the Angel's Tournament and won a \$500 check that could be utilized. Parents could help move goals. Would like to play at the stadium until the new turf field is ready.

Mrs. Lingg thanked Christopher and his three teammates for being present and asked if the Athletic Director and Coach was spoken to. Appreciate the concern and time you took to be here.

Dr. Scola indicated the team has not been demoted and that was not the intent and that \$2.5 million is being spent. Dr. Scola will discuss with Doug Wherley, Athletic Director. After one to three games the team will be playing at Sheppard and Myers. The cost of paint and security is already in the budget. The District loses money on soccer but the Boosters make money through the concession stand. Glad that you enjoy Sheppard and Myers and turf field will be enjoyed as well. No team is more important than another and soon a first class field will be in place. This is deserved like any other team or school. Christopher was thanked for coming.

Mrs. Lingg announced an executive session was held for personnel reasons prior to the meeting.

VII. Adjournment - Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:30 PM.

Next Board Meeting - Monday, August 27, at 6:00 PM.