

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

August 12, 2024  
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Frederick, Mrs. Gulden, Mr. Huston, Mrs. Kacar, Mrs. Keeney, Mr. Lippy, Mrs. Shea, Mrs. Walter

Board Member Absent: Mrs. Smith

Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, Dr. Hilyard, Andrew Walker, Jody Kessinger, Mark Hershner, Matthew Martino, Adam Mowrer, Heather Wagaman, Lisa Jackson, Kathy Forbes, Tim Kress.

II. Recognition of Visitors - None

Public Comments: None

III. Approval of minutes from Past Meetings - The Board was requested to approve the minutes for June 17, 2024 ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the minutes as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

IV. Superintendent's Report - Dr. John Scola

- Opening Day Preparations - Thank you to those sitting in front of us, administrators and directors efforts to prepare for a smooth opening. The buildings look phenomenal with Mr. Kress's efforts and his staff have done a lot along with Mr. Fry and his staff. The E Sports Room is a positive. Mrs. Forbes and Mrs. Jackson with hiring and many moving parts. The professional staff is fully staffed. Mr. Mowrer with fall sports beginning today. Principals at building levels have everything looking great. Thankful to the Board on behalf of the students, for an opportunity with budgets and thankful for what we receive.
- Facilities/Tour - Food Court High School looks like a small college. Mr. Fry's E Sports Room, Middle School lockers, removal of green and red tiles all look phenomenal. Impressive High School tour and then to the Middle School tour and you will be pleasantly surprised.

- Back To School Nights - Kindergarten August 19 from 6 PM to 7 PM, 5th Grade orientation August 20.
- Link Crew - 5th and 9th grades - Dr. Hilyard presented the 5th grade Link Crew for the first time to be held on August 20 from 8:30 AM to 11 AM with seventh and eighth grade leaders, tour, schedule, and activities along with team building and an opportunity to be acclimated with the building. Mrs. Kessinger presented new students and 9th-grade students with a welcome, tour, individual schedule in finding classrooms with helpers, and an activities fair during lunch in the cafeteria and then a wrap-up session in the auditorium. Dr. Scola indicated there is no bus run with this program.
- Calendar Demonstration - During the Superintendent's goal meeting this was requested. Went to Mr. Fry and Mrs. Dubbs to make it happen. The District webpage now has the sporting events listed all in one place. Google calendar allows you to add to your phone. Mr. Fry provided an example.

Mr. Frederick appreciates the calendar demonstration change.

V. Assistant to Superintendent's Report - Dr. Susan Seiple

- Schoolwide Plan Approval - Title I plan at each building with communication groups including board members and other groups to monitor the goals at each building. These include professional development plans.
- Teacher Induction - Enthusiastic teachers on August 6 and August 7 with continental breakfast, Danielson Model, ELL, safety with Mr. Hershner, homelessness, and Mr. Fry's introduction to Firefly. This program continues with six seminars and weekly mentoring visiting two classrooms of more experienced teachers and logging events and what is learned in the first year with a second year included with the program.

VI. Matters for Which Board Action is Required

A. Curriculum

1) Title I Schoolwide Plans

The Board is requested to approve the Title I Schoolwide Plans for 2024-2025 ([enclosure](#)) ([enclosure](#)) ([enclosure](#)) ([enclosure](#)) ([enclosure](#)).

BOARD ACTION:

Mrs. Kacar made a motion to approve the Title I Schoolwide Plans as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

B. Personnel

1) Resignations - The Board was requested to approve the following resignations:

Classified Employees:

Joan Bertsch, Teaching Assistant at Hanover Middle School, effective August 5, 2024.

Jaime Needham, Teaching Assistant at Hanover Street Elementary, effective August 6, 2024.

Jamie Minnich, Cafeteria Worker at Hanover Street Elementary, effective August 7, 2024.

Supplemental Employee:

Susan Salvitti, rescind Co-Advisor, National Technical Honor Society, co-curricular, at Hanover High School, for the 2024-2025 school year effective immediately.

Substitute Employees:

Request removal of the Professional and Classified Substitute names per the attached listing for the 2024-2025 school year. ([enclosure](#))

BOARD ACTION:

Mrs. Keeney made a motion to approve the resignations as presented. Second by Mrs. Walter and approved on a roll call vote of 8-0.

- 2) Employment - The Board was requested to approve the following employment:

Professional Employees:

Lisa Kalagassy, Teacher (Autistic Support) at Hanover Middle School, effective at the start of the 2024-2025 school year, pending successful completion of all required employment paperwork. Rate of compensation will be \$58,500.00. ([enclosure](#))

Grace Longenderfer, Teacher (Autistic Support) at Hanover Street Elementary, effective at the start of the 2024-2025 school year, pending successful completion of all required employment paperwork. Rate of compensation will be \$58,500.00. ([enclosure](#))

Classified Employees:

Denise Dohler, Teaching Assistant, part-time, 5.75 hours per day at Washington Elementary, effective August 19, 2024, pending successful completion of all required employment paperwork. Rate of compensation will be \$15.00 per hour. ([enclosure](#))

Carolyn Forry, Lunchroom Playground Supervisor, part-time, 2 hours per day, at Washington Elementary, effective August 19, 2024, pending successful completion of all required employment paperwork. Rate of compensation will be \$15.00 per hour. ([enclosure](#))

Catherine Sneeringer, Custodian at Hanover High School, from full-time, 8 hours per day, to part-time, 4 hours per day, effective September 9, 2024. Rate of compensation will remain the same.

Diana Spangler, Custodian at Hanover High School, from part-time, 4 hours per day, to full-time, 8 hours per day, effective September 9, 2024. Rate of compensation will remain the same.

Kelly Garcia, from Teaching Assistant/Lunchroom Playground Supervisor, part-time 3 hours per day, to Lunchroom Playground Supervisor, part-time 2 hours per day, at Hanover Street Elementary, effective August 19, 2024. Rate of compensation will remain the same.

Deanna Heefner, Cafeteria Worker, part-time, 5.75 hours per day, at Hanover Middle School, to Substitute, district-wide, effective August 19, 2024. Rate of compensation will remain the same.

Rhonda Stahl, Cafeteria Worker, part-time, 3.75 hours per day, at Hanover Middle School, to Substitute, district-wide, effective August 19, 2024. Rate of compensation will remain the same.

Elynda Garcia, Teaching Assistant at Hanover Street Elementary, from part-time, 5.75 hours per day, to full-time, 7 hours per day, effective at the start of the 2024-2025 school year. Rate of compensation will remain the same.

Arizbeth Moreno, Teaching Assistant at Hanover Street Elementary, from part-time, 5.75 hours per day, to full-time, 7 hours per day, effective at the start of the 2024-2025 school year. Rate of compensation will remain the same.

Brenda Brodbeck, ELL Teaching Assistant at Clearview Elementary, from part-time, 5.75 hours per day, to full-time, 7 hours per day, effective at the start of the 2024-2025 school year. Rate of compensation will remain the same.

Caithlin Rhodes, Teaching Assistant, full-time, 7 hours per day, at Hanover Middle School, effective approximately September 3, 2024, pending successful completion of all required employment paperwork. Rate of compensation will be \$15.25 per hour. ([enclosure](#))

Confidential Employee:

Michael Moore, Assistant Business Manager, full-time, 7.5 hours per day, in the Business Office, effective August 19, 2024, pending successful completion of all required employment paperwork. Rate of compensation will be \$65,000.00. ([enclosure](#))

Summer Worker:

Dawson McMaster, 2024 Summer Worker, effective July 2, 2024. Rate of compensation will be \$12.00 per hour.

Substitute Employees:

Dakoda Mummert, from 2024 Summer Worker to Student Worker for 2024-2025 school year, effective August 21, 2024. Rate of compensation will be \$9.00 per hour.

Thomas Weaver, Long-Term Substitute ELL Teacher at Hanover High School, effective at the start of the 2024-2025 school year through approximately October 7, 2024. Rate of compensation will be \$265 per day.

Danielle Shearer, Long-Term Substitute Learning Support Teacher at Hanover High School, effective at the start of the 2024-2025 school year through approximately November 11, 2024. Rate of compensation will be \$265 per day.

Day-to-Day Substitute List (Professional and Classified) per the attached list for the 2024-2025 school year. Rate of compensation for Professionals will be in accordance with the current Supplemental Rate Schedule and for Classified Employees will be in accordance with the approved CBA Rate Schedules. ([enclosure](#))

Supplemental Employees:

Katie Hensch, Head Varsity Girls Soccer Coach for the 2024-2025 fall season, pending successful completion of all required employment paperwork. Rate of compensation will be \$3,040.00. ([enclosure](#))

Ahmed Chankhar, Assistant Varsity Boys Soccer Coach for the 2024-2025 fall season, pending successful completion of all required employment paperwork. Rate of compensation will be \$1,850.00. ([enclosure](#))

Jennifer Gebhart, Intramural #2 - Game Club, co-curricular, at Washington Elementary for the 2024-2025 school year. Rate of compensation will be \$556.00.

David Harnish, Co-Advisor, National Technical Honor Society, co-curricular, at Hanover High School for the 2024-2025 school year. Rate of compensation will be \$513.00.

James McMahon, eSports Advisor, co-curricular, at Hanover Middle School for the 2024-2025 school year. Rate of compensation will be \$1,000.00.

**BOARD ACTION:**

Mrs. Shea made a motion to approve the employment as presented. Second by Mr. Lippy and approved on a roll call vote of 8-0.

- 3) Leave of Absence - The Board was requested to approve the following requests for leave of absence:

Professional Employees:

Lisa Fry, Art Teacher at Hanover Middle School, leave of absence (FMLA), amended effective date from August 21, 2024, to August 19, 2024, for approximately 6 weeks, but not to exceed 12 weeks.

Rebecca Glusco, Learning Support Teacher at Hanover High School, leave of absence (FMLA), amended effective date from October 19, 2024, to August 19, 2024, for approximately 12 weeks up to one year (child-rearing).

Classified Employee:

James Myers, Custodian at Hanover High School, leave of absence (restoration of health), effective July 26, 2024, for approximately 6 weeks.

**BOARD ACTION:**

Mrs. Shea made a motion to approve the leave of absence as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 4) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Zac Carrick	New York Coach Academy: USA Basketball
Erin Taylor	Queens, NY
Andrew Keefer	October 19, 2024
	<a href="#">(enclosure)</a>

**BOARD ACTION:**

Mrs. Shea made a motion to approve the conference as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

C. Policy

- 1) Policy - The Board was requested final approval for the following policy:
- [815.3](#) Artificial Intelligence

- 2) Regulation - The Board was requested approval for the following regulation:
- [815.3-R1](#) Use of Generative AI in the Classroom

BOARD ACTION:

Mrs. Shea made a motion to approve the policy and regulation as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

D. Budget and Finance

- 1) Check Registers - The Board is requested to approve the following check registers through June 30, 2024, from the General Fund including athletic, middle school and high school activity accounts totaling \$4,660,183.24, Cafeteria totaling \$1,203.74, and Capital Reserve totaling \$106,821.20, Grand total \$4,768,208.18 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#)) and
- The Board is requested to approve the following check registers from July 1, 2024, through July 31, 2024, from the General Fund including athletic, middle school, and high school activity accounts totaling \$1,532,290.69, Cafeteria totaling \$186,528.96, and Capital Reserve totaling \$70,276.57, Grand total \$1,789,096.22. ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

- 2) Bus Schedules - The Board was requested to approve the 2024-2025 bus schedules and authorization for the administration to make necessary changes to the schedules during the school year.

BOARD ACTION:

Mrs. Keeney made a motion to approve the bus schedules as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

- 3) Donation - Golf Cart - The Board was requested to approve the donation of a golf cart from Golf Cart Services, Inc., in the amount of \$3,700.00 for use from August to October 2024 for athletics.

BOARD ACTION:

Mrs. Shea made a motion to approve the donation as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

- 4) Monthly Reports - The Board was requested to approve the following monthly reports:

Board Summary ([April](#)) ([May](#))  
Tax Collector ([April](#)) ([May](#)) ([June](#))  
Tax Collector Quarterly ([June](#))  
Investment ([April](#)) ([May](#)) ([June](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented.  
Second by Mrs. Walter and approved on a roll call vote of 8-0.

- 5) Transfers - The Board was requested to approve transfers from the General Fund, as total budgeted approved for 2024-2025, to the Capital Reserve Fund for \$995,000.00, to fund future project expenses, and the Lincoln Benefit Trust for \$775,000.00, to fund health Insurance expenses, along with an assignment of fund balance for technology in the amount of \$1,000,000.00

BOARD ACTION:

Mr. Huston made a motion to approve the transfers as presented. Second by Mr. Lippy and approved on a roll call vote of 8-0.

- 6) Transportation Approval - The Board was requested to approve Rhonda Stahl to transport a student to Soaring Heights for the 2024-2025 school year at an approximate daily cost of \$73.16 based on the IRS standard mileage reimbursement rate, plus \$25.00 per day.

BOARD ACTION:

Mrs. Gulden made a motion to approve the transportation as presented.  
Second by Mrs. Keeney and approved on a roll call vote of 8-0.

- 7) Transportation Approval - The Board was requested to approve Cassandra Guziewicz to transport a student to New Oxford Elementary School for the 2024-2025 school year at an approximate daily cost of \$16.88 based on the IRS standard mileage reimbursement rate, plus \$25.00 per day.

BOARD ACTION:

Mrs. Shea made a motion to approve the transportation as presented.  
Second by Mrs. Walter and approved on a roll call vote of 8-0.



- 8) Transportation Approval - The Board was requested to approve Dawn Rommal to transport a student to Spring Grove High School for the 2024-2025 school year at an approximate daily cost of \$26.53 based on the IRS standard mileage reimbursement rate, plus \$25.00 per day.

BOARD ACTION:

Mrs. Keeney made a motion to approve the transportation as presented.  
Second by Mrs. Gulden and approved on a roll call vote of 8-0.

VII. Public Comment: None

VIII. Adjournment: Mr. Frederick adjourned the meeting at 6:19 PM.

Next Board Meeting - Monday, August 26, 2024, at 6:00 PM.