

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

February 22, 2021  
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM.
  - Pledge of Allegiance
  - Roll Call
    - Board Members Present: Ms. Foreman, Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea
    - Student Board Members Present: Sharon Gearhart (6:01 PM) and Samantha Laughman
  
    - Also Present: Dr. Scola, Troy Wentz, David Fry, administrators via zoom
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Superintendent's Report - Dr. John Scola
- Covid-19 - Mrs. Houck, Mr. Abels and Senior Class Advisors met and the Mini Thon will be held at Sheppard and Myers as this is part of the school culture. Mrs. Gomulka and Mrs. Smith met to discuss the Prom which will be held outdoors at the Hanover Country Club and events of the evening will be forthcoming. Graduation will be held at Sheppard and Myers in a controlled environment and minimum of four tickets per graduate with hopefully a few more. The date is May 27 at 7 PM with rain dates of May 28 at 10 AM, May 29 at 10 AM and May 30 at 2 PM. There will be no inside scheduling for the graduation. This is the most important event for the seniors which is well earned. Campus Night will be held virtually. There will be no class trip to avoid quarantining so close to graduation. Seniors deserve through hard work the graduation and a proper send off.
- E. Assistant to Superintendent's Report - Dr. Susan Seiple
- After School Tutoring available - Through grant dollars tutoring offered before and after school and students are taking advantage of this opportunity. If parents are interested for their students, they should contact the building principal to arrange.
- F. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for January 11, 2021; January 25, 2021; and February 8, 2021..
- 01-11-21 ([enclosure](#))
  - 01-25-21 ([enclosure](#))
  - 02-08-21 ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the minutes as presented. Second by Mrs. Keeney and approved on a roll call vote of 9-0.

G. Committee Reports

York County School of Technology – Keeney, Representative; Five students applied for next year.

Recreation - Gallagher, Representative, Shea, Alternate - Last week a meeting was held. Summer recreation program will be held. The Liberty Day events have not been decided yet. Advertising for a recreation coordinator position.

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative - Net trust manage is being approved and rates for next year approved with Hanover's rates seeing no change.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - PSBA school voucher being discussed in the Senate Education Committee.

Policy Committee – Shea, Chair; Gulden, Kauffman - Periodic review is occurring of policies with some on the agenda.

Educational Programs Committee - Gulden, Chair; Foreman, Huston - Discussed state testing and waivers or not, comprehensive plan, professional development, tutoring, summer school, cyber school and high school career information.

Building & Grounds Committee - Gulden, Chair; Gallagher, Lippy ([enclosure](#)) - Heritage Lawn Landscape contract for Sheppard and Myers was discussed along with capital reserve bids to be ready at the March committee meeting.

Parents' Advisory Committee - Keeney; Frederick, Alternate

Student Board Members - Sharon Gearhart & Samantha Laughman - Prior to Valentine's day a candy gram sale was held. Spring Sports sign ups are being held with those sports beginning March 8. High School Spring Musical of Frozen Jr will be held and auditions are coming up and Senior scholarship applications are due.

H. Personnel

1) Retirement - The Board was requested to approve the following retirement:

Classified Employee:

Lori Smith, Secretary, full-time, 7.5 hours per day, at Washington Elementary, effective April 30, 2021. Mrs. Smith will retire with 23.1 years of service to the District.

DISCUSSION:

Mr. Frederick thanked Mrs. Smith for her years of successful service to the District.

BOARD ACTION:

Mrs. Keeney made a motion to approve the retirement as presented. Second by Mr. Lippy and approved on a roll call vote of 9-0.

- 2) Resignations - The Board was requested to approve the following resignations:

Administrative Employee:

Catherine Houck, Principal at the High School, effective April 30, 2021.

Classified Employee:

Barbara Bryan, Cyber/Federal Programs Clerical Assistant, part-time, 5.75 hours per day, effective February 10, 2021.

BOARD ACTION:

Mrs. Shea made a motion to approve the resignations as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 3) Employment - The Board was requested to approve the following employment:

Classified Employees:

Theresa Ahn, Teaching Assistant, full-time, 7 hours per day, at the High School effective March 1, 2021 pending completion of all required employment paperwork. Rate of compensation will be \$13.50 per hour. ([enclosure](#))

David Terrazas, Custodian, full-time, 8 hours per day, at the High School effective March 15, 2021 pending completion of all required employment paperwork. Rate of compensation will be \$12.05 per hour. ([enclosure](#))

Supplemental Employees:

Joel Persing, High School Musical Set Builder, co-curricular, effective for the 2020-2021 season. Rate of compensation will be \$1,220.00.

