

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

October 15, 2019
6:00 P.M.

Minutes

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Frederick, Mrs. Gulden, Mr. Huston, Mrs. Keeney, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea

Board Member Absent: Mr. Engle

Also Present: Dr. Scola, Dr. Seiple, BJ Frock, Troy Wentz, Lois Gunnet, Mike Vaux, Heather Wagaman, Rina Houck, Nicole Brown, Jay Czap, Tessa Hilyard, Mark Hershner, Kristen Hahn, Darlene Klenk

II. Recognition of Visitors: None

Public Comments: None

III. Superintendent's Report - Dr. John Scola

- Lion King, Jr. - Fall/Winter Musical, student friendly and recognition for the School District with great directors and students.
- Open House/Ribbon Cutting - Great day, those in attendance were appreciative and only a few items remaining on the punchlist. General Contractor East Coast, Crabtree as architect and Tim Kress and Gil Tunney and all involved did a great job.

IV. Assistant to Superintendent's Report - Dr. Susan Seiple

- October 14 Professional Development Day - AM was safety training and PM was professional development. A survey will go out for feedback.

V. Matters for Which Board Action is Required

A. Compliance Purposes - The Administration recommends that the Hanover Public School District designates Dr. Susan Seiple as the District's Coordinator of Title I, II, III, IV, and VI. The Hanover Public School District designates Mrs. BJ Frock as the Employee Title IX Coordinator and Dr. Susan Seiple as the Student Title IX Coordinator. The Hanover Public School District designates Mrs. Lois Gunnet as the Section 504 and ADA Title II Coordinator for Students and Mrs. BJ Frock as the Employee ADA Title II Coordinator.

BOARD ACTION:

Mr. Reck made a motion to approve the compliance as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- B. Expulsion Waiver - The Board was requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

Mr. Frederick made a motion to approve the expulsion waiver as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

- C. The Board was requested to approve the enclosed occupational advisory committees ([enclosure](#)).

BOARD ACTION:

Mr. Frederick made a motion to approve the occupational advisory committee as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- D. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Classified Employee:

Donna Arndt, part-time cafeteria worker effective November 1, 2019.

Supplemental Employees:

Eric Lehman, gameworker, effective September 26, 2019.

Louisa Marks, Middle School Student Council Co-Advisor, effective immediately.

- 2) Employment - The Board was requested to approve the following Employment:

Classified Employees:

Krystal Boyd, full-time 2nd shift custodian, effective October 21, 2019. Rate of compensation will be \$12.50 per hour ([enclosure](#)).

Dana Lopez, lunchroom/playground supervisor, effective October 16, 2019. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Substitutes:

Mary Jewell, day-to-day substitute teaching and personal assistant, effective for the 2019-2020 school year. Rate of compensation will be \$10.89 per hour (current).

Ray Shearer, day-to-day substitute custodian, effective October 7, 2019. Rate of compensation will be as listed on the substitute rate schedule as applicable (current).

Supplemental Employees:

Heather Byers, Middle School Student Council Co-Advisor, effective for the 2019-2020 school year. Rate of compensation will be \$806.00 (current).

Louisa Marks, Middle School Yearbook Advisor, effective for the 2019-2020 school year. Rate of compensation will be \$1270.00 (current).

- 3) Bus and Van Driver - The Board was requested to approve the following staff employed by Boyo Transportation:

Sandra Stevens - Bus Driver

- 4) Leaves of Absence - The Board was requested to approve the following requests for leave of absence:

Kelly Garber, teaching assistant, uncompensated medical leave of absence, effective October 3, 2019, to approximately December 12, 2019.

Steve Laughman, maintenance craftsman, FMLA leave effective October 7, 2019, for approximately six weeks.

Kae Wetzel, teaching assistant, extension of uncompensated leave through November 26, 2019.

BOARD ACTION:

Mr. Frederick made motion to approve the leaves of absence as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

E. Policy

- 1) The Board was requested final approval for the following policies:
- [150](#) Title I - Comparability of Service
 - [913](#) Nonschool Organizations/Groups/Individuals
 - [220](#) Student Express/Distribution and Posting of Materials
- 2) The Board was requested tentative approval for the following policies:
- [004](#) Membership
 - [005](#) Organization
 - [006.1](#) Attendance at Meetings via Electronic Communications
 - [108](#) Staffing Educational Programs
 - [117](#) Homebound Instruction
 - [238](#) Small Unmanned Aircraft
 - [808](#) Food Services

BOARD ACTION:

Mr. Frederick made a motion to approve the policies as presented.
Second by Mrs. Shea and approved on a roll call vote of 8-0.

F. Budget and Finance

- 1) Copier Lease - The Board was requested to approve a four year copier lease with Toshiba Business Solutions, Inc., beginning approximately December 2019, at an annual lease amount of \$1,262.84 per month and a cost per black/white copy of \$.0032 and cost per color copy of \$.0280.

BOARD ACTION:

Mr. Roland made a motion to approve the copier lease as presented.
Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 2) Flexible Spending Plan Vendor - The Board was requested to approve Highmark as the District Flexible Spending Plan Vendor beginning January 1, 2020. (previous vendor no longer administers flexible spending accounts as of that date)

BOARD ACTION:

Mrs. Shea made a motion to approve the flexible spending plan vendor as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

- 3) LIU#12 Joint Purchasing Bid Participation - The Board was requested to approve participation in the following Joint Purchasing Bids for the 2020-2021 school year:

Catalog Discount
Paper
Athletic Health Supplies
Sports Equipment
Custodial Supplies
General Supplies
Art Supplies
Cafeteria Paper Supplies

BOARD ACTION:

Mr. Reck made a motion to approve the LIU#12 Joint Purchasing Bid Participation as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

VI. Public Comment: Mrs. Lingg announced that an executive session was held prior to the meeting for Personnel reasons.

VII. Adjournment - Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:07 PM.

Next Board Meeting - Monday, October 28, at 6:00 PM.

Troy S Wentz