

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

June 20, 2022
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:01 PM.
 - Pledge of Allegiance
 - Roll Call
 - Board Members Present: Mr. Frederick, Mr. Huston, Mrs. Kacar, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea
 - Board Members Absent: Mrs. Gallagher, Mrs. Gulden

 - Also Present: Dr. Scola, Dr. Seiple, Troy Wentz, Tim Kress, Kathy Forbes
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for May 23 and June 6, 2022
- 05-23-22 ([enclosure](#))
 - 06-06-22 ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the minutes as presented. Second by Mr. Lippy and approved on a roll call vote of 7-0.

- E. Committee Reports

York County School of Technology – Keeney, Representative; Gulden, Alternate

Recreation – Gallagher, Representative, Shea, Alternate

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust – Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Shea, Chair; Gulden, Kauffman, Kacar

Educational Programs Committee – Gulden, Chair; Huston, Kacar, Kauffman

Building & Grounds Committee – Gulden, Chair; Gallagher, Lippy

Parents' Advisory Committee – Keeney; Frederick, Alternate

Lincoln Intermediate Unit – Kacar, Representative - Retaining employees was discussed along with recruiting staff. Mandated summer programs may be covered by Supervisors in the classroom due to lack of staff. A Special Education Director was employed.

F. Personnel

- 1) Resignation - The Board was requested to approve the following resignation:

Classified Employee:

Amber Klinedinst, Custodian, full-time at the Middle School, effective July 1, 2022.

BOARD ACTION:

Mrs. Keeney made a motion to approve the resignations as presented. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 2) Employment - The Board was requested to approve the following employment:

Coaches:

Coaches for the 2022 Fall Season. Rate of compensation as listed. ([enclosure](#))

Co-Curriculars:

Co-Curriculars for 2022-2023 school year. Rate of compensation as listed.

([enclosure](#))

Gamewerkers:

Gamewerkers for the 2022-2023. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment. ([enclosure](#))

Team Leaders:

Team Leaders for the 2022-2023 school year per the attached listing at a rate of \$1,000.00 for each position. ([enclosure](#))

Change of Status:

Margaret Neiderer, Cafeteria Worker, from part-time at the High School, to substitute, effective June 15, 2022. Rate of compensation will be in accordance with the current substitute rate schedule.

BOARD ACTION:

Mrs. Shea made a motion to approve the employment items as presented. Second by Mrs. Kacar and approved on a roll call vote of 7-0.

- 3) Non-Bargaining Unit Classified Positions Rate Increase - The Board was requested to approve a 2.5% increase for the 2022-2023 school year for the following Non-Bargaining Unit Classified positions:

Secretary to the Superintendent and Assistant to the Superintendent
Administrative Assistant to the Director of Human Resources
Payroll Clerk
Accounting Clerk
Adult Patrol/Standing Guards

BOARD ACTION:

Mrs. Shea made a motion to approve the increases as presented. Second by Mrs. Keeney and approved on a roll call vote of 7-0.

- 4) Supplemental/Substitute Rate Schedule - The Board was requested to approve the 2022-2023 Supplemental/Substitute Rate Schedule as listed. ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the rate schedules as presented. Second by Mr. Lippy and approved on a roll call vote of 7-0.

- 5) Job Description - The Board was requested to approve the new position job description for a Maintenance Assistant effective July 1, 2022. ([enclosure](#))

DISCUSSION:

Mr. Kauffman asked if this was a new position or a new position. Dr. Scola indicated that it was for ESSER previously and is invaluable for cleaning and when employees are out. Maintenance had been previously reduced from five to four employees and this position has proved invaluable during the pandemic.

BOARD ACTION:

Mrs. Shea made a motion to approve the job description as presented. Second by Mrs. Keeney and approved on a roll call vote of 7-0.

- 6) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Jason Suter AP Biology
 Wilkes Barre, PA
 July 17-21, 2022
 ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the conferences/workshops as presented. Second by Mrs. Keeney and approved on a roll call vote of 7-0.

G. Special Education Plan

- 1) Special Education Plan - The Board is requested to approve the 2021-2024 Special Education Plan for a 28 day review ([enclosure](#)).

BOARD ACTION:

Mrs. Shea made a motion to approve the special education plan as presented. Second by Mrs. Kacar and approved on a roll call vote of 7-0.

H. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school and high school activity accounts totaling \$361,795.63, and Cafeteria totaling \$3,660.49, Grand total \$365,456.12 . ([General Fund](#)) ([Cafeteria](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mr. Lippy and approved on a roll call vote of 7-0.

- 2) Monthly Reports - May - The Board was requested to approve the following May monthly reports:

[Board Budget Summary](#)
[Tax Collector](#)
[Investment](#)
[Cafeteria](#)

BOARD ACTION:

Mrs. Keeney made a motion to approve the monthly reports as presented. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 3) Student Accident Insurance - The Board was requested to approve the Interscholastic Sports, School Trips and Special Activities, including school to work programs, and Adult Volunteers Insurance and optional student accident program by A-G Administrators through United States Fire Insurance Company and serviced by Christian-Baker Company: Total Premium \$8,178.00 (previous year \$8,018.00). Optional Student Accident Insurance (offered to parents to purchase) Total Premium \$90.00 (previous \$88.00) for 24 hour coverage (no increase) School time coverage \$22.50 (previous \$22.00) ([enclosure](#)) ([enclosure](#))

BOARD ACTION:

Mr. Huston made a motion to approve the student accident insurance as presented. Second by Mrs. Kacar and approved on a roll call vote of 7-0.

- 4) General and Workers Compensation Insurance - The Board was requested to approve 2022-2023 District insurance, including Property, General Liability including Student Leaders, Inland Marine, Crime, Business Auto and Umbrella (Utica), along with Workers Compensation (Eastern Alliance) through agent

Weber Insurance for premium costs for Utica \$80,837 (prior year \$77,133 adjusted) and Eastern Alliance \$64,435 (prior year \$67,099) respectively.

BOARD ACTION:

Mr. Huston made a motion to approve the general and workers compensation insurance as presented. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- I. Public Comment: None
- J. Adjournment: Mr. Frederick adjourned the meeting at 6:10 PM.

Board Meetings - August 8 & 22, 2022

Troy S Wentz