

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

May 13, 2024
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Frederick, Mrs. Gulden, Mr. Huston, Mrs. Kacar, Mrs. Keeney, Mrs. Shea, Mrs. Smith, Mrs. Walter

Board Members Absent: Mr. Lippy

Also Present: Dr. Scola Dr. Seiple, Troy Wentz, Tim Kress, Kelly Ackerman, April Tyler, Emily Becker, Rachel Glatfelter, Connor Coggins, Katie Scott, Delany Colgan, Sarah Cobb, Madelyn Dell, Jackie Homan, Casey Dierdorff, Sandy Chase, Marissa Hunt, Jobie Bolden, Brady McClintock, Kelcee Keller, Ashley Roser, Teslyn Sterner, Jaime Eshleman, Kristi Teal, Amanda Morgret, Dr. Hilyard, Matthew Martino, Jody Kessinger, Heather Wagaman, Mark Hershner, Andrew Walker, Dr. Abels, Lisa Jackson, Kathy Forbes, Adam Mowrer, Denny Garman, Members and Parents of the Boys Tennis Team

II. Recognition of Visitors - None

Public Comments: None

III. Approval of minutes from Past Meetings - The Board was requested to approve the minutes for April 22, 2024 ([enclosure](#))

BOARD ACTION:

Mrs. Gulden made a motion to approve the minutes as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

IV. Superintendent's Report - Dr. John Scola

- End-of-Year Events - Dr. Scola announced a reminder of the end-of-year events and times and noted these are some of the best nights of the year.
 - Retirement Dinner - May 23 – 5:00 (HS Cafeteria)
 - Campus Night - May 29 – 6:30 PM (HS Auditorium)
 - Graduation - May 30 – 7:00 PM (Sheppard & Myers Stadium)
- Tennis Team - Pleasure to have one of the most successful teams for the second time in three years winning the league championship and going undefeated in doing so. The talent is obvious and a fine representation of the School District. Mr. Mowrer introduced Coach Garman and provided highlights of the season.

YAIIAA Division 2 Champions with a record of 12-0, having played many AAA teams and seeded number one in the District team tournament finishing with a final record of 13-2. Post Tournaments included eight singles of the thirty-two participants and six doubles teams of the twenty-four participants. A third-place doubles team and District III qualifier, an individual with greater than forty wins. Ten seniors on the team and a 36-9 team record over the past three years. Seven District III matches and two District semifinal matches. Brian Corona with fifty-two wins and Nolan Chronister with fifty-eight wins and the all-time leader in school history. Mr. Garman appreciated the District's support and there were sixteen to thirty team members, having come from six team members several years ago. The amount of fans was amazing and a credit to the team members who played all summer long. Easy to coach and appreciate the support of those in the room including High School Administration. Those in attendance were introduced and recognized.

- Elementary STEAM ([enclosure](#)) - Mandy Morgret ILC position along with Stacy Wuchenich. This is why the high school is flourishing with the efforts of the Elementary and Middle School levels. The video was presented and narrated by our students. Including coding, robotics, design and build, collaboration, science activities including hydroponics, math, engineering, design process, arts and creativity, #hpsdsteam. Dr. Scola commented on remarkable things at the Elementary level, attribute to teacher, equity for all students that can participate in activities. In seventh grade, all students have STEAM, which gives all students the opportunity and excel in what they think they can do at a young level with a greater give and greater do. High expectations at the elementary carry over to the nineteen AP courses at the high school. Proud of them and the future. Look forward to the future. New teacher hires with more challenges in a caring environment and what is best for students, keeping in mind successful, 100 percent driven and opportunities to succeed with college and career ready. Thirteen micro-credential, CTE programs, academic progress, and drive to the best for students and success.

V. Assistant to Superintendent's Report - Dr. Susan Seiple

- Teacher Induction - Dr. Seiple announced a reception was held for the Teacher Induction participants and mentors. The Teacher Induction Plan is designed to provide a series of opportunities, activities, and experiences that will offer a successful entry into employment to support every new faculty member's growth in becoming a distinguished Professional Employee. Dr. Seiple introduced the new teachers and their mentors.

Kelly Ackerman with April Tyler
Emily Becker with Rachel Glatfelter
Connor Coggins with Katie Scott
Delany Colgan with Sarah Cobb
Madelyn Dell with Jackie Homan
Casey Dierdorff with Sandy Chase
Marissa Hunt with Jobie Bolden
Brady McClintock with Kelcee Keller
Ashley Roser with Jamie Eshleman
Teslyn Sterner with Kristi Teal

VI. Matters for Which Board Action was Required

A. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Summer School Employees:

Rescind offers to John (Jack) Sheehan, Teacher, and Arizbeth Moreno, Teaching Assistant, for the Elementary Summer School in July 2024 effective immediately.

Summer Worker:

Rescind offer to Matthew Moorefield effective immediately.

BOARD ACTION:

Mrs. Keeney made a motion to approve the resignations as presented. Second by Mrs. Walter and approved on a roll call vote of 8-0.

- 2) Employment - The Board was requested to approve the following employment:

Professional Employees:

Hunter Jones, Health and PE Teacher at Clearview Elementary, from Long-Term Substitute to full-time, effective at the start of the 2024-2025 school year. Rate of compensation will be \$58,500.

Jayce Carr, Elementary Teacher at Washington Elementary, from Professional/Building Substitute to full-time, effective at the start of the 2024-2025 school year. Rate of compensation will be \$58,500.

Classified Employees:

Ashley Masters, Teaching Assistant at Washington Elementary, from regular part-time, 5.75 hours per day, to substitute status, effective April 29, 2024. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Victoria Beck, ILC Assistant at Hanover Middle School, effective at the start of the 2024-2025 school year, pending successful completion of all required employment paperwork. Rate of compensation will be \$15.00 per hour. ([enclosure](#))

Brenda Thacker, Teaching Assistant at the High School, from regular part-time, 5.75 hours per day, to substitute (Classified and Professional) effective at the start of the 2024-2025 school year. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

BOARD ACTION:

Mrs. Shea made a motion to approve the employment items as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

- 3) School Physicians - The Board was requested to approve the following school physicians for the 2024-2025 school year:

School Physicians:

Dr. Douglas Masucci (Consulting Physician)

School Dental Hygienist:

Micki Schneider

BOARD ACTION:

Mrs. Shea made a motion to approve the school physicians as presented. Second by Mrs. Walter and approved on a roll call vote of 8-0.

- 4) **STEAM Camp at Washington Elementary (Grades K-4)**

Location: Washington Elementary

June 17-20, 2024

Teacher Hours: 7:30 AM- 4:30 PM

Teacher Pay: \$33/Hour

- Jennifer Gebhart
- Tiffanie Garman
- Amanda Morgret
- Jason Resh (TA) 8:00 AM-4:00 PM (normal pay)

Summer School for Students Entering Grades K-6

July 8-11 and July 15-18 (Monday through Thursday)

Teacher Hours: 8:00 AM- 2:30 PM (1/2 hour unpaid duty-free lunch)

Teacher Pay: \$34/Hour

Paid for out of ESSR Summer School Set Aside

- Alanah Stroh (TA) (normal pay)

BOARD ACTION:

Mrs. Kacar made a motion to approve the summer schools as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

- 5) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Jen Gomulka

AP Statistics

Tampa, Florida

July 14-19, 2024

[\(enclosure\)](#)

Katie Collins AP Language & Composition
Tampa, Florida
July 7-12, 2024
([enclosure](#))

Madeline Hammond AP Chemistry
Tampa, Florida
July 14-19, 2024
([enclosure](#))

Austin Plotica AP Physics
Orlando, Florida
June 16-21, 2024
([enclosure](#))

BOARD ACTION:

Mrs. Keeney made a motion to approve the conferences/workshops as presented. Second by Mrs. Smith and approved on a roll call vote of 8-0.

B. Budget and Finance

- 1) INFORMATIONAL ITEM - Independent Audit Report Fiscal Year 2022-2023 - The annual required Independent Audit Report, as prepared by Smith Elliott Kearns and Company, LLC as of June 30, 2023, was presented to the Budget and Finance Committee on May 13, 2023, and to be posted to the District website (under School Board and Annual Financial Reports).

- 2) 2024-2025 General Fund Budget Approval - The Board was requested to approve a tax millage for the 2024-2025 General Fund Budget, with no change of 0.00 mills (0.00%) (Act 1 maximum 7.3%), remaining at 23.06 mills and an expenditure level totaling \$40,454,465, with additional to-be-determined assignments or transfers, at an estimated \$2,770,000. This budget reflects no use of fund balance. This budget continues to include .03 mills or (.13%) for the estimated \$29,167 stormwater fee assessed by the Borough of Hanover. In addition, the Board is requested to approve a per capita tax (Act 679) of \$0.00 (prior \$0.00), and per capita tax (Act 511) of \$0.00 (prior \$0.00), and occupational tax of \$0.00 (prior \$0.00). The Board is requested to approve an earned income tax at 0.5% and real estate transfer tax at 0.5%. ([enclosure](#))

BOARD ACTION:

Mr. Huston made a motion to approve the 2024-2025 general fund budget as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 3) Homestead/Farmstead Approval - The Board was requested to approve the receipt and disbursement of \$869,262.98 (\$723,220.67 prior year) from the state as part of the Act 1 property tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$11,962.71, this equates to approximately \$275.86 (\$233.44 prior year) in tax reduction for approved homesteads. ([enclosure - state](#)) ([enclosure - revised by County](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the homestead/farmstead as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

- 4) Installment Payment of Taxes Schedule -- The Board was requested to approve the installment payment dates of taxes, as first installment due September 3, 2024, second installment due October 1, 2024, and third installment due November 4, 2024. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

Mrs. Shea made a motion to approve the installment payment of taxes schedule as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 5) 2024-2025 Cafeteria Budget and School Meal Pricing - The Board was requested to approve the cafeteria budget for the 2024-2025 school year and meal pricing for the 2024-2025 school year: Breakfast \$1.25 (no change) Elementary Lunch \$2.80 (no change) Secondary Lunch \$2.95 (\$2.90 no change) Adult Lunch \$3.60 (no change) Milk \$0.50 (no change) ([enclosure](#))

BOARD ACTION:

Mr. Huston made a motion to approve the cafeteria budget and school meal pricing. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

Note: During the vote, a clerical error was noted, and Mr. Wentz announced that the motion would be for no increase to the previous year's pricing. The clerical corrections were Secondary Lunch the previous year was the \$2.95 Adult Lunch for the current year and the previous year is \$4.15, with no change from prior year pricing for this year.

- 6) Milk/Drink and Bread Bid - The Board was requested to approve the administration to advertise bids for milk/drink purchases and bread purchases for the Cafeteria for the 2024-2025 school year.

BOARD ACTION:

Mrs. Shea made a motion to approve the milk/drink and bread bid as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 7) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school, and high school activity accounts totaling \$1,007,117.15, Cafeteria totaling \$62,320.49, and Capital Reserve totaling \$4,857.33, Grand total \$1,074,294.97 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

- 8) Monthly Reports - The Board was requested to approve the following monthly reports:

Board Summary ([December](#)) ([January](#)) ([February](#)) ([March](#))
Tax Collector ([February](#)) ([March](#))
Tax Collector Quarterly ([March](#))
Investment ([March](#)) ([February](#))
Cafeteria ([February](#)) ([March](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mrs. Walter and approved on a roll call vote of 8-0.

- 9) Treasurer - The Board was requested to appoint Sean Huston as Treasurer for the District for the 2024-2025 school year

BOARD ACTION:

Mrs. Kacar made a motion to approve the treasurer as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

- 10) Depository - The Board was requested to approve as depository PeoplesBank (merger with Orrstown Bank Fall 2024), along with PSDLAF (PA School District Liquid Asset Fund), Traditions Bank, and C&N Bank as the banking institutions for the 2024-2025 school year

BOARD ACTION:

Mrs. Shea made a motion to approve the depository as presented. Second by Mrs. Walter and approved on a roll call vote of 8-0.

- 11) Solicitor - The Board was requested to approve Attorney Dan Altland as General Solicitor for the District and Sweet, Stevens, Katz & Williams LLP as Special Education attorney and Stock and Leader Tax Assessment Appeal attorney for the 2024-2025 school year.

BOARD ACTION:

Mrs. Keeney made a motion to approve the solicitor as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 12) School Safety Officers - The Board was requested to approve a contract for the 2024-2025, 2025-2026 and 2026-2027 school years with G-Force Security Solutions, LLC, continuing two school safety officers in the total amounts of \$139,268.80, \$143,446.86, and \$147,750.28, respectively. ([enclosure](#))

BOARD ACTION:

Mrs. Gulden made a motion to approve the school safety officers as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

- 13) Non-Resident Tuition Rates - The Board was requested to approve the Non-Resident Tuition Rates for the 2024-2025 school year as established by the Pennsylvania Department of Education for Elementary \$11,733.91 or \$65.19 per day (\$11,022.43 prior year) and Secondary \$11,400.60 or \$63.34 per day (\$10,818.28 prior year) ([enclosure state](#)) ([enclosure HPSD](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the non-resident tuition rates as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

VII. Public Comment: None

Mr. Frederick announced that an Executive Session to discuss Personnel would be held following the meeting.

VIII. Adjournment - Mr. Frederick adjourned the meeting at 6:31 PM.

Next Board Meeting - Tuesday, May 28, 2024, at 6:00 PM.

Troy S Wentz