Tyler Turpen, High School Pit Orchestra, co-curricular, effective for the 2020-2021 season. Rate of compensation will be \$1,270.00.

Coaches 2020-2021 Spring Season:

Coaches and rates of compensation as listed. ([enclosure](#))

Substitute Employee:

Heather Altland, Day-to-Day Substitute Teacher, effective for the remainder of the 2020-2021 School Year pending completion of all required employment paperwork. Rate of compensation will be in accordance with the current substitute rate schedule.

Theresa Ahn, Day-to-Day Substitute Teacher, effective for the remainder of the 2020-2021 School Year pending completion of all required employment paperwork. Rate of compensation will be in accordance with the current substitute rate schedule.

BOARD ACTION:

Mrs. Shea made a motion to approve the employment items as presented. Second by Mr. Lippy and approved on a roll call vote of 9-0.

- 4) Bus Drivers - The Board was requested to approve the following drivers employed by Lincoln Bus Lines:
- Elaine Moul
  - Sarah Wulfers

BOARD ACTION:

Mrs. Shea made a motion to approve the bus drivers as presented. Second by Mr. Lippy and approved on a roll call vote of 9-0.

- 5) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Classified Employee:

Kathy Poist, full-time Secretary/Receptionist, FMLA/compensated leave effective February 23, 2021 to approximately March 16, 2021, but not to exceed allowable 12 weeks under FMLA.

BOARD ACTION:

Mrs. Shea made a motion to approve the leave of absence as presented. Second by Mr. Lippy and approved on a roll call vote of 9-0.

I. Policy

- 1) The Board was requested tentative approval for the following policies and regulations:
- [123.2](#) Sudden Cardiac Arrest
  - [913.1](#) Commercial Advertising on School Property
  - [913.1-R1](#) Sponsorship Agreement
  - [605](#) Tax Levy
  - [610](#) Purchases Subject to Bid
  - [610-R1](#) Bidding Requirements
  - [612](#) Purchases Not Budgeted

BOARD ACTION:

Mrs. Shea made a motion to approve the policies and regulations as presented. Second by Mr. Lippy and approved on a roll call vote of 9-0.

- 2) The Board was requested tentative approval to delete the following policy:
  - [123.1](#) Athletic Coach Evaluation

DISCUSSION:

Mr. Huston asked if this policy is being replaced. Mrs. Shea indicated no, that it was in other areas of policy and this policy was not needed.

BOARD ACTION:

Mrs. Shea made a motion to approve the deletion as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 3) The Board is requested final approval for the following regulations:
  - [800-R1](#) Records Retention Schedule

BOARD ACTION:

Mrs. Shea made a motion to approve the regulation as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

J. Budget and Finance

- 1) Independent Audit Report Fiscal Year 2019-2020 - The Board was requested to approve the Independent Audit Report as prepared by Smith Elliott Kearns and Company as of June 30, 2020, and as presented to the Budget and Finance Committee. ([enclosure financial statements](#)) ([enclosure management letter](#)) ([enclosure SAS 114 required communication letter](#))

BOARD ACTION:

Mrs. Keeney made a motion to approve the audit as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 2) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$2,755,689.94, and Cafeteria totaling \$35,977.94. Grand total \$2,791,667.88 ([General Fund](#)) ([Cafeteria](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 3) Monthly Reports - January - The Board was requested to approve the following January monthly reports

[Board Budget Summary](#)

[Tax Collector](#)

[Investment](#)

[Cafeteria](#)

Construction (current) (Note: no new report since January 11)

[Middle School Student Activity](#)

High School Student Activity

BOARD ACTION:

Mrs. Keeney made a motion to approve the monthly reports as presented.  
Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 4) Kiwanis Moul Pavilion - The administration recommended approval of a pavilion to be constructed at Moul Field at no cost to the district. The funding of the project will be incurred by the Kiwanis Club and the project will be managed and maintained by the Borough of Hanover.

BOARD ACTION:

Mrs. Gulden made a motion to approve the pavilion as presented. Second by Ms. Foreman and approved on a roll call vote of 9-0.

K. Public Comment: None

L. Adjournment Mr. Frederick adjourned the meeting at 6:16 PM.

Planning Meeting - Monday, March 8, at 6:00 PM.

Board Meeting - Monday, March 22, at 6:00 PM.

*Troy S Wentz